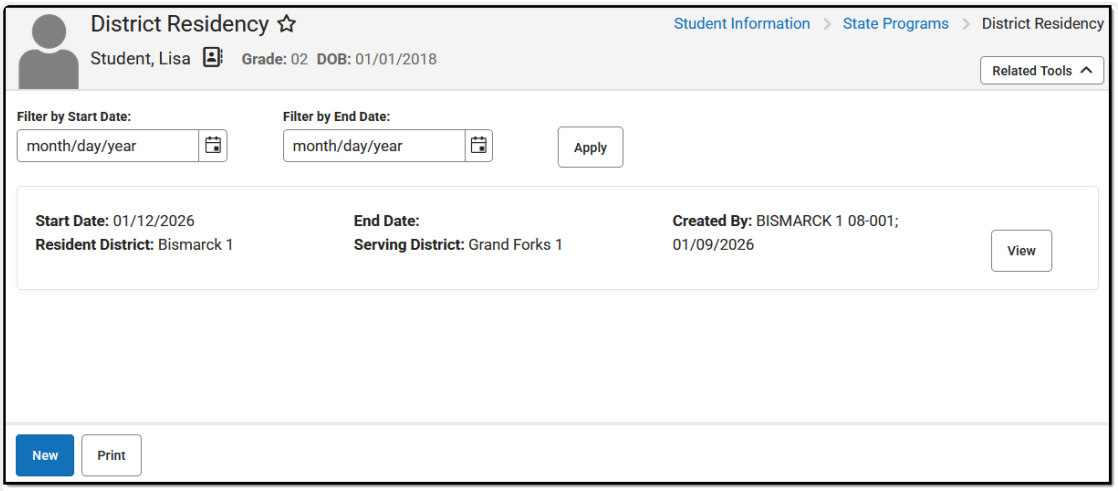
District Residency (North Dakota)

Last Modified on 08/21/2026 9:16 am CDT

Tool Search: District Residency

The District Residency tool documents a student's residency that is not tied to their Enrollment. The information below is specific to the state of **North Dakota.**



Locate, review, and access existing district residency records for a student.

See the State Programs Tool Rights article for information about tool rights needed to use this and other State Programs tools.

List screen field descriptions

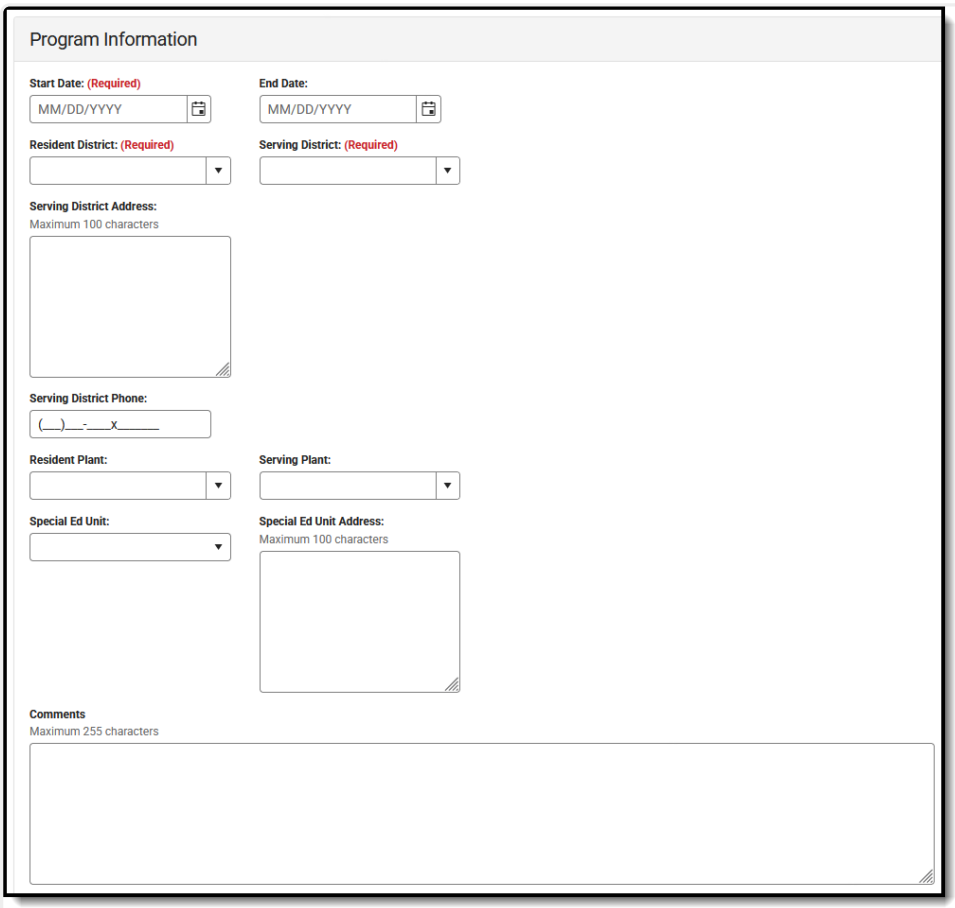
The list screen displays all student district residency records. Records are ordered by Start Date, with the most recent Start Date record at the top of the list. When records exist with the same Start Date, then they are ordered by District Name.

Field Name	Description
Filter by Start Date	List records by start date.
Filter by End Date	List records by end date.
Apply	Lists records based on the date filter
Start Date	The first day of the student's district residency.
End Date	The last day of the student's district residency.

Field Name	Description
Created By	The user who created the record.
Resident District	The district where the student lives.
Serving District	The district where the student receives services.

Detail view

Click the **View** button to open the detail view for an existing record, or click **New** to create a new one.



Enter and maintain district residency and program participation details for a student record.

- Users can import or mass update District Residency records with the Federal/State Program Updater tool.
- Overlapping records are not allowed.

Add or modify District Residency records

1. Click **New** in the action bar across the bottom.
2. Enter the **Start Date** (required) to indicate when the student's District Residency began.
3. Select the appropriate **Resident District** (required) for the student.
4. Enter the appropriate details for the District Residency record.
5. Click **Save** when finished.
6. Click **Print** to display a PDF view of the student's District Residency records.
7. Modify existing records by clicking anywhere in the appropriate record row and making the necessary adjustments. **Save** when finished.
8. End a record by clicking anywhere in the appropriate record row and add an **End Date**. Click **Save** when finished.

District Residency field descriptions

Field	Description	Location
Start Date *(Required)*	First day of the student's district residency.	**Ad hoc:** Student > Learner > State Programs > District Residency > startDate **Database Location:** districtResidency.startDate
End Date	Last day of the student's district residency.	**Ad hoc:** Student > Learner > State Programs > District Residency > endDate **Database Location:** districtResidency.endDate
Resident District *(Required)*	District where the student lives.	**Ad hoc:** Student > Learner > State Programs > District Residency > residentDistrict **Database Location:** districtResidency.residentDistrict
Serving District *(Required)*	District where the student receives services.	**Ad hoc:** Student > Learner > State Programs > District Residency > servingDistrict **Database Location:** districtResidency.servingDistrict
Serving District Address	Address of the serving district.	**Ad hoc:** Student > Learner > State Programs > District Residency > servingAddress **Database Location:** districtResidency.servingAddress
Serving District Phone	Phone number of the serving district.	**Ad hoc:** Student > Learner > State Programs > District Residency > servingDistrictPhone **Database Location:** districtResidency.servingDistrictPhone

Field	Description	Location
Resident Plant	Student's resident school.	**Ad hoc:** Student > Learner > State Programs > District Residency > residentSchool **Database Location:** districtResidency.residentSchool
Serving Plant	Student's serving school.	**Ad hoc:** Student > Learner > State Programs > District Residency > reportingSchool **Database Location:** districtResidency.reportingSchool
Special Ed Unit	Entity responsible for the student's special ed services.	**Ad hoc:** Student > Learner > State Programs > District Residency > spedSchool **Database Location:** districtResidency.spedSchool
Special Ed Unit Address	Address of the assigned Special Ed Unit.	**Ad hoc:** Student > Learner > State Programs > District Residency > spedAddress **Database Location:** districtResidency.spedAddress
Comments	Any comments related to the record. This field is limited to 255 characters.	**Ad hoc**: Student > Learner > State Programs > District Residency > comments **Database Location:** districtResidency.comments

District-defined elements

District-specific data elements are established using the **District Residency** attribute (screen location) in the Custom Attribute/Dictionary tool.

- Fields do not display in the District Residency Editor. Users must select the record to see this detail.
- The header for this section will not be displayed until district-defined elements are added