

Virtual Attendance Preferences Copier Wizard - Start here

Last Modified on 06/11/2026 9:20 am CDT

The [Virtual Attendance Preferences Copier Wizard](#) copies saved [Virtual Attendance Preferences](#) from the source calendar to the selected destination calendar(s). Any previously saved virtual attendance preferences in the destination calendars are overwritten when using this copier wizard.

How-To Guides

- [Copy Virtual Attendance Preference](#)

Reference

Administrative Setup

- [Attendance Office Settings Tool Rights](#)