OLR Application, Health, Student Processing Tool Rights

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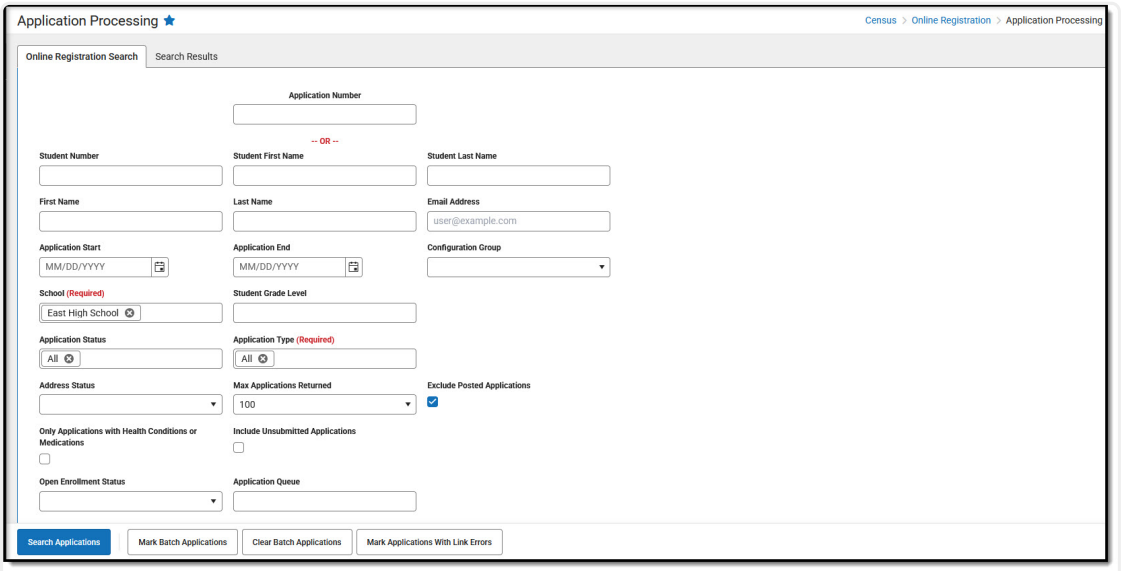
The Online Registration Application Processing tools - Application Processing, Health Processing, and Student Processing - provide a central place for staff to review and process applications entered by parents/guardians submitted via the Portal.

This article identifies the tool rights recommended for Application Processing, Health Processing, and Student Processing tools.

Application Processing

Once a parent/guardian submits an Online Registration application, staff can use the Application Processing tool to review it and enroll a student in a school.

> See the Application Processing article for information on using that tool.



OLR Application Processing tool

Available Tool Rights

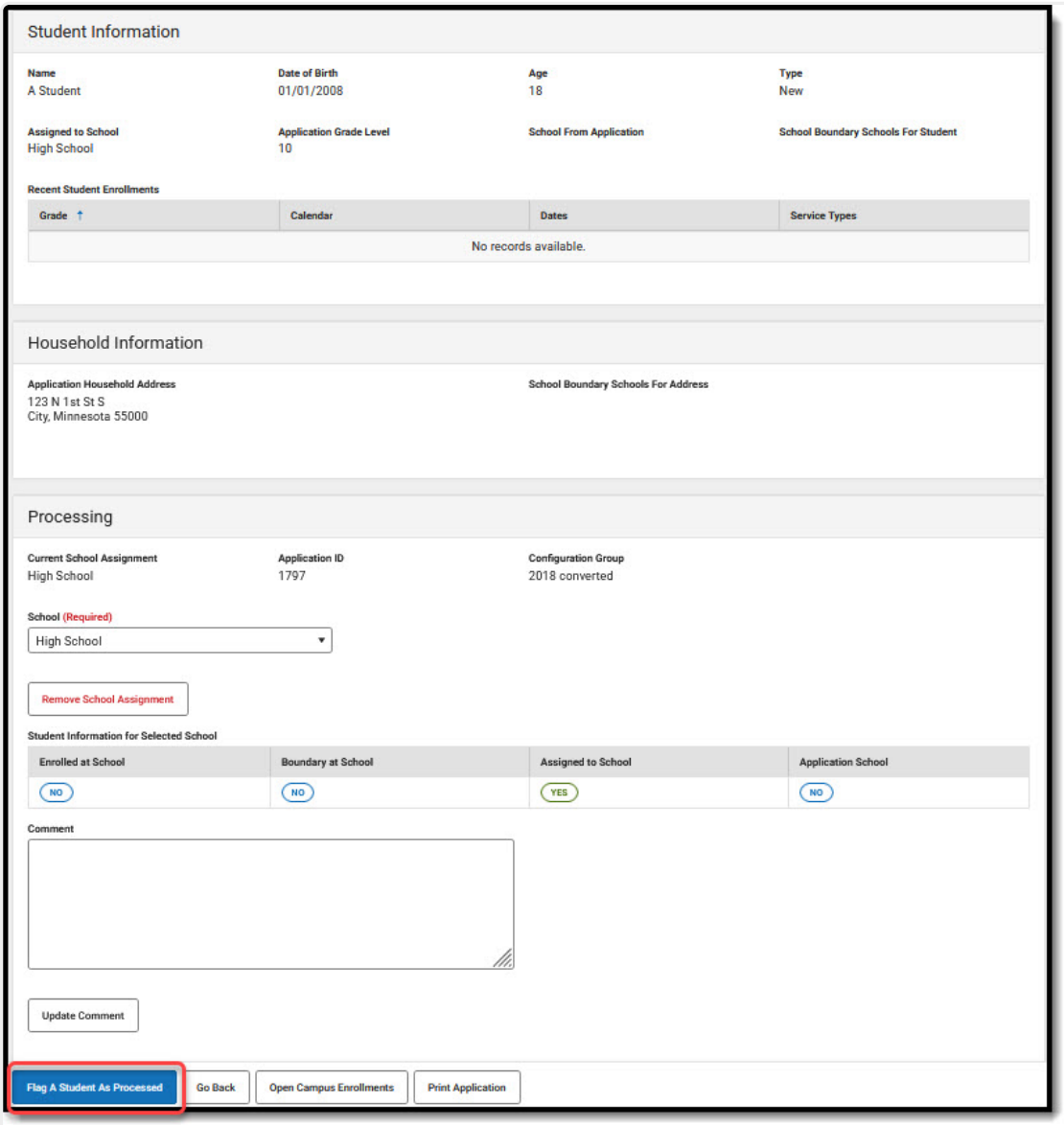
Subrights are in *italics.*

R	W	A	D
• Access and view the Application Processing tool. • Search for applications. • Mark applications with link errors. • Print the submitted application. • Resend the initial application.	• Review applications. • Change the status of an application. • Un-submit an application. • Update an application. • Disable posting for a person.	• Approve and post an application.	• Delete an application.
OLR Application			
• Allows the user to open an application during review and login as the student's parent.	• N/A	• N/A	• Allows the user to save changes to an application.
Batch Processing			
• Mark applications for batch processing. • Clear batch applications processing. • Post batch applications. • Check Batch Qualifications for Applications.	• N/A	• N/A	• N/A

Student Processing

Student Processing assigns an application to a school, creates enrollment records for new students, and/or flags the student as processed.

See the Student Processing article for information on using the tool.



Student Processing Tool

To view the student's enrollments (Open Campus Enrollment button), users must have at least Read rights to Student Enrollments (Student Information > General > Enrollment) or Census Enrollments (Census > People > Enrollments).

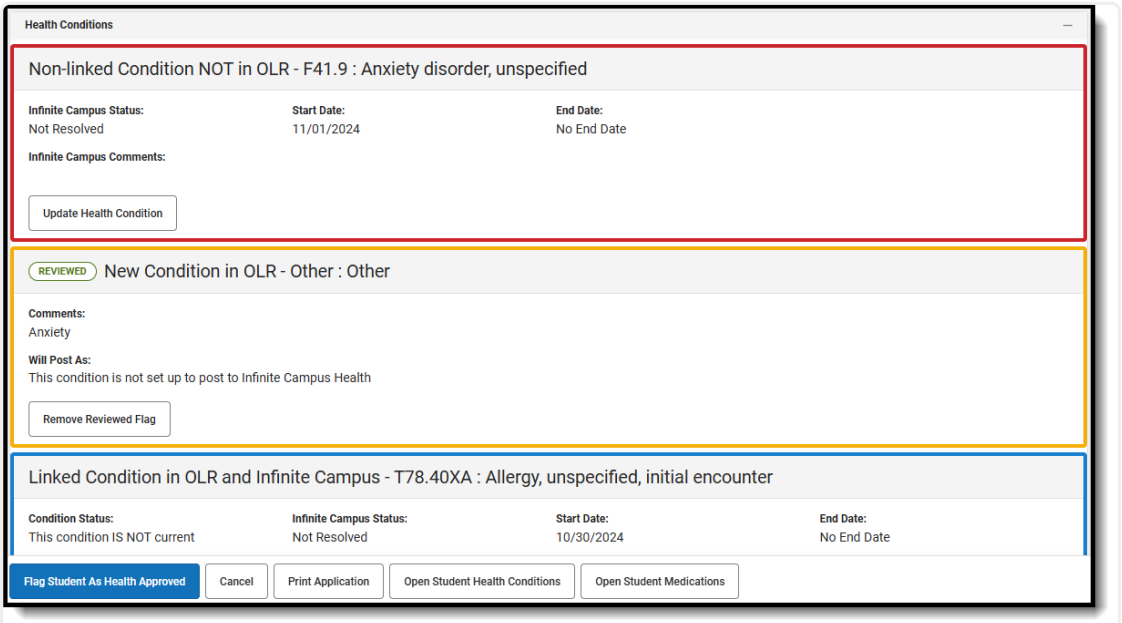
Available Tool Rights

R	W	A	D
• Access and view the Student Processing tool. • Search for and review applications. • Print applications. • Flag the application as processed. • Open the student's enrollment record.	• N/A	• N/A	• N/A

Health Processing

When health information, medications, and conditions are included on the application, health staff can review that information and assign medications or conditions to the student.

See the Health Processing article for information on using the tool.



Health Processing Conditions, Medications List

To view student Health Conditions and Medications, users must have at least Read rights to Student Health Conditions (Student Information > Health > Conditions) and Student Health Medications (Student Information > Health > Medications).

R	W	A	D
• Access and view the Health Processing tool. • Search for and review applications. • Print applications.	• Flag the application as Health Approved. • Flag new health conditions as reviewed. • Flag new medications as health reviewed.	• Open Student Health Conditions. • Open Student Medications.	N/A

Suggested User Groups

- Online Registration Administrators User Group
- Online Registration Registrars User Group
- Online Registration Health User Group

See User Groups and Suggested Roles for more information.