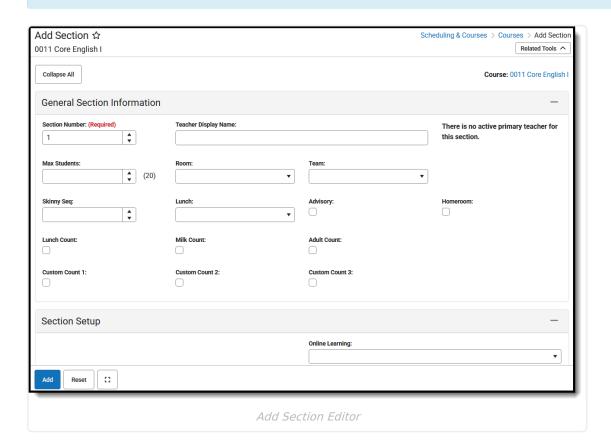


Add Section Tool Rights

Last Modified on 11/13/2025 10:51 am CST

The **Add Section** tool enables users to create new sections for a course and enter the required fields to save them. It contains the same fields as the Section Information tool, but also allows data entry for basic section information.

See the Add Section article for details on adding sections.



At a minimum, **Read rights** are required for both **Course Information** and **Section Information** to search for, select courses, and select and view section information. **Read and Write rights** to Section Information are needed to edit section information.

See the <u>Section Information Tool Rights</u> and <u>Course Information Tool Rights</u> articles for additional information.

Available Tool Rights



R	W	A	D
View the Add Section tool.	 Add new section information. Reset button to remove entered values before saving. Save (Add) the new course record. 	N/A	N/A

Suggested User Groups

- <u>Counselors</u>
- Front Office Staff
- <u>Principals</u>
- Registrars
- <u>Schedulers</u>
- <u>Scheduling Board Users</u>

See <u>User Groups and Suggested Roles</u> for more information.