

Payments Setup Tool Rights

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The [Payments Setup](#) tool determines whether users can make online payments via Campus Parent/Campus Student, what types of online payments may be made, any Service Fees the district may charge to offset imposed processing fees and comments accessible during the checkout process.

See [Payments Setup - Start Here](#) for links to information regarding how to use this tool.

Payments Setup ☆

[System Settings](#) > [Payments](#) > [Payments Setup](#)

Online Payments

☒ ON

Vendor Information

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Bank Accounts

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Settings

+

Fund Accounts

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Payments Setup Tool

- Only a district administrator with tool rights to **All Years** and **All Schools** can toggle Online Payments on and off.
- Users must have Modify tool rights to the appropriate school calendar(s) in order to have access to schools when setting up **bank accounts**.
- The user responsible for setting up Online Payment Information within Campus **MUST** have modify rights to at least one calendar and full tool rights to the Payments module.

Available Tool Rights

Tool Rights are found in System Settings > Payments > Payments Setup.

Tool	R	W	A	D
Payments Setup				

Tool	R	W	A	D
<i>Vendor Information</i>	View vendor information.	Access Vendor Management button.	Edit Vendor Management information via Stripe Account Management.	N/A
<i>Tax Details</i>	View tax details information.	- Edit existing tax details information. - Print tax documents (Paperless option must be selected).	N/A	N/A
<i>Bank Accounts</i>	View and print details of existing bank accounts, <i>Users must have Modify tool rights to the appropriate school calendar(s) to have access to schools when setting up bank accounts.</i>	Modify existing bank accounts	Add new Bank Accounts	Delete existing bank account (cannot be undone).
<i>Settings</i>	View and print settings details.	N/A	Modify settings.	N/A
<i>Fund Accounts</i>	View and print existing fund accounts details.	Modify existing fund account details.	Create new fund accounts.	Delete fund accounts (if no transactions have been made).

Suggested User Groups

Create User Groups as appropriate for your district's needs.

See [User Groups and Suggested Roles](#) for more information.
