

Recurring Payments Report Tool Rights

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The **Recurring Payments Report** provides a summary review of all active recurring payments set up in Infinite Campus. It also reports which recurring payments were not successful and the last time they were run.

See the [Recurring Payments Report article](#) to learn how to use this tool.

Recurring Payments Report ☆

Fees > Reports > Recurring Payments Report

Recurring Payment Run History

Display Inactive Recurring Payments: ☐ OFF

Export

Select Columns: 

Drag a column header and drop it here to group by that column

Payer Name	Student/Staff Name ↑	Type	Start Date	End Date	Frequency	Amount	Last Run Date	Last Run Status
			month/day/year 	month/day/year 			month/day/year 	
Smith, Tina	Smith, Joe	Food Service	03/20/2020	06/30/2020	Weekly	\$25.00	04/03/2020	Successful
Smith, Tina	Smith, Amy	Food Service	03/20/2020	07/31/2020	Monthly	\$100.00	03/20/2020	Successful
Smith, Tina	Smith, Amy	BN Recurring Fee Test	01/25/2020	10/31/2020	Monthly	\$50.00	03/25/2020	Successful
Smith, Tina	Smith, Lisa	BN Recurring Fee Test	03/25/2020	07/25/2020	Semi-Monthly	\$62.50	04/01/2020	Successful
Smith, Tina	Smith, Lisa	Food Service	03/20/2020	06/30/2020	Semi-Monthly	\$50.00	04/01/2020	Successful
Smith, Tina	Smith, Pete	Food Service	03/24/2020	06/30/2020	Low Balance	\$50.00	03/27/2020	Successful
Thompson, Brian	Thompson, Brian	Food Service	03/20/2020	07/31/2020	Semi-Monthly	\$50.00	04/01/2020	Successful

1 - 7 of 7 items

Recurring Payments Report Tool

Available Tool Rights

R	W	A	D
View and use report.	N/A	N/A	N/A

Suggested User Groups

Create User Groups as appropriate for your district's needs.

See [User Groups and Suggested Roles](#) for more information.