

POS Account Messenger Tool Rights

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The **POS Account Messenger** tools are used to create and send food service messages, either immediately or through scheduled delivery.

See the [POS Account Messenger](#) and [POS Account Messenger Scheduler](#) articles to learn how to use these tools.

These tools are only available to customers who have purchased **Campus Point of Sale** as add-on functionality.

POS Account Messenger ☆

Food Service > POS Messenger > POS Account Messenger

POS Account Messenger

POS Account Messenger sends Point of Sale account related messages to Messenger contacts for student and/or staff accounts based on the criteria selected. To limit the message recipients, select an Ad Hoc filter.

The Template Name and User/Group can be changed after selecting Save or Copy.

User/Group:
Template: Save Copy Delete

Enter the filter criteria for POS Account Messenger:

School	Grade	Eligibility
All Schools	All Grades	All Eligibilities
100 Arthur Elementary	01	Paid
110 Carter Middle	02	Reduced
125 Cleveland Elementary	03	Free
150 Clinton Secondary	04	Non-Reimb & Adult
175 Filmore Middle School	05	
190 Harrison High	06	
200 Jackson High School	07	
225 Jefferson Middle	08	
250 Lincoln Elementary	09	

CTRL-click or SHIFT-click to select multiple

Balance: ☒ All ☐ Range ☐ Use Account Reminder Setting
Account: ☐ All ☒ Active ☐ Inactive

Ad Hoc Filter (Further narrow criteria)

Effective Date: Limit delivery to contacts that speak:

Delivery Devices: ☒ Inbox ☒ Email ☒ Voice ☒ Text

Reply To Email: Caller ID:

Message Subject:

Message Body

Browse and upload a recorded message (.wav file format)
 No file chosen

Browse and upload an email attachment
 No file chosen

Text Message

Infinite Campus recommends not exceeding 140 characters as this may result in multiple messages being sent to recipients in random order.

Delivery Date:

Send Inbox/Emails at: Dial Window: until

Infinite Campus

POS Account Messenger Scheduler ☆

Food Service > POS Messenger > POS Account Messenger Scheduler

Save

POS Account Messenger Schedules

- All Campus Users
- Attendance Clerks
- BUSD view only
- CampusAllCalsModifyRights
- Counselors Washington
- Data Health Check
- Disciplinary/Behavior Referral
- Disciplinary/Behavior Staff
- Food Service
- Health Washington
- Library Washington
- Message Scheduler

Scheduled POS Account Messages For SSMITH

*Schedule Name

*Start Date/Time

Sender

System Administrator

Disabled

☐

Recurring Frequency

1 time only

Send confirmation email

☒

POS Account Messenger Filter Criteria Detail

School	Grade	Eligibility
All Schools	All Grades	All Eligibilities
555 Always Use	00	Paid
810 Washington Adult Ed Schl	01	Reduced
0138834 Washington Fine Arts Academy	02	Free
3630803 Washington High School	03	Non-Reimb & Adult
020 Washington Intermediate School	04	
6098537 Washington Junior High School	05	
027 Washington Middle School	06	
0129452 Washington STEM Academy	07	
037 CalSAFE Program MS	08	

CTRL-click or SHIFT-click to select multiple

Balance

☐ All
 ☐ Range
 ☐ Use Account Reminder Setting

Account

☐ All
 ☐ Active
 ☐ Inactive

Ad Hoc Filter (Further narrows criteria)

POS Message2

Limit delivery to contacts that speak

No Language Preference

Message Delivery Detail

Delivery Devices:

☒ Inbox
 ☐ Email

These areas are informational only. They allow you to see the options set on the message template.

POS Account Messenger Scheduler

- Only users assigned the **Point of Sale Product Security Role** may assign Point of Sale tool rights to other Campus application users.
- See the [Product Security Roles](#) article to learn how security roles function within a multi-product or premium product environment.

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Available Tool Rights

Subrights in *italics*.

Tool	R	W	A	D
POS Account Messenger	View existing templates and send messages.	Modify existing templates.	Add new message templates.	Delete message templates
<i>User Group Formats</i>	View and send templates saved for user groups' use.	Edit group templates	Add new templates	Delete group templates
POS Account Messenger Scheduler	View existing scheduled messages (by user or in group to which user belongs).	Modify scheduled message.	Add new scheduled message.	Delete scheduled task.

Suggested User Groups

See [User Groups and Suggested Roles](#) for more information.

- [Food Service Director/Manager](#)