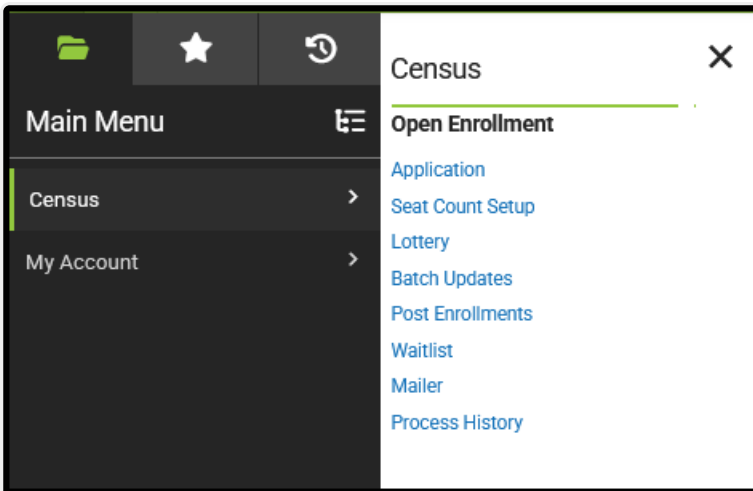


Open Enrollment Processors User Group

Last Modified on 07/08/2026 3:33 pm CDT

The following are suggested tool rights for Open Enrollment Processors. Your staff may require more or fewer tool rights, depending on their actual job duties. Start with this list and modify rights to meet your school or district needs.

Note also that assigning administrators the Product Security Role for Student Information System automatically grants them full access to every tool within Campus and overrides any user group assignment and individual tool right assignment.



System Settings access for Open Enrollment Processors

Census

Subrights in *italics*.

| Tool | Read | Write | Add | Delete |
|-------------------------|------|-------|-----|--------|
| Open Enrollment | | | | |
| Application | X | X | X | X |
| <i>Application Lock</i> | | X | | |
| Seat Count Setup | X | | | |
| Lottery | X | | X | |
| Batch Updates | X | | X | |
| Post Enrollments | X | | X | |
| Waitlist | X | | | |
| Mailer | X | | X | |

| Tool | Read | Write | Add | Delete |
|-----------------|------|-------|-----|--------|
| Process History | X | | | |

Additional Access Rights

General

For the following tool rights, ALL is the only selection available.

| Tool | All |
|-------------------------|-----|
| Allow unfiltered search | X |
| View Gender | X |

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