

Food Service Cashier User Group

Last Modified on 06/29/2026 1:53 pm CDT

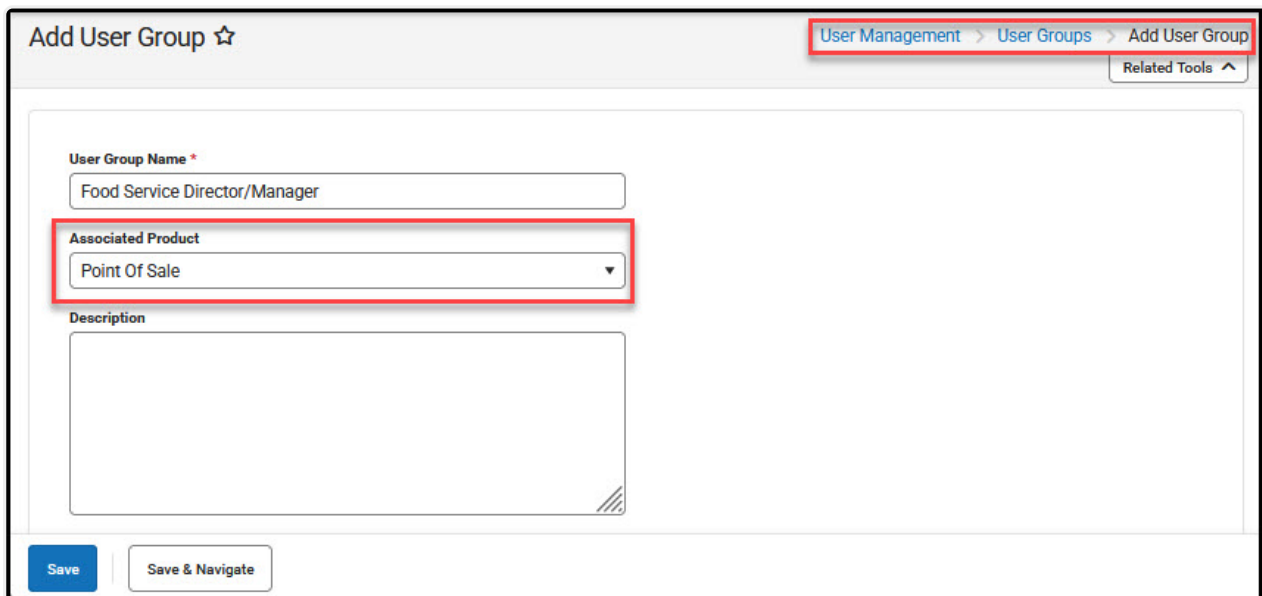
The following are suggested tool rights for **Food Service Cashiers**. Your staff may need more or fewer tool rights depending on their actual job duties. Start with this list and modify rights to meet your school or district's needs.

The Point of Sale Product tools are only available to customers who have purchased Campus Point of Sale as add-on functionality.

- The Point of Sale search does not follow calendar rights since accounts are not tied to calendars.
- Users may need membership to calendar rights groups in order to access the information they need for other tasks.

User Groups/Associated Products

Choose **Point of Sale** as the **Associated Product** when adding user groups that need access to Food Service tools. Users may need to be assigned to additional User Groups (e.g. [FRAM User Group](#)) if all the tools they need are not included here.



Add User Group - Point of Sale Product

Cashier - Student Information Tools

Some of the tools Cashiers need to use are found in the general Student Information System Product. Create a group that contains these tool rights and assign your cashiers to it.

Add User Group

User Group Name *

Cashier - Student Information Tool Rights

Associated Product

Student Information System

Description

General tools for Cashier access. Cashiers will also need access to Cashier - Food Service user group for Point of Sale Product tools.

Cashier- Student Information Tools Group

Student Information

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Main Menu

Student Information

General

General

Summary

Student Information

Tool Right	R	W	A	D
Student Information > General				
Summary	X			

Census

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Main Menu

Student Information

Census

Food Service

Census

Households

Household Information

Household Addresses

Household Members

Census

Tool Right	R	W	A	D
Census > Households				
Household Information	X			
Household Addresses	X			
Household Members	X			

Cashier - Food Service Tools

Some of the tools Cashiers need to use are found in the Point of Sale (Food Service) Product. Create a group that contains these tool rights and assign your Cashiers to it.

Add User Group

User Group Name *

Cashier - Food Service Tool Rights

Associated Product

Point Of Sale

Description

Food Service tool rights for cashiers. Cashiers will also need access to general tools via Cashier - Student Information Tool Rights group

Cashier - Food Service Tools

Food Service

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Message Center ★

Main Menu

Student Information >

Census >

Food Service >

My Account >

Food Service

Information

[Account Details](#)
[Account Journal](#)

Reports

[Cashier Report](#)
[Deposit Report](#)
[End of Day Report](#)
[Item Summary Report](#)
[Transaction Detail Report](#)
[Transaction Summary Report](#)

Administration

[Purchasable Items](#)
[Terminals](#)

Food Service Tools for Point of Sale Product

Tool Right	R	W	A	D
Information				
Account Details	X			

Page 3

Tool Right	R	W	A	D
Account Journal	X	X	X	X
Reports				
Cashier Report	X			
Deposit Report	X			
End of Day Report	X			
Item Summary Report	X			
Transaction Detail Report	X			
Transaction Summary Report	X			
Administration				
Purchasable Items	X			
Terminals	X			

Additional Access Rights

Since there are many different types of users with the need to perform unfiltered student searches, districts may choose to create a user group (e.g. Unfiltered Search) with only this tool right and assign users to it as appropriate.

Tool Right	All	R	W	A	D
Additional Access Rights > General					
Allow Unfiltered Search	X				