

Set Student Number as PIN Wizard Tool Rights

Last Modified on 06/25/2026 1:46 pm CDT

Food Service Wizards allow staff to create and manage user accounts.

The **Set Student Number as PIN Wizard** is used to mass set student PINs to be the same as their student number.

See the [Set Student Number as PIN Wizard](#) article to learn how to use this tool.

These tools are only available to customers who have purchased **Campus Point of Sale** as add-on functionality. To learn more about how these tools are used, see the articles in the [Food Service Wizards](#) category.

Set Student Number as PIN Wizard

Food Service > Wizards > Set Student Number as PIN Wizard

Set Student Number as PIN

The Set Student Number as Pin Wizard updates student PINs to be the same as their Student Number when the student has an active or future dated Enrollment record. If the PIN is already the Students Number, no changes are made. After running the wizard, a report provides a list of the accounts for which the PIN could not be updated.

Warning
Before you begin, verify your Student Numbers are formatted correctly. PIN pads accept numbers only. PINs with letters or symbols can only be entered using barcode scanners.

Sort Options

Last Name v

Report Format

Last Name v

School

Action

Test

Run Update

Refresh

Show top 50 v

tasks submitted between 06/04/2026 and 06/11/2026

Batch Queue List			
Queued Time	Report Title	Status	Download

Set Student Number as PIN

- Only users assigned the **Point of Sale Product Security Role** may assign Point of Sale tool rights to other Campus application users.
- See the [Product Security Roles](#) article to learn how security roles function within a multi-product or premium product environment.

Available Tool Rights

Users who create and manage food service accounts may need access to several or all Food Service Wizards.

Wizards	All	Read	Write	Add	Delete
Add Account	☐	☒	☐	☐	☐
Mass Account Creation	☐	☒	☐	☐	☐
Reminder/Restriction Wizard	☐	☒	☐	☐	☐
Account Management Wizard	☐	☒	☒	☐	☐
Set Student Number as PIN Wizard	☐	☒	☒	☐	☐
Student Number as PIN Wizard Log	☐	☒	☐	☐	☒

Food Service Wizards Tool Rights

R	W	A	D
View wizard and current PIN assignments <i>Note: The System Preference "Allow access to Student Number as PIN Features" must be selected in order for this wizard to be run.</i>	Assign student numbers as PINs	N/A	N/A

Suggested User Groups

See [User Groups and Suggested Roles](#) for more information.

- [Food Service Director/Manager](#)