

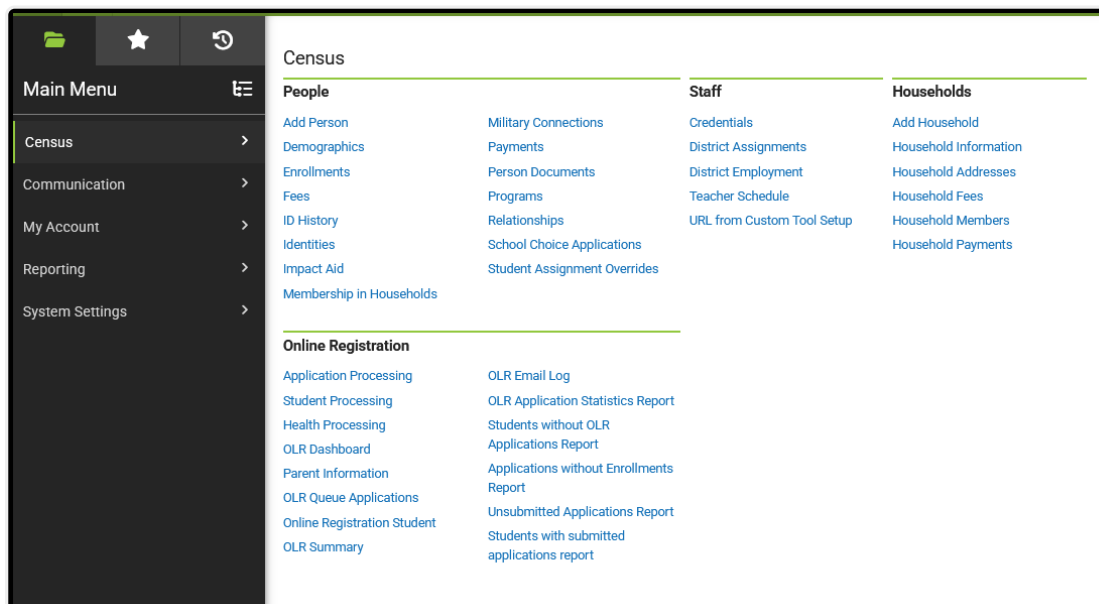
Online Registration Administrators User Group

Last Modified on 06/26/2026 2:32 pm CDT

The following are suggested tool rights for Online Registration Administrators. Your staff may require more or fewer tool rights, depending on their actual job duties. Start with this list and modify rights to meet your school or district needs.

Note also that assigning administrators the Product Security Role for Student Information System automatically grants them full access to every tool within Campus and overrides any user group assignment and individual tool right assignment.

Census



Census access for OLR Administrators

People

Tool	Read	Write	Add	Delete
Add Person	X	X	X	
Demographics	X	X	X	
Staff State ID	X	X	X	
GUID	X			
Student State ID	X	X	X	
Modify Local Staff Number	X			

Tool	Read	Write	Add	Delete
Modify Local Student Number	X			
View Staff Birth Date & Age	X	X		
Enrollments	X	X	X	
General Enrollment Information	X			
School of Accountability	X	X	X	
State Reporting	X	X		
Homeless	X	X		
Meal Status	X	X		
Migrant	X	X		
Ward of State	X	X		
Special Ed	X	X		
Service Hours	X	X		
Service Hrs Percent Reported	X	X		
Future Enrollment	X	X		
Fees	X		X	
ID History	X			
Identities	X	X	X	
Legal Name & Gender	X	X		
Impact Aid	X	X	X	
Membership in Households	X	X	X	
Military Connections	X	X	X	
Payments	X	X		
Person Documents	X	X	X	
Programs	X	X	X	
Relationships	X	X	X	

Staff

Tool	Read	Write	Add	Delete
Credentials	X	X	X	
District Assignments	X	X	X	
District Employment	X	X	X	

Households

Tool	Read	Write	Add	Delete
Add Household	X	X		
Household Information	X	X		
Household Addresses	X	X	X	
Household Fees	X		X	
Household Members	X	X	X	
Household Payments	X			

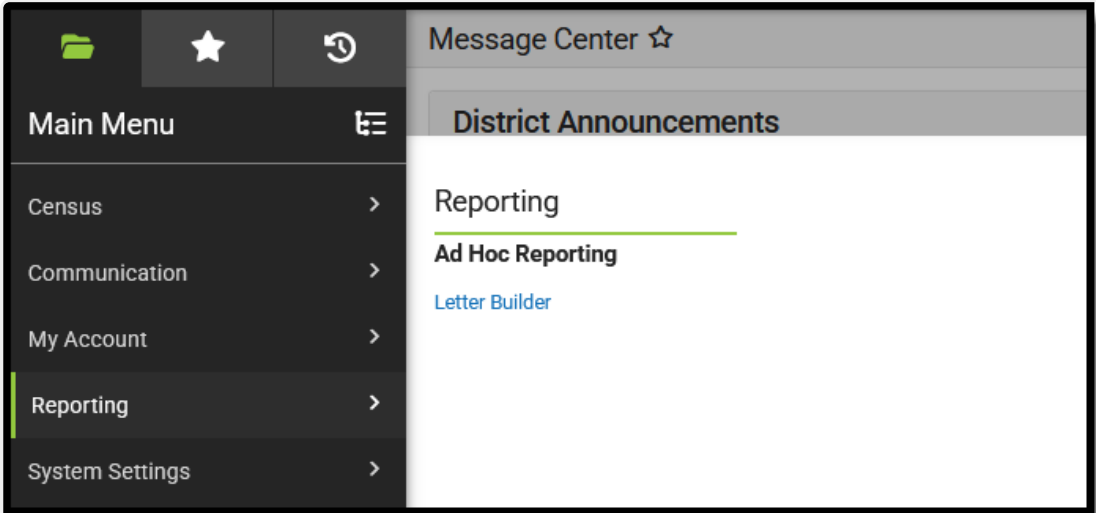
Online Registration

Tool	Read	Write	Add	Delete
Application Processing	X	X	X	X
OLR Application	X			
Batch Processing	X			
Student Processing	X			
Health Processing	X	X	X	
OLR Dashboard	X			
Parent Information	X			
OLR Queue Applications	X			
Online Registration Student	X			
OLR Summary	X			
OLR Email Log	X			
OLR Application Statistics Report	X			
Students without OLR Applications Report	X			
Applications without Enrollments Report	X			

Tool	Read	Write	Add	Delete
Unsubmitted Applications Report	X			
Students with submitted applications Reports	X			

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Reporting



Reporting access for OLR Administrators

Ad hoc Reporting

Tool	Read	Write	Add	Delete
Letter Builder	X	X		
Data Warehouse: Allow live data as source	X			

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System Settings

Online Registration Setup

Tool	Read	Write	Add	Delete
OLR Setup	X	X	X	X
OLR System Settings	X	X	X	X
OLR Builder	X	X	X	X
OLR Literals Bank	X	X	X	X

Tool	Read	Write	Add	Delete
OLR Lists Bank	X	X	X	X
OLR Status	X	X	X	X
OLR Notification Editor	X	X	X	X
Document Upload Options	X	X	X	X
OLR Configuration List Editor	X	X	X	X
Registration Window By School	X	X		
OLR Queue Setup	X	X	X	X
Language Groups	X	X	X	X
OLR Information Center	X			
Mass Repost Applications	X			
OLR List Bank Replacer	X			
OLR List Value Updater	X			
OLR Tuition	X			

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Additional Access Rights

General

For the following tool rights, ALL is the only selection available.

Tool	All
Allow unfiltered search	X
View Gender	X

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