Food Service Kitchen Manager User Group

Last Modified on 10/29/2026 11:15 am CDT

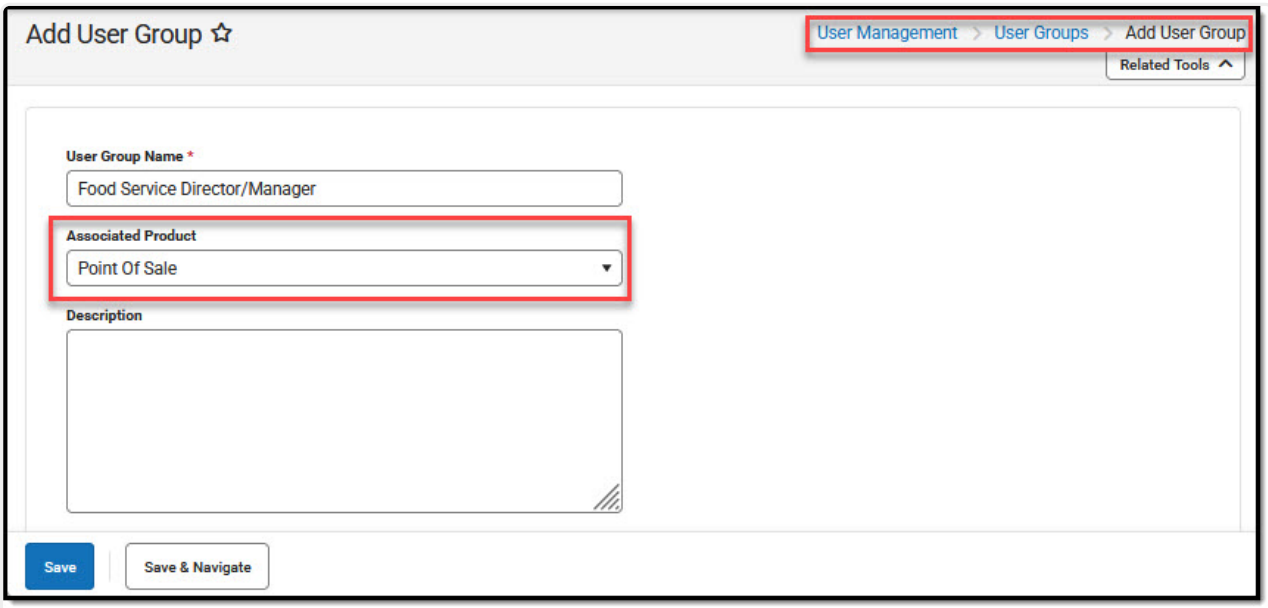
Point of Sale (POS) tools are available with Campus Food Service.

The following are suggested tool rights for **Food Service Kitchen Managers**. Your staff may need more or fewer tool rights depending on their actual job duties. Start with this list and modify rights to meet your school or district's needs.

- The Point of Sale search does not follow calendar rights since accounts are not tied to calendars.
- Users may need membership to calendar rights groups in order to access the information they need for other tasks.

User Groups/Associated Products

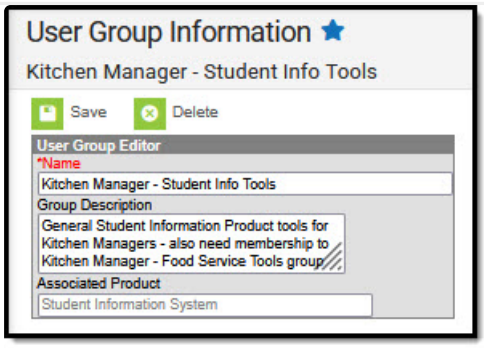
Choose **Point of Sale** as the **Associated Product** when adding user groups that need access to Food Service tools. Users may need to be assigned to additional User Groups (e.g. FRAM User Group) if all the tools they need are not included here.



Add User Group - Point of Sale Product

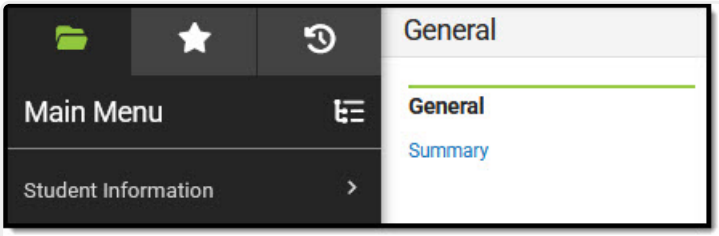
Kitchen Manager - Student Information Tools

Some of the tools Kitchen Managers need to use are found in the general Student Information System Product. Create a group that contains these tool rights and assign your kitchen manager(s) to it.



Kitchen Manager - Student Information Tools Group

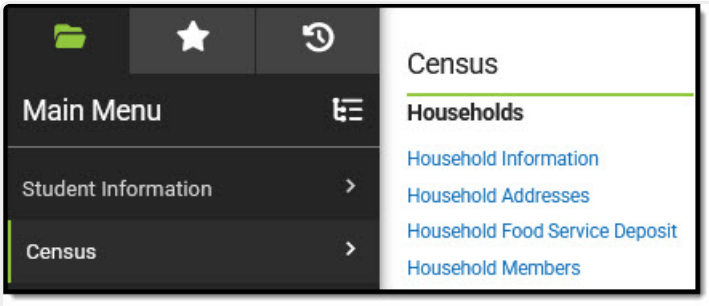
Student Information



Student Information

Tool Right	R	W	A	D
Student Information > General				
Summary	X			

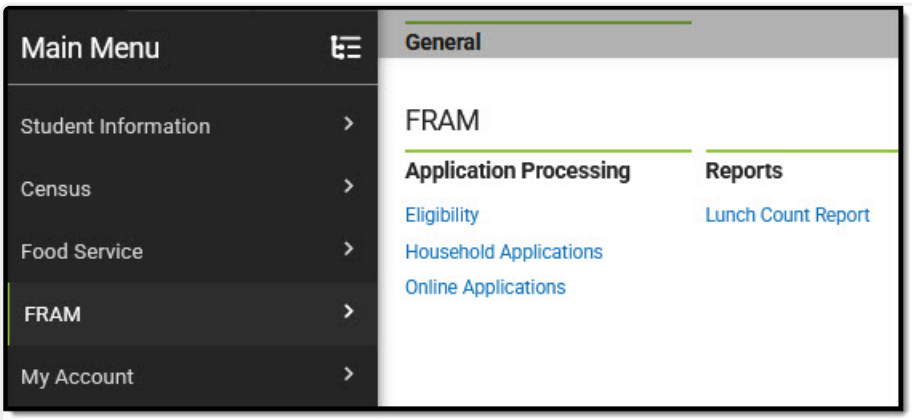
Census



Census

Tool Right	R	W	A	D
Census > Households				
Household Information	X			
Household Addresses	X			
Household Food Service Deposit	X	X	X	X
Household Members	X			

FRAM

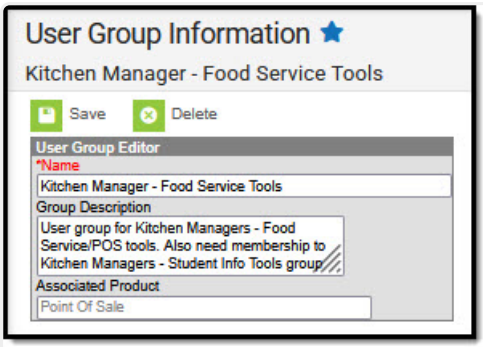


FRAM

Tool Right	R	W	A	D
FRAM > Application Processing				
Eligibility	X			
Household Applications	X			
Online Applications	X			
FRAM > Reports				
Lunch Count Report	X			

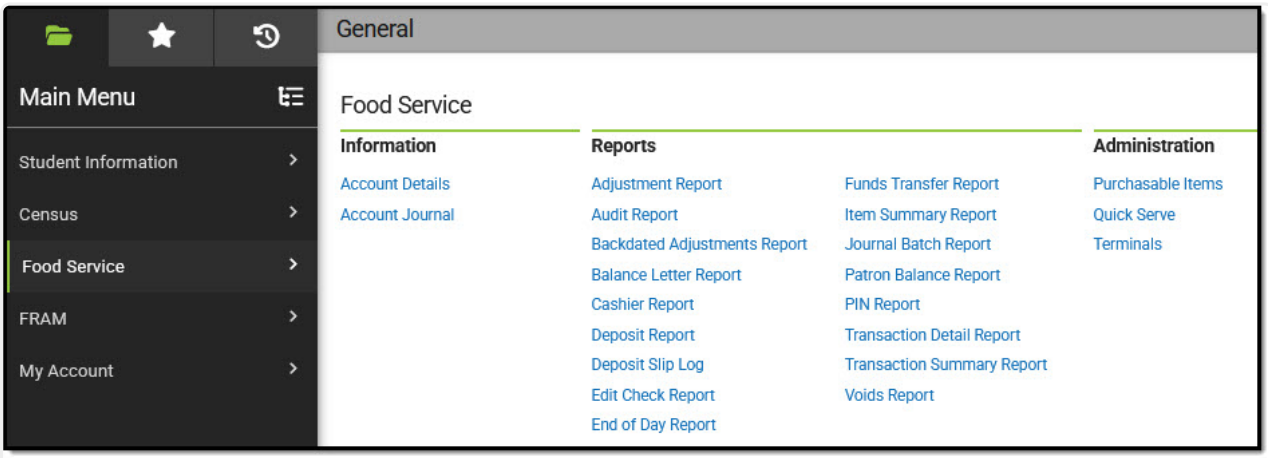
Kitchen Manager - Food Service Tools

Some of the tools Kitchen Managers need to use are found in the Point of Sale (Food Service) Product. Create a group that contains these tool rights and assign your kitchen manager(s) to it.



Kitchen Manager - Food Service Tools

Food Service



Food Service Tools for Point of Sale Product

Tool Right	R	W	A	D
Information				
Account Details	X			
Account Journal	X	X	X	X
Tally Meal Entry	X			
Reports				
Adjustment Report	X			
Audit Report	X			
Backdated Adjustments Report	X			
Balance Letter Report	X			
Cashier Report	X			
Deposit Report	X			

Tool Right	R	W	A	D
Deposit Slip Log	X			
Edit Check Report	X			
End of Day Report	X			
Funds Transfer Report	X			
Item Summary Report	X			
Journal Batch Report	X			
Patron Balance Report	X			
PIN Report	X			
Transaction Detail Report	X			
Transaction Summary Report	X			
Voids Report	X			
Administration				
Purchasable Items	X			
Quick Serve	X	X		
Terminals	X			

Additional Access Rights

Since there are many different types of users with the need to perform unfiltered student searches, districts may choose to create a user group (e.g. Unfiltered Search) with only this tool right and assign users to it as appropriate.

Tool Right	All	R	W	A	D
Additional Access Rights > General					
Allow Unfiltered Search	X				