Grade Book - Start here

Last Modified on 07/28/2026 3:27 pm CDT

The Grade Book allows teachers to score assignments and provides a hub for curriculum management and grading tools.

Getting started
• The Basics: Grade Book

How-to guides

Required Grade Book Setup Tools

- Create Categories | Video to group assignments.
- Establish Grade Calc Options | Video to determine how grades are calculated.

Optional Grade Book Setup Tools

- Create Assignment Marks | Video to use your own set of score options.
- Set Filter Defaults | Video to automatically filter by assignment Due Date.
- Create Grading Scales | Video to map percentages to grades.
- Create Section Groups | Video to manage students across sections.
- Set Non-Campus Assignment Defaults | Video to handle assignment from other systems.
- Enter a Web Site Address | Video for students to visit.

Types of Curriculum

- Create Assignments | Video
- Create Resources | Video
- Create Folders | Video

Other Curriculum Features and Content

- Discussions | Video
- Quizzes | Video - See Quizzes - Start Here for more information.
- Attach Content | Video to curriculum.
- Enable student Submissions | Video
- Use a Scoring Rubric | Video to communicate expectations and evaluate work.

Scoring & Analysis

- Score assignments | Video
- Score submissions | Video
- Score quizzes | Video
- Score discussions | Video
- Evaluate work using a Scoring Rubric | Video.
- Determine when to Release Scores | Video for specific assignments.
- Use Score Analysis | Video to view score trends.

Post Grades

- Post Grades | Video | Simulation from the Grade Book
- Use Multi-Post Grades | Video to post for multiple tasks or standards at a time.

Copiers in the Grade Book

- Copy Curriculum | Video between tools, school years, and sections.
- Copy Categories | Video to reuse them.
- Copy Scores | Video when a student joins your section.

Tutorials

- Understand Grade Book Setup Video

Reference

- Keyboard shortcuts
- Grade Book preferences

Administrator Setup

- Instruction Tool Rights

Explanation

- Options to filter and sort the Grade Book | Video
- Use the Curriculum List | Video to view and manage your curriculum hierarchy.
- Grade Book analysis tools for traditional grading or standards-based grading
- Grade Book Scores Outside of Roster Dates Video
- Understand options for extra credit assignments and individualized assignments.
- Where are teacher comments visible in Campus Student/Parent?