Account Management Wizard - Start here

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The Account Management Wizard is used by Campus Point of Sale customers to complete tasks related to the management of POS accounts.

Tutorials

- Account Management Wizard - Video

How-to guides

- Inactivate Student Accounts
- Inactivate Staff Accounts
- Remove PINs
- Adjust Balances on Inactive Accounts
- Transfer Patron Account Data
- Inactivate Accounts and Remove PINs (Student)
- Inactivate Accounts and Remove PINs (Staff)

Explanation

Wizard Options

- How inactivating an account works
- How removing PINs works
- How adjusting balances on inactive accounts works
- How transferring patron data works
- How inactivating and removing PINs simultaneously works

Interpret Account Management Report

- Inactivate Accounts
- Remove PINs
- Adjust Balances
- Transfer Patron(s) Account
- Inactivate Accounts and Remove PINs

Reference

Administrator Setup

- Account Management Wizard Tool Rights