

# Virtual Attendance Preferences Copier Wizard - Start here

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The [Virtual Attendance Preferences Copier Wizard](#) copies saved [Virtual Attendance Preferences](#) from the source calendar to the selected destination calendar(s). Any previously saved virtual attendance preferences in the destination calendars are overwritten when using this copier wizard.

## How-To Guides

- [Copy Virtual Attendance Preference](#)

## Reference

### **Administrative Setup**

- [Attendance Office Settings Tool Rights](#)