

Copy Curriculum to My Curriculum

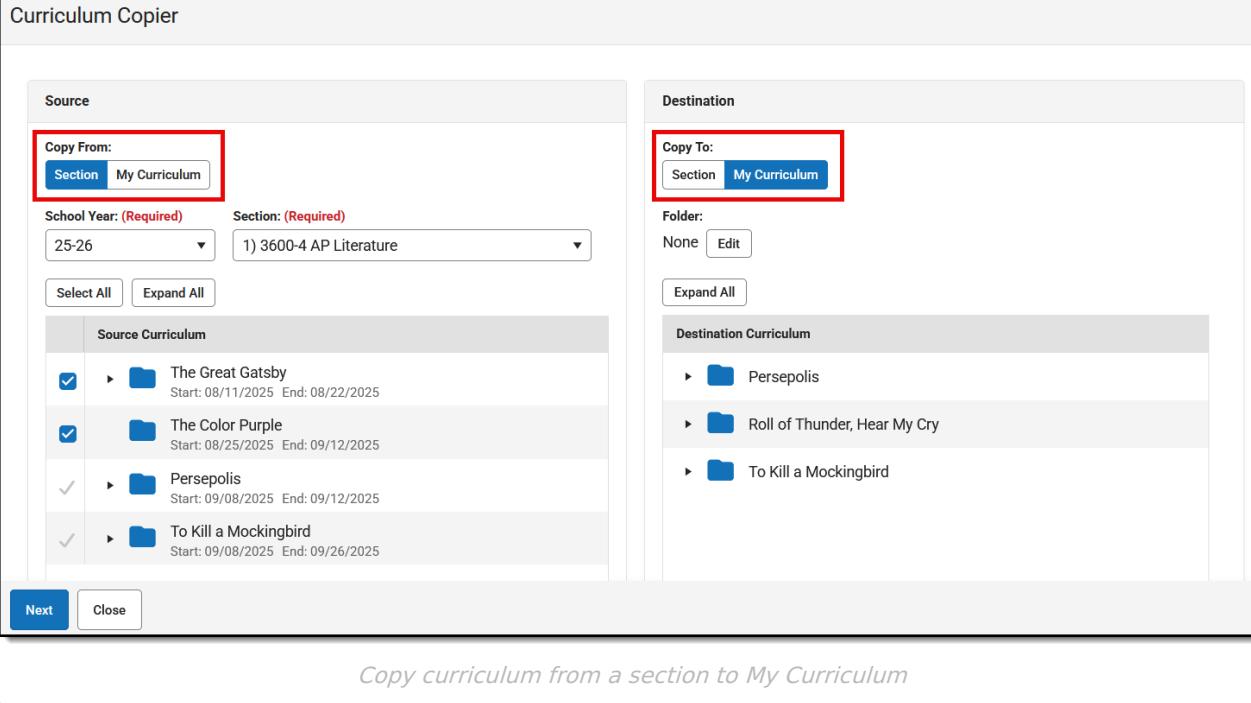
Last Modified on 02/09/2026 11:08 am CST

Users must have Campus Learning and the *Enhanced Curriculum* tool right to access advanced curriculum options such as folders and resources.

Location: Open an assignment from anywhere in Instruction and click Copy; Grade Book > expand Settings menu > Curriculum/Assignment Copier; Planner > click section name > Copy Curriculum

Use the Curriculum Copier to copy curriculum from one of your sections into [My Curriculum](#). Using this copy option, you can move curriculum you've created in your section into the new My Curriculum tool, where you can work on it outside of the context of a section and build up your own bank of curriculum to be used in your sections.

You can also use the [Curriculum Copier](#) to copy curriculum between sections or into My Curriculum. Or use the [Duplicate](#) option to make copies of individual curriculum items.



The screenshot shows the 'Curriculum Copier' interface. The 'Source' section on the left has a 'Copy From' dropdown with 'Section' and 'My Curriculum' options, with 'Section' selected. It also has 'School Year: (Required)' and 'Section: (Required)' dropdowns, both set to '25-26' and '1) 3600-4 AP Literature'. Below these are 'Select All' and 'Expand All' buttons. The 'Source Curriculum' list contains four items, each with a checkbox and a folder icon: 'The Great Gatsby' (Start: 08/11/2025 End: 08/22/2025), 'The Color Purple' (Start: 08/25/2025 End: 09/12/2025), 'Persepolis' (Start: 09/08/2025 End: 09/12/2025), and 'To Kill a Mockingbird' (Start: 09/08/2025 End: 09/26/2025). The 'Destination' section on the right has a 'Copy To' dropdown with 'Section' and 'My Curriculum' options, with 'My Curriculum' selected. It has a 'Folder' dropdown set to 'None' with an 'Edit' button. Below these are 'Expand All' and 'Destination Curriculum' buttons. The 'Destination Curriculum' list contains three items: 'Persepolis', 'Roll of Thunder, Hear My Cry', and 'To Kill a Mockingbird'. At the bottom are 'Next' and 'Close' buttons. A footer at the bottom of the window says 'Copy curriculum from a section to My Curriculum'.

Step 1 - Select Items

1. When copying from a **Section** to **My Curriculum**, select a **School Year** and **Section** in the *Source* section. Don't select a Year or Section in the *Destination* section because curriculum in My Curriculum is not in the context of a section.

- The Destination Curriculum list populates with existing curriculum in My Curriculum. The Source Curriculum list populates with all curriculum in the selected section, but items that are already in the destination section display with an uneditable checkmark.

2. Mark the checkbox next to curriculum in the Source Curriculum to copy to My Curriculum. Click the arrow next to folders to view what's inside them.
3. To add the selected curriculum to a specific folder in My Curriculum, click **Edit** under the destination section and select a **Folder**.
4. Click **Next** to proceed.

Note: Only curriculum created in Campus can be copied. Curriculum created in another program, such as Canvas or Schoology, won't show up in the Copier and cannot be copied.

Step 2 - Item Duration & Grading

On the second screen, modify Duration and Grading setup as desired. Curriculum going to My Curriculum does not have Start and End dates or the Visible to Class option available when copying between sections.

Curriculum in My Curriculum		View:	
Actions	Name	Duration (days)	Grading
	The Great Gatsby NEW Start: Monday 08/11/2025 End: Friday 08/22/2025	12	
	Gatsby Character Quiz NEW Start: Thursday 08/14/2025 End: Thursday 08/14/2025	1	10 Points
	Gatsby Symbolism Discussion NEW Start: Friday 08/15/2025 End: Monday 08/18/2025	4	25 Points
	Great Gatsby Essay NEW Start: Monday 07/21/2025 End: Monday 07/21/2025	1	100 Points

In the second screen, view details and modify Duration and Grading as needed.

- Click the red X button next to an item to remove it from the copy list.
- Click the black arrow next to folders to expand or collapse the view of items inside it.
- Click the name of an item to view a read-only version of it.
- Use the fill options in the table header if desired.
- Modify **Duration** if desired.
- Click the **Grading** link to view the [grading setup](#) for the item. Resources are not scored; click Grading Setup for a resource to change it to an assignment and set up grading.

Click **Save** to finish copying. Copied curriculum is now available in your [My Curriculum](#) tool.