

Enable State to District Login

Last Modified on 09/15/2026 1:54 pm CDT

State Edition users log in to District Edition sites periodically for a variety of reasons. The State to District Login workflow allows an admin to manage the login process to keep accounts secure and maintain traceability.

This guide explains how to enable State to District Login and set up a user group to allow State Edition users to log into District Edition sites.

Access to the State to District Login tool can only be granted via membership in an enabled User Group, as described in this article. Access to the tool cannot be granted via individual tool rights.

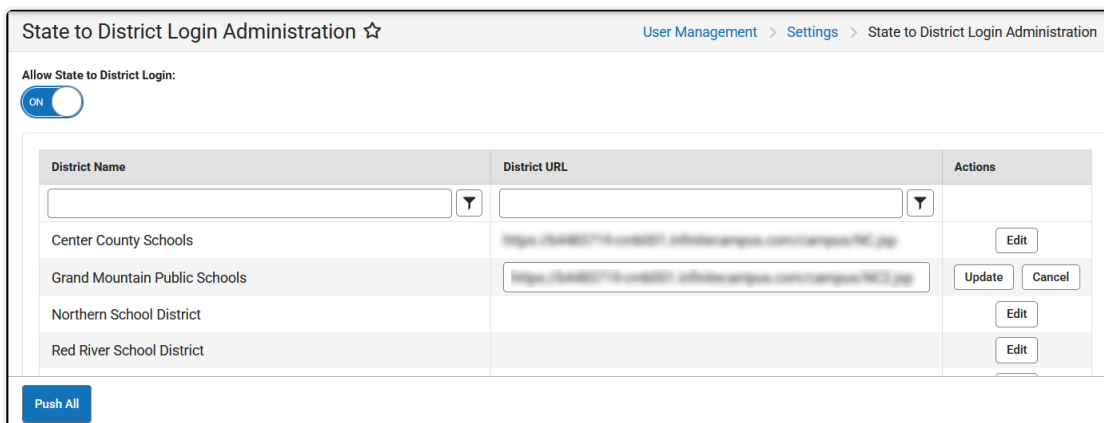
Before you start

- To use this workflow, State and District Editions must be linked via DIS.
- Users must have tool rights to the State to District Login Administration and to create User Groups.

Step 1 - Enable State to District Login and enter district URLs

Location: (State Edition) User Management > Settings > State to District Login Administration

The first step of setting up the State to District Login workflow is to allow the functionality and to enter the districts' URLs that users will log into.



District Name	District URL	Actions
Center County Schools	https://infinitecampus.com/campus/942200	Edit
Grand Mountain Public Schools	https://infinitecampus.com/campus/942200	Update Cancel
Northern School District		Edit
Red River School District		Edit

Push All

This tool controls the overall State to District Login setting and stores the district URLs used to log in.

1. Toggle **Allow State to District Login** to on. As soon as this option is toggled on or off, that setting is pushed down to the district(s).
2. For each district listed, click **Edit** and paste in the **District URL**. Click **Update**.

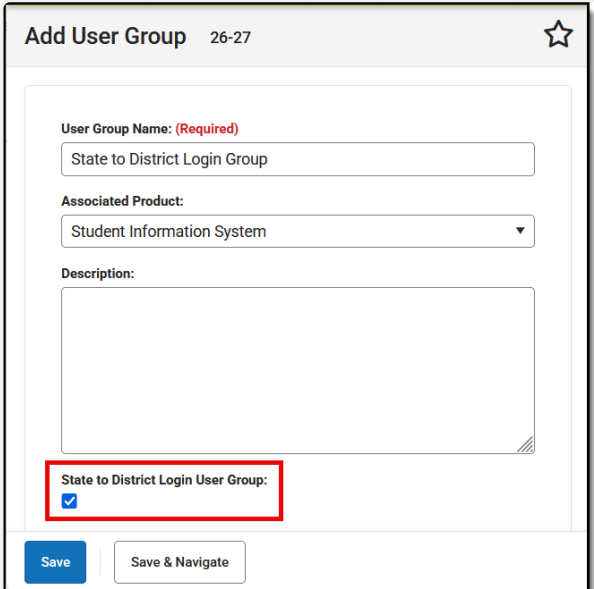
Step 2 - Create a State to District Login User Group

Location: (State Edition) User Management > User Groups > Add User Group

Next, create a User Group for users who will have access to the State to District Login tool. See the [Add User Group](#) article for more information about creating User Groups.

1. Enter a **User Group Name**.
2. Select the **Associated Product** of *Student Information System*.
3. Enter a **Description** if desired.
4. Mark **State to District Login User Group**. This checkbox allows users in this group to access the State to District Login tool.
5. Click **Save** to finish. The group is automatically pushed to districts that have URLs in the Administration tool from Step 1 once it is saved.

Note: These State to District Login user groups cannot be edited, they can only be deleted and recreated.



Create a user group with the State to District Login checkbox marked.

Step 3 - Select Tool Rights

Location: (State Edition) User Management > User Groups > Tool Rights

Once the group is created, view the Tool Rights screen for the group and select which tool rights the group members should have. Note that since the user group grants access to the district edition, the rights shown are District Edition tool rights. See the [User Group Tool Rights](#) article and the [Tool Rights Catalog](#) for more information about assigning tool rights.

For tools that have RWAD tool rights, only Read-level rights can be assigned via a State to District Login group.

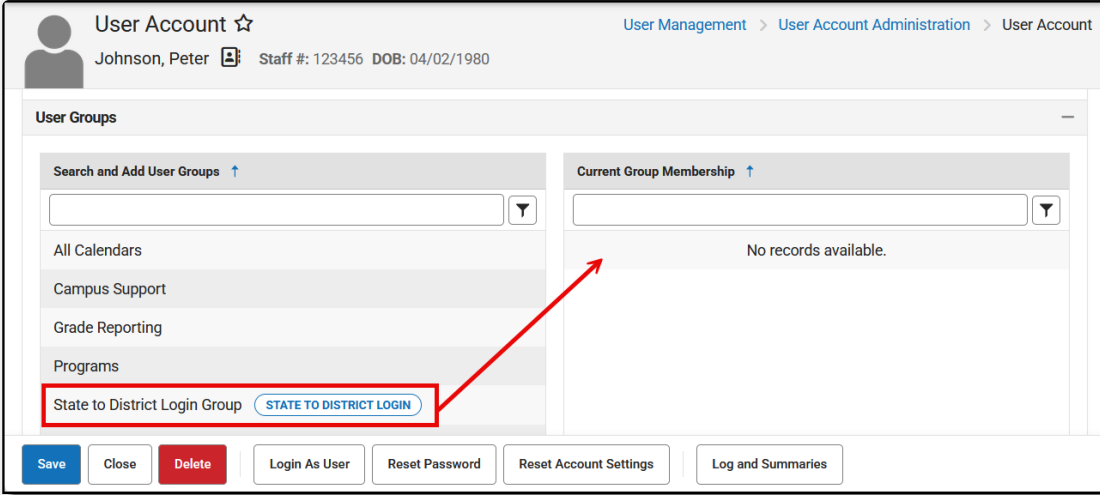
1. Mark the tool rights that should be granted to members of the user group.
2. Click **Save and Push** to finish assigning rights and push changes to the group to the District Edition.

Users must be given [Calendar Rights](#) to district calendars as well as tool rights.

Step 4 - Add users to the new User Group

Location: (State Edition) User Management > User Account Administration > User Account

Finally, add users to the User Group. These users are given access to the State to District Login tool and can use it to log in directly to District Editions.



The screenshot shows the 'User Account' page for 'Johnson, Peter'. The 'User Groups' section is active, displaying a list of groups. The 'State to District Login Group' is highlighted with a red box, and a red arrow points to the 'Current Group Membership' list, which currently shows 'No records available.' Below the list are buttons for 'Save', 'Close', 'Delete', 'Login As User', 'Reset Password', 'Reset Account Settings', and 'Log and Summaries'.

Click the User Group to add it to this user.

1. Locate the user via Search.
2. In the User Account tool, scroll to the **User Groups** section of the screen.
3. Find the User Group you created in Step 2. Groups with this option enabled display with a blue State to District Login lozenge. Click the group to add it to the **Current Group Membership** list.
4. Click **Save** to finish.

Impact

Once these four steps are completed, users in the new User Group can use the State to District Login tool to access District Editions.

What's next

- The user accounts created via the State to District Login process have a username of campus-state-firstname-lastinitial.
- It may be helpful to share the [Log in to District Edition as a State Edition user](#) article with users who are in the State to District Login user groups.