Staff Locator Wizard - Start here

Last Modified on 07/28/2026 3:28 pm CDT

The Staff Locator Wizard allows users to search for an existing staff member before creating a new record. Searching first helps prevent duplicate records and ensures consistent staff data in Campus.

Tutorials

- Staff Locator Wizard

How-to guides

- Search for a staff member
- Create a new staff member
- Complete staff setup

Explanation

- Understand search results
- Staff Locator employment validation

Reference

- Staff State ID
- Troubleshooting Errors

Administrator Setup

- Staff Locator Wizard Tool Rights