

# Program Participation Tools Tool Rights

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Campus provides tools that customers can use to view, enter, track and report data related to students participating in various programs. Fields, field titles, and available tools vary by state. You may see tools mentioned in this article that your state does not use.

Most of these tools use standard **R/W/A/D** rights, but a few have **Subrights** as outlined in this article.

Follow local state practices when entering program information for students.

Follow the article links in the tables below to learn how to use individual Program Participation-related tools.

The image shows two screenshots of the FERPA program information form. The top screenshot shows the 'View' button highlighted with a red box. A red arrow points from this button to the 'Program Information' section of the bottom screenshot. The bottom screenshot shows the 'Program Information' section with fields for Start Date (05/10/2024), End Date (month/day/year), School Year (23-24), and Changes Made By (02: Parent/Guardian Request). It also includes a 'Data Opt Out' section with checkboxes for Address, Name, Phone, and Photo. Two questions are present: 'Question 1: Do you grant permission to allow directory information to be shared for non-commercial purposes?' and 'Question 2: Do you grant permission for your student's contact information to be provided to the US Military for the sole purpose of informing students of potential career opportunities?'. Both questions have a dropdown menu with 'NO: No, I do not give my permission for my student's information to be shared with the US Military.' selected. A 'Comments' section with a text area and a 'Modified By' field (Administrator, Demo 06/20/2024) is also visible. At the bottom are 'Save', 'Cancel', and 'Delete' buttons.

*Program Information Example - FERPA*

## General Program Participation Tool Rights

Follow the program name article links in the table to learn more about how each of these tools functions.

Program Name	R	W	A	D
<a href="#">Career Readiness</a>	View existing records.	Edit existing records.	Add new records.	Delete records.
<a href="#">Career and Technical Education (CTE)</a>				

Program Name	R	W	A	D
<a href="#">Early Learning/Early Childhood</a>				
<a href="#">FERPA</a>				
<a href="#">Foster Care</a>				
<a href="#">Gifted (Gifted and Talented)</a>				
<a href="#">Migrant</a>				
<a href="#">Section 504</a>				
<a href="#">Summer EBT</a>				
<a href="#">Title I</a> (Title Programs)				

## Homeless Tool Rights

The [Homeless](#) program includes a subright that overrides top-level rights to prevent overlapping records. Related **Homeless Services** may be recorded via the **Program Services** tool.

Top-Level Rights	R	W	A	D
<a href="#">Homeless</a>	View existing records.	Edit existing records.	Add new records.	Delete records.

Subrights	R	W	A	D
Add & Auto-end Records	Create a new record <i>(this end dates existing record one day previous to the new record's start date)</i> .	N/A	N/A	N/A

## Migrant Tool Rights

Currently, customers will either use the **Migrant** tool or a set of tools (**Migrant Eligibility, Migrant Enrollment, Program Services** - Migrant Services) to enter and manage information for their Migrant students.

Migrant	<input checked="" type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input checked="" type="checkbox"/> Write	<input checked="" type="checkbox"/> Add	<input checked="" type="checkbox"/> Delete
Migrant Eligibility	<input checked="" type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input checked="" type="checkbox"/> Write	<input checked="" type="checkbox"/> Add	<input checked="" type="checkbox"/> Delete
Migrant Enrollment	<input checked="" type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input checked="" type="checkbox"/> Write	<input checked="" type="checkbox"/> Add	<input checked="" type="checkbox"/> Delete

Program/Tool	R	W	A	D
<b>Existing Customers</b>				
<a href="#">Migrant</a>	View existing records.	Edit existing records.	Add new records.	Delete records.
<b>New Customers/Customers using Migrant Workflow Tools</b>				
<a href="#">Migrant Eligibility</a>	View existing records.	Edit existing records.	Add new records.	Delete records.
<a href="#">Migrant Enrollment</a>				

## Program Services Tool Rights

Available Program Services vary by state. Tool rights are the same unless otherwise noted. It is possible to grant users full rights to one program service and partial rights to another.

Program Services	<input checked="" type="checkbox"/> All				
Homeless Services	<input checked="" type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input checked="" type="checkbox"/> Write	<input checked="" type="checkbox"/> Add	<input checked="" type="checkbox"/> Delete
Migrant Services	<input checked="" type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input checked="" type="checkbox"/> Write	<input checked="" type="checkbox"/> Add	<input checked="" type="checkbox"/> Delete
Gifted Services	<input checked="" type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input checked="" type="checkbox"/> Write	<input checked="" type="checkbox"/> Add	<input checked="" type="checkbox"/> Delete

Top-Level Rights	All
<a href="#">Program Services</a>	Turn on/off all rights at the parent and subright level.

Subrights	R	W	A	D
<a href="#">Homeless Services</a>	View existing services records in the Program Services tool.	Edit existing services records.	Add new services records.	Delete services records.
<a href="#">Migrant Services</a>				
Gifted Services				

## Title Funded Programs Tool Rights

Available title funded programs vary by state.

Title Funded Programs	<input checked="" type="checkbox"/> All				
Title I - Part A	<input checked="" type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input checked="" type="checkbox"/> Write	<input checked="" type="checkbox"/> Add	<input checked="" type="checkbox"/> Delete
Title I - Part D	<input checked="" type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input checked="" type="checkbox"/> Write	<input checked="" type="checkbox"/> Add	<input checked="" type="checkbox"/> Delete
Title III	<input checked="" type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input checked="" type="checkbox"/> Write	<input checked="" type="checkbox"/> Add	<input checked="" type="checkbox"/> Delete

<b>Top-Level Rights</b>	<b>All</b>
<a href="#">Title Funded Programs</a>	Turn on/off all rights at the parent and subright level.

Subrights	R	W	A	D
<ul style="list-style-type: none"> <li>Title 1 - Part A</li> <li>Title 1 - Part D</li> <li>Title III</li> <li>Title IV</li> <li>Title VI</li> </ul>	View existing records.	Edit existing records.	Add new records.	Delete records.

## State Edition - State Users Publishing Tool Rights

State Edition users at the State level may need access to tools that allow them to publish new records or changes to records from the State down to the District level. These tools are found in the Group Tool Rights Editor under Student Information > Program Administration and Student Information > Program Participation.

In order to publish federal program data, users must have at least **W**(rite) rights to the Federal Programs Publishing tool.

▼ Program Administration	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Academic and Graduation Programs	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Edit Graduation Program Setup	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Edit Academic Program Setup	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
English Learners (EL) Accommodation Type Setup	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
English Learners (EL) Service Type Setup	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
<b>Federal Programs Publishing</b>	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input checked="" type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Federal/State Program Update Wizard	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete

*Federal Programs Publishing Tool Rights*

Users also need at least **W**(rite) rights to the Publish Foster Care Records and Publish Migrant Records sub-rights in order to publish record.

Program Participation	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input checked="" type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Career and Technical Education (CTE)	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Early Learning	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
FERPA	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Foster Care	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Publish Foster Care Records	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input checked="" type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Gifted	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Homeless	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Migrant	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Publish Migrant Records	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input checked="" type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Migrant Eligibility	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Publish Migrant Eligibility Records	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input checked="" type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete

*Publishing Subrights*

## Suggested User Groups

Assign rights to user groups as appropriate for the programs your district/state uses.

- [Counselors](#)
- [Front Office](#)
- [Special Education Administrators](#)