Batch Queue - Start here

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The Batch Queue tool allows districts/states to generate large, system-intensive reports. It helps prevent report time-out errors and/or system performance issues. General system usage can continue while complex reports are generated within the Batch Queue. Refer to Batch Queue Admin for the System Administrator version of this tool.

How-to guides

- Submit a report to the Batch Queue
- Filter and sort reports
- View report requests
- Download a completed report
- Delete reports

Reference

- Batch Queue Reporting Field Descriptions
- Batch Queue Detail Field Descriptions

Administrator Setup

- Batch Queue Tool Rights
- Batch Queue Admin