

SSN Purge Tool

Last Modified on 12/14/2025 8:45 pm CST



WARNING: This action CANNOT be undone.

The SSN Purge Tool will permanently delete the listed core Social Security Number values for the entire district and hide corresponding core Social Security Number fields from the interface so that no new data can be added. There is no option to restore. Districts with SSN reporting requirements should **NOT** run this tool.

This tool **WILL NOT** remove SSN data stored in custom fields or any other fields not listed.

This tool is **NOT** available in KY, GA, IN, TX, MO, or VA.

Data change tracker retention policies will be adhered to when this tool is used.

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Tool Search: SSN Purge Tool

This tool is intended for one-time use; however, it can be run multiple times if needed. A timestamp will be added each time it is run to provide the last run date and time.

If a user tries to run when it has already been scheduled or is currently running, they will get a message stating so. Users will be able to reschedule future scheduled times.

If your district does not have core Social Security Number information stored in Infinite Campus for the listed locations, running the SSN Purge Tool will hide the corresponding core Social Security Number fields in the user interface so that Social Security Numbers cannot be entered into those fields in the future.

This tool is intended to help protect your users by **permanently deleting the listed core SSN values and hiding those fields** from the interface. Running SSN Purge will delete and hide for the entire district.

You can choose to run the purge immediately or schedule it for a later time (recommended for larger databases).

Custom or localized SSN fields created by administrators will not be affected.

WARNING: This action cannot be undone.

Database columns affected by purge

| TABLE NAME | COLUMN | CURRENT RECORD COUNT |
|-----------------|------------|----------------------|
| RecordsTransfer | studentSSN | 0 |
| PlanStudent | ssn | 0 |
| IdentityHistory | ssn | 0 |
| StaffMemberSync | ssn | 0 |
| Identity | ssn | 0 |
| EvalStudent | ssn | 0 |

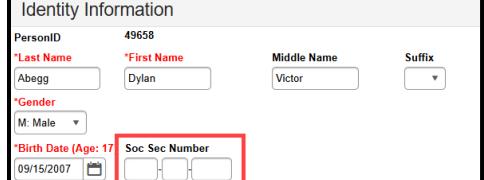
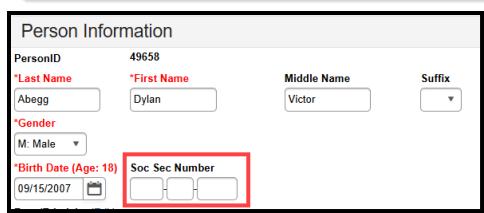
SSN Data is currently purged from your system.

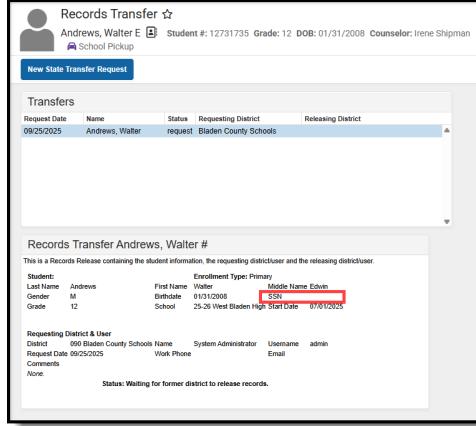
SSN data was last purged from the system 09/30/2025 14:33:00 -0500

[Schedule SSN Purge](#) [Run SSN Purge](#)

SSN Purge tool

Core Social Security Number Information Affected

| Table Name | Column | Location in the user interface to be hidden | Image of the field(s) to be hidden |
|------------|--------|--|--|
| Identity | ssn | Census > People > Identities Census > People > Demographics |   |

| Table Name | Column | Location in the user interface to be hidden | Image of the field(s) to be hidden |
|-----------------|------------|--|---|
| IdentityHistory | ssn | Census > People > Identities > Historical Record |  |
| RecordsTransfer | studentSSN | <p>This is only valid in states using a State Edition Records Transfer tool.</p> <p>Student Information > General > Records Transfer</p> |  |

| Table Name | Column | What is this? |
|-----------------|--------|--|
| PlanStudent | ssn | It is a cached copy of student information that is disconnected from the live data sources, so that locked IEPs do not change. This is a database view only. |
| EvalStudent | ssn | This is cached student information in a special ed evaluation. This is a database view only. |
| StaffMemberSync | ssn | This is a table that contains all the Staff who need to be synced with Campus. This is a database view only. |

Running SSN Purge

Ad hoc reporting can be used to determine if you have data in the student.ssn field that will be deleted when using the SSN Purge Tool. Information for the other included SSN information affected could be pulled through the database.

For optimal performance, it is advisable to schedule the SSN Purge Tool to run during overnight hours or weekends. When you select the **Schedule SSN Purge** button, a pop-up will appear that allows you to select a date and time to purge SSNs.

When you select the **Run SSN Purge** button, a pop-up will appear letting you know that you are about to permanently delete all core SSN data and hide all SSN Database fields in the user interface from all users. To continue with deletion, select Run SSN Purge.

The tool will list information about scheduled future runs. If the process has finished, the SSN Purge Tool will show the date and time of the last run. A count of the records deleted will be returned.

Tool Rights

No one is automatically granted rights to use this tool. Rights must be assigned.

User Tool Rights Editor
admin

| | All | Read | Write | Add | Delete |
|-----------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| ▶ School Store | <input type="checkbox"/> |
| ▼ System Settings | <input checked="" type="checkbox"/> |
| ▶ Business Office Integration | <input type="checkbox"/> |
| ▶ Custom Data and Links | <input type="checkbox"/> |
| ▶ Data Defining Tools | <input type="checkbox"/> |
| ▶ Data Interchange Setup | <input type="checkbox"/> |
| ▶ Data Interchange Administration | <input type="checkbox"/> |
| ▶ Data Utilities | <input type="checkbox"/> |
| ▶ Data Warehouse | <input type="checkbox"/> |
| ▶ Digital Repository | <input type="checkbox"/> |
| ▶ Internal ONLY | <input type="checkbox"/> |
| ▶ Payments | <input type="checkbox"/> |
| ▶ Portal Preferences | <input type="checkbox"/> |
| ▶ System Preferences | <input type="checkbox"/> |
| ▼ SSN Purge | <input checked="" type="checkbox"/> |
| SSN Purge | <input checked="" type="checkbox"/> |
| ▶ System Processes | <input type="checkbox"/> |

Update Cancel

SSN Purge tool rights