CERS Configuration (California)

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Tool Search: Digital Learning Applications Configuration

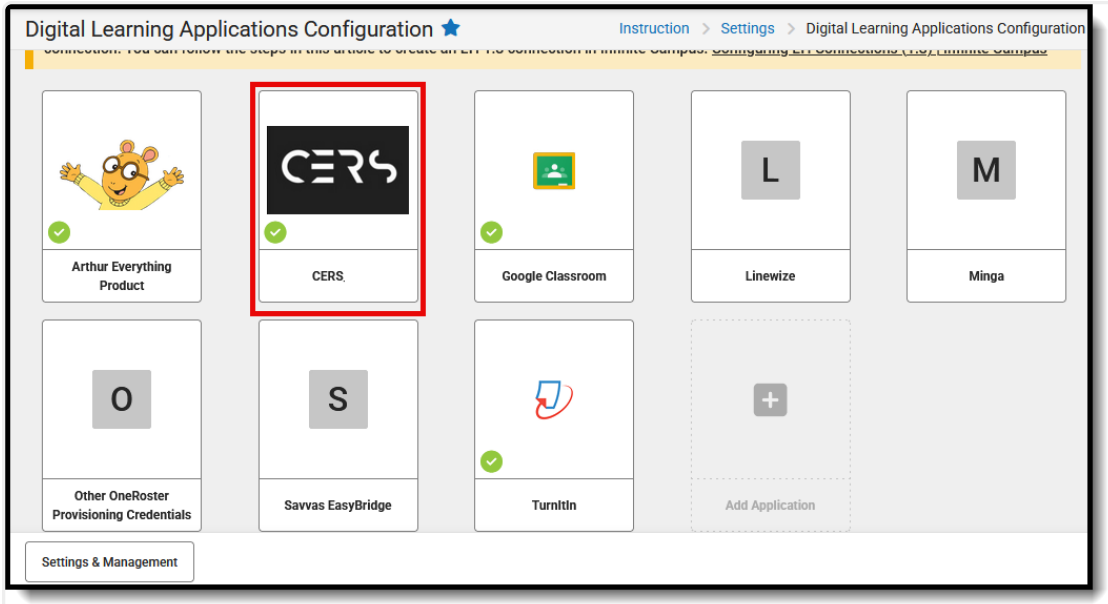
School districts can integrate their SIS to the California Educator Reporting System (CERS) through the Digital Learning Applications Configuration tool. This CERS integration feature automates the creation of teacher-student group assignments in CERS and securely transfers student groups from Campus to CERS.

Districts DO NOT need a Campus Learning License to configure and connect to CERS.

This article provides instructions for establishing the connection and downloading Section Groups data for manual submission to CERS.

CERS is a part of the Digital Learning Application Configuration. Tool rights should be granted only to district-level employees.

For charter schools that share a database with a district but operate as an independent district, CERS is not supported at this time.



Digital Learning Applications Configuration Tool - CERS

Before you start

- Review the available content for Digital Learning Applications Configuration.
- The same configuration details used for CAASPP Paperless Reporting are also needed for CERS configuration.
- Verify that the tool rights to the Digital Learning Applications Configuration have been

assigned.

Add an application

1. Select the **Add Application** from the Digital Learning Application Configuration tool. A **Browse Applications** panel displays.
2. Search for or scroll through the list of available applications for **CERS**. Applications display in alphabetical order.
3. Select **CERS.**

At this point, CERS has been added, but there is no connection to CERS yet. You can:

- Click **Close** to return to the main view of the Digital Learning Applications Configuration tool. OR
- Add **a CERS Connection.** See the next task.

Add a CERS Connection

1. Expand the **CERS Connections** card.
2. Click **Add CERS Connection**.
3. Enter the **Client ID, Client Secret, Base URL, and Token URL** values. **NOTE:** The entered values should match the values used for CAASPP Configuration. The Client Secret is hidden and encrypted when entered, so its value never displays in the editor.
4. Select which items to include in the download in the **Include in Group Name** list of tools. The marked checkboxes indicate which fields are included in the Group Name. Whenever those options change, the connection needs to be re-saved.
5. Click **Save** when finished.

Sync Data

Click the **Resync Now** for each calendar as needed. This sends data from the school calendar to the state.

Download a CERS Section Group

1. Expand the **CERS Connection** card and click **Edit.** An Edit CERS Connection panel displays.
2. Scroll down to the School Selection.
3. Click **Download CSV** for a particular school to view the data being submitted to CERS.
4. Save this file for manual uploading to CERS.

What's next

Follow instructions from CERS and/or CDE for manually uploading the Section Group CSV to CERS.