

Groups Administration - Start Here

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Groups are a communication tool for conducting one-way and two-way conversations between group members. Groups can be created for use by clubs, organizations, events, and interests.

Being a <u>Group Administrator</u> gives you broad oversight capabilities as well as many options available to Group Owners, including moderating groups, and resolving flags.

Getting Started

- Groups Tool Overview Video
- Enable the Groups Tool

How-To Guides

As a Group Administrator

- Filter the group list to focus on specific tasks
- View posts and replies
- Flag posts and resolve flags
- Review join requests
- View and manage the participant list
- Review group settings

Tutorials

• Oversee Groups as a Group Administrator Video

Explanation

- Understand <u>Campus Parent/Student permissions</u> for Groups
- Understand which groups you can see with the administrator tool right.