Application Processing - Start here

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Online Registration applications submitted by a parent or guardian are reviewed, approved, and processed in Online Registration Application Processing.

Tutorials

The following videos demonstrate how to process submitted applications with common scenarios.

Annual Updates

- Family with no changes
- Batch Posting
- Family with a new address in the district
- Family with a new student
- Family with changes to emergency contacts
- Family with a parent separation

New Registrations

- New family with a new address (new construction)
- New family living with relatives (shared address)
- New family moving into an existing address

Tuition

- Processing an application with Tuition data

How-to guides

- Search for an application
- Review an Application
    - Flag people as reviewed on the application
    - Disable posting for a person on an application
    - Review fields flagged for review
    - Flag students as reviewed
    - Flag households as reviewed

Batch Post Applications

- Check an Application for Batch Qualification
- Mark Batch Applications
- Post Batch Applications

Manage Applications

- Log in as guardian
- Submit on behalf of a guardian
- Update household members on the application from Census
- Find and mark applications with linked data issues
- Unsubmit an application

Reference

- Search Field Descriptions
- Application Field Descriptions

Parent OLR Resources

- Online Registration for New Students Video
- Online Registration Update Video
- Online Registration with Tuition Video
- Application Entry Documentation