Health Documents - Start here

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The Health Documents tool stores supplemental documentation related to a person's record.

How-to guides

- Create a new document
- Upload a document
- Lock a health document
- Unlock a health document
- Copy a document
- Amend a document
- Delete a document
- Print a document
- View or edit an uploaded document
- Publish or remove a draft document from the Portal

Explanation

About Health Documents

- Documents list
- Document types
- Locked or unlocked documents

Health Document warnings

- Red exclamation mark explanation
- Warning logic

Health Custom Forms

Custom Forms are editable PDF documents used to supplement documents linked to a student's record.

- Custom Forms Document Detail
- Select prepopulation data
- Overflow setup
- Complete a custom form
- Locked custom forms on the Portal display

Print Custom Forms

- Print a completed form
- Print a draft form

Reference

Ad hoc Filter Designer

- Health Document fields in Ad hoc

Administrator Setup

- Health Documents Tool Rights