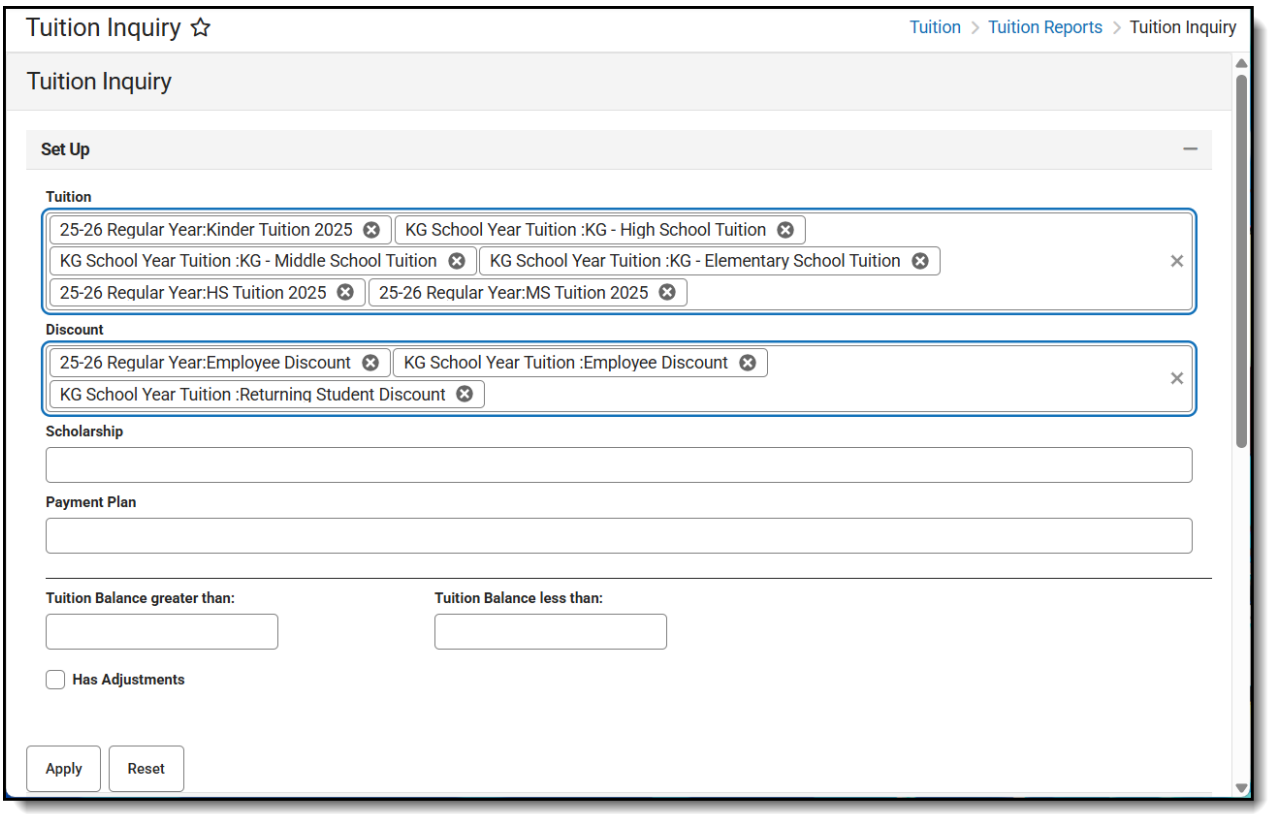
Tuition Inquiry

Last Modified on 08/26/2026 3:36 pm CDT

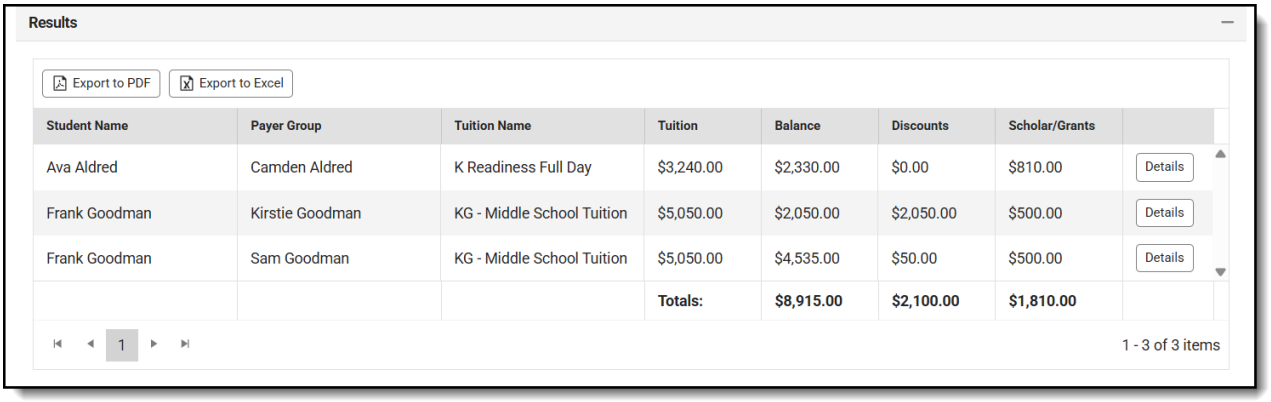
Tool Search: Tuition Inquiry

The Tuition Inquiry report allows users to view detailed information about individual students' tuition accounts and helps gather comprehensive tuition-related data efficiently. This includes assigned tuition amounts, discounts, scholarships, and payment plans. Results can be previewed and exported to PDF or Excel.



Generate a Tuition Inquiry

Use the Set Up filters to select specific accounts for review. These filters are optional. If no filters are selected and you click 'Apply,' all accounts with tuition-related data will be displayed in the Results. To view detailed information about a student's tuition, such as Transaction Dates and Transaction Types, click the corresponding 'Details' button.



1. Select any Tuitions, Discounts, Scholarships, and Payment Plans using the filter options.
2. Enter any greater than or less than Tuition Balance amounts.
3. Mark the Has Adjustments checkbox to include tuitions with adjustments.
4. Click **Apply**. All applicable accounts will appear within the Results and can be exported using the Export to PDF and Excel buttons.