

# OLR Builder Tool Rights

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The OLR Builder tool is used to add or modify fields that appear in the pleats that become part of the school registration application.

See the [OLR Builder](#) article for information on using that tool.

OLR Builder ☆

Configuration \*

2025

Household

Home Phone

Home Address

Mailing Address

Parent

Emergency Contact

Other Household

Student

New Pleat
New Field
Import From File
Display Post-Import Instructions

Add or modify fields available on OLR Pleats

**Read, Write, and Add** rights display the **New Pleat** button. Additionally, **Read and Write** rights to the [Document Upload Options](#) tool are needed to display the Pleat Options editor and the ability to save the new pleat.

## Available Tool Rights

| R                                                                                                                                                                                                          | W                                                                                 | A                                                                                                                                                                                                           | D                                                       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• Access and view the OLR Builder tool.</li> <li>• Select the desired Configuration year.</li> <li>• Select an existing entry to view the pleat details.</li> </ul> | <ul style="list-style-type: none"> <li>• Modify existing pleat values.</li> </ul> | <ul style="list-style-type: none"> <li>• Add a new pleat.</li> <li>• Add a new field to the pleat.</li> <li>• Import pleat information from a file.</li> <li>• Display post-import instructions.</li> </ul> | <ul style="list-style-type: none"> <li>• N/A</li> </ul> |

## Suggested User Groups

- [Online Registration Administrators User Group](#)

See [User Groups and Suggested Roles](#) for more information.