

School Store Administration Tool Rights

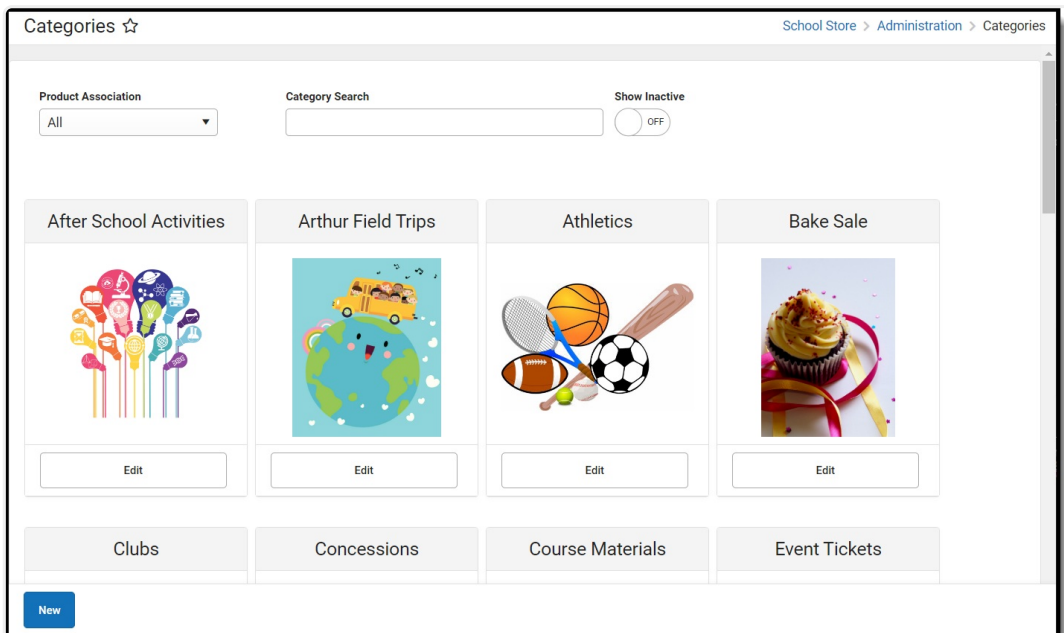
Last Modified on 08/17/2026 8:56 am CDT

Tools available in **School Store Administration** enable store managers to configure and maintain the store's operations.

Categories

Categories are how similar products are grouped in the store. When a portal user selects a category, only the products assigned to that category display. Inactive categories and active categories with NO active products do not appear in the School Store.

See the [Categories](#) article for more information.



Use Categories to organize products and activities.

Available Tool Rights

R	W	A	D
• Access and view the Categories tool. • Select filter options to narrow the list of available categories. • Select a category to view details in the side panel.	• Edit category details in the side panel.	• Add new categories.	• Delete categories.

Device Management

Devices used to record purchases via Mobile Payments must be configured in **Device Management**.

See the [Device Management](#) article for information on using the tool.

Device Management ☆

School Store > Administration > Device Management

Status

Inactive

Active

Pending

Filters:

Device Name:

School:

Operating System:

Device Model:

Search Device Name

Select School(s)

Search Operating System

Search Device Model

Android #8175 Liberty Elementary; Peachtree Elementary; ...	Operating System: android Device Type: SM-G991U	>
iPad #9069 Liberty Elementary; Peachtree Elementary; ...	Operating System: ios Device Type: iPad12,1	>
iPhone 8554 Liberty Elementary; Peachtree Elementary; ...	Operating System: ios Device Type: iPhone11,8	>

1

10

items per page

1 - 3 of 3 items

New

Manage school-associated mobile devices through Device Management.

Users can only view devices assigned to schools to which they have rights. If a device is assigned to multiple schools, users can modify the device for the schools to which they have rights.

Available Tool Rights

R	W	A	D
• Access and view the Device Management tool. • View devices by their status. • Select filter options to narrow the list of available devices. • View details of a device by clicking the right-hand arrow and viewing the assigned schools and device name.	• Modify the device name. • Add or remove schools to which the user has rights. • Change Mobile App Modes and set the device as active or inactive. • Refresh the QR Code.	• Add new devices for schools to which the user has rights.	• Delete a device.

Events

Mobile Payments can be used for transactions for purchases at district- or school-sponsored events set up in the **Events** tool.

See the [Events](#) article for information on using the tool.

Events 

School Store > Administration > Events

Timeframe

Previous

Current

Upcoming

Event Name

Categories

Event Status

Plant Sale

School:

Arthur Elementary

Categories:

Fundraiser

Duration:

06/27/2022 12:00 AM - 08/31/2022 12:00 AM

ACTIVE

Edit

Delete

Concession Sales, July 9

School:

Harrison High

Categories:

Concessions

Equipment

Fundraiser

2 More Categories

Duration:

07/25/2022 11:00 AM - 07/25/2022 1:00 PM

COMPLETED

Edit

Delete

New

Available Tool Rights

R	W	A	D
- Access and view the Events tool. - View events by the Previous, Current, and Upcoming timeframes. - Select filter options to narrow the list of events. - View details of an event.	Edit details of the event, including the date/time, the assigned categories, the description, etc.	Add new events.	Delete events.

Notifications

Districts can set up a **Notification** for the School Store Summary Report and Payment Error Notifications.

See the [Notifications](#) article for information on using the tool.

Notifications ★

School Store > Administration > Notifications

School Store Summary Report

SCHOOL	FREQUENCY	RECIPIENTS
All Schools	Daily	Isle, Burton >
Fillmore Middle School	Daily	Amundson, Jessica; Isle, Burton >
Harrison High	Daily	Isle, Burton; Youngs, Martyn >

New

View Notifications for the School Store Summary Report by school, frequency, and recipients

For staff to receive a notification, they must be assigned tool rights to the [School Store Summary Report](#).

Available Tool Rights

R	W	A	D
Access and view School Store Notifications.	Modify existing notifications	Create new notifications.	Delete notifications..

Product Types

Product Types are assigned to Products and to Fund Accounts. When a product is purchased, funds are deposited into the bank associated with the Fund Account to which you assigned the Product Type.

See the [Product Types](#) article for information on using the tool.

Product Types ☆
School Store > Administration > Product Types

Name* ↑

Edit	Delete	Activity Registration
Edit	Delete	Alpine Skiing
Edit	Delete	Back to School Pack
Edit	Delete	Baseball
Edit	Delete	Basketball Boys
Edit	Delete	Basketball Girls
Edit	Delete	Before & After School Care
Edit	Delete	Book Club
Edit	Delete	Bowling
Edit	Delete	Chemistry Club

1
2
1 - 25 of 42 items

New

Product Types aid in the organization of the products available in the School Store

Available Tool Rights

R	W	A	D
Access and view the list of product types.	Modify existing product types.	Create new product types.	Delete product types, as long as no products are tied to it.

Settings

Determine how the School Store is displayed in Settings, and set up different options for each store.

See the [School Store Settings](#) article for information on using the tool.

Settings ☆
School Store > Administration > Settings

Create School Store

Store Display Name: (Required)

Public Store URL:
https://b6922482-cmb001.infinitecampus.com/campus/store/MN/school-store/15

Copy URL
Generate QR Code

Enable Store for:

☒ Campus Parent
☒ Campus Student
☐ Employee Self Service
☐ Public Store

Options:

☒ Allow Free And Reduced Pricing
☒ Shop by Categories
☐ Add Parent Portal Description
☐ Add Student Portal Description

Store Logo Upload:



Remove Image

Max File Size: 20MB

Drop files here to upload

Image Description:
Enter a description to be read by screen readers.

Save

Configure School Store settings that include availability, display options, and branding

Available Tool Rights

R	W	A	D
Access and view the Settings tool.	- Select settings for the School Store. - Cancel updates to the settings prior to saving updates.	N/A	N/A

Suggested User Groups

See [User Groups and Suggested Roles](#) for more information.