

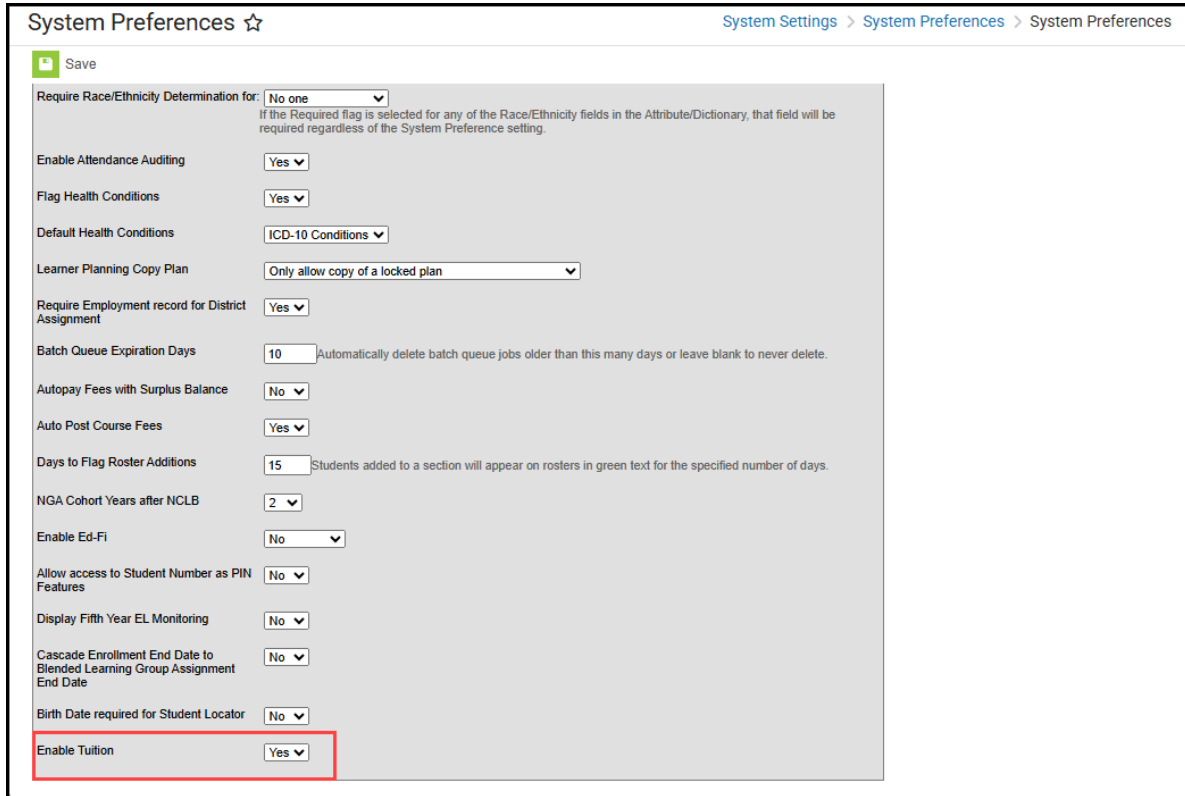
How to Enable Tuition

Last Modified on 09/25/2025 3:35 pm CDT

Before you can enable Tuition tools, Online Payments must be enabled. For details, see [Enable or Disable Campus Payments](#).

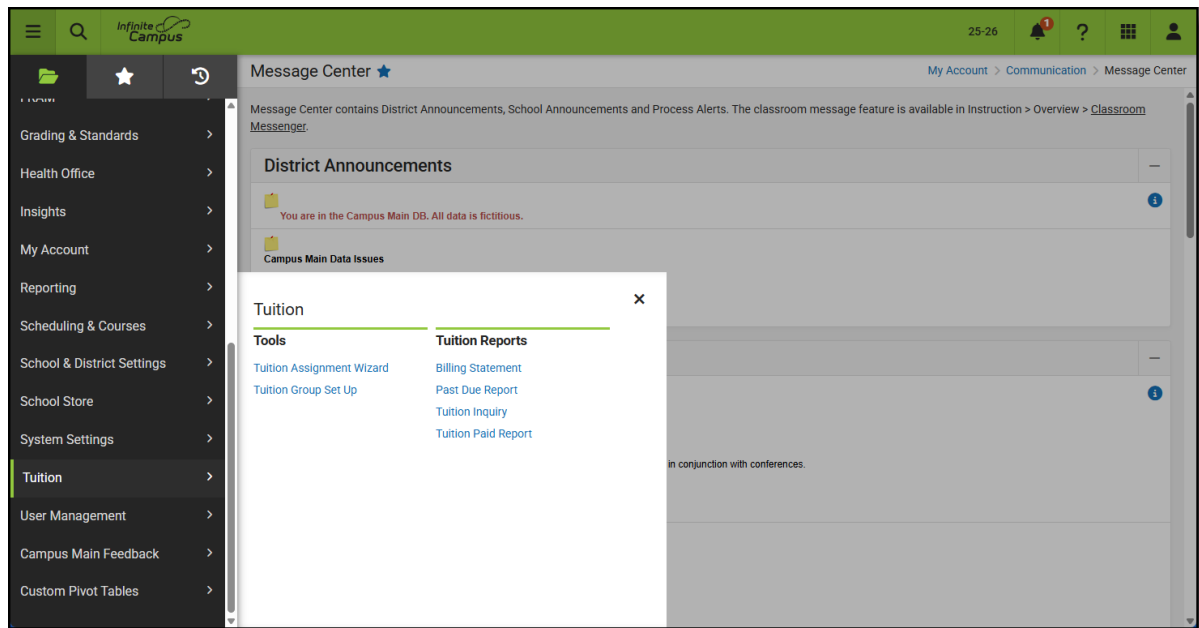
Enable Tuition Tools

1. Go to **System Settings > System Preferences > System Preferences**.
2. Locate the **Enable Tuition** district preference and set it to **Yes**.



The screenshot shows the 'System Preferences' page with a breadcrumb trail: 'System Settings > System Preferences > System Preferences'. A 'Save' button is at the top left. The 'Require Race/Ethnicity Determination for' dropdown is set to 'No one'. Below it, a note states: 'If the Required flag is selected for any of the Race/Ethnicity fields in the Attribute/Dictionary, that field will be required regardless of the System Preference setting.' Other settings include 'Enable Attendance Auditing' (Yes), 'Flag Health Conditions' (Yes), 'Default Health Conditions' (ICD-10 Conditions), 'Learner Planning Copy Plan' (Only allow copy of a locked plan), 'Require Employment record for District Assignment' (Yes), 'Batch Queue Expiration Days' (10), 'Autopay Fees with Surplus Balance' (No), 'Auto Post Course Fees' (Yes), 'Days to Flag Roster Additions' (15), 'NGA Cohort Years after NCLB' (2), 'Enable Ed-Fi' (No), 'Allow access to Student Number as PIN Features' (No), 'Display Fifth Year EL Monitoring' (No), 'Cascade Enrollment End Date to Blended Learning Group Assignment End Date' (No), and 'Birth Date required for Student Locator' (No). The 'Enable Tuition' setting at the bottom is highlighted with a red box and is set to 'Yes'.

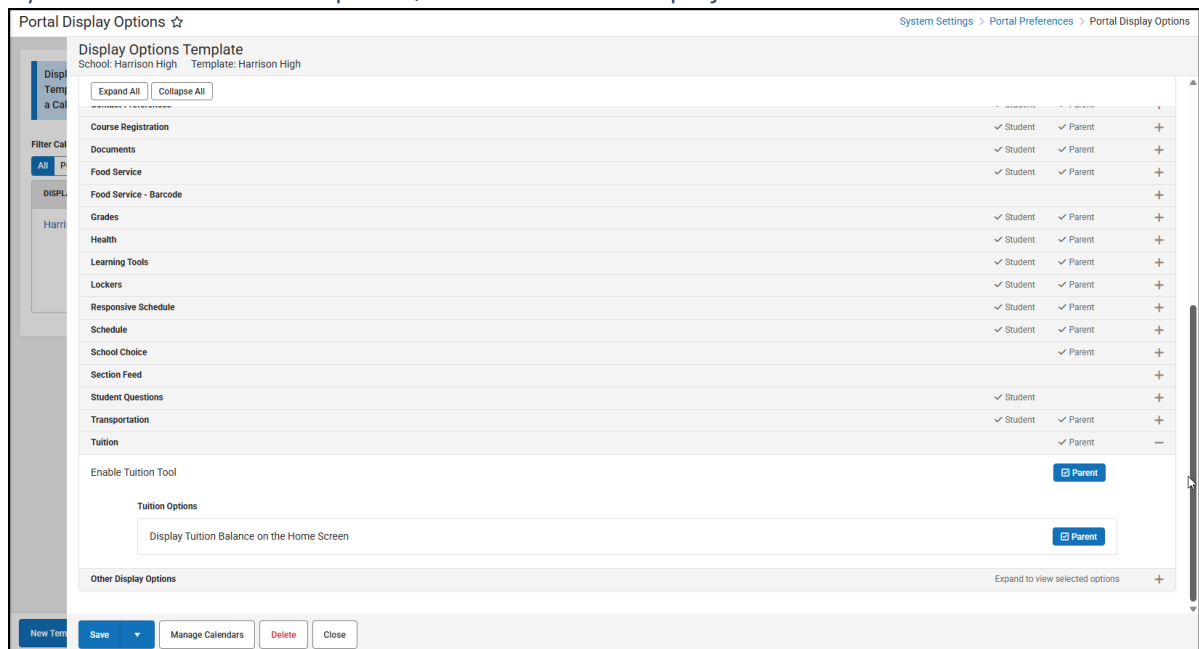
3. Click **Save**.
4. Log out and log back in to apply the changes and access the Tuition tools.



Enable Tuition in Campus Parent

1. Go to **System Settings > Portal Preferences > Portal Display Options**.
2. Select a school in the Display Options Template.
3. Under Display Options, expand Tuition and mark Parent.

Optional: Under Tuition Options, mark Parent to Display Tuition Balance on the Home Screen.



4. Click **Save**.