

Student Record Print Invoice

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The Print Invoice option allows users to print a specific invoice for the student.

Print Invoice(s)

Select Calendar Year

▼

Select Invoice

Clear

Generate

Cancel

Dependent Care Print Invoice Editor

Print Invoice Fields

Field	Description
Select Calendar Year	Use the drop-list to select the calendar year for which to view and print invoices.
Select Invoice	<p>Click on the Select Invoice field to view a list of all invoices available for the selected calendar year. Once the list appears, select the desired invoice(s). This is a multi-select field and users may select as many invoices as desired.</p> <p>NOTE: A Calendar Year must be selected before a list of available invoices will generate.</p>
Generate	Press Generate to view a PDF printout of all selected invoices.
Cancel	Press Cancel to exit without printing invoices.