

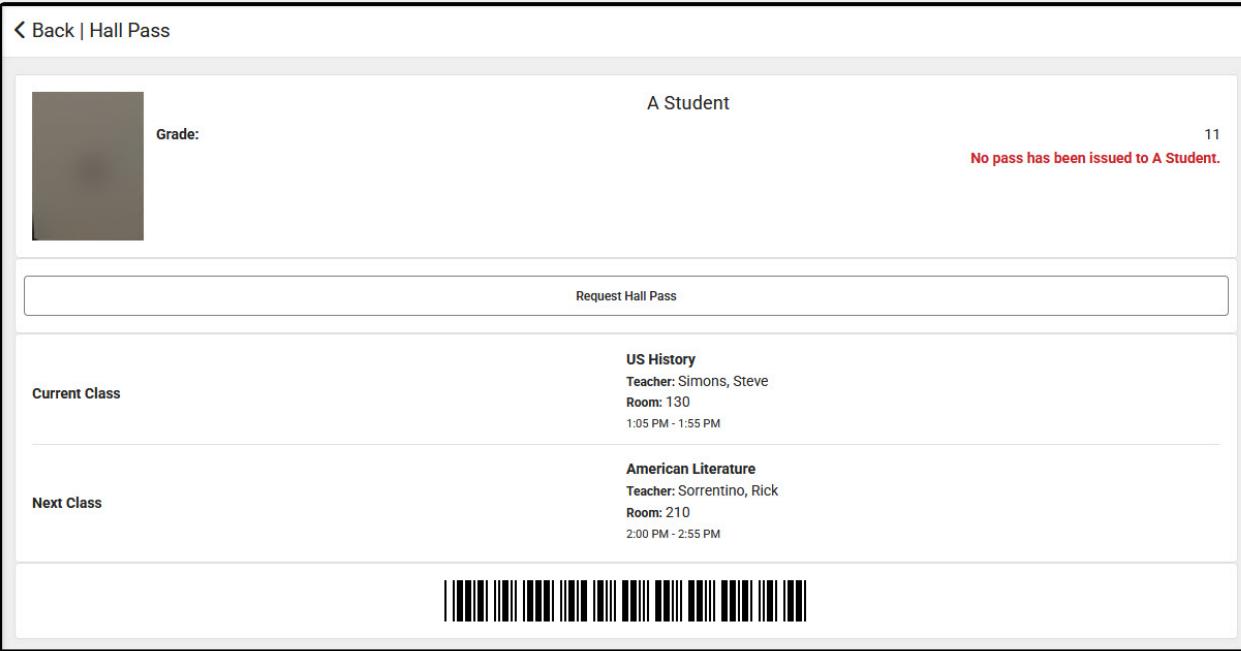
Student Hall Pass View

Last Modified on 09/16/2025 9:36 am CDT

Location: Campus Student > More > Hall Pass

Student Hall Pass View is a student-facing tool on the student portal. The instructions below describe how a student, teacher, or administrator would interact with it. Districts are responsible for sharing this information with their students.

Students use Student Hall Pass View to request hall passes. Students may only request a hall pass for their current class. All hall passes assigned to the student's current room or passes flagged as all rooms from Hall Pass Settings are available.



Back | Hall Pass

A Student

Grade: 11

No pass has been issued to A Student.

Request Hall Pass

Current Class

US History
Teacher: Simons, Steve
Room: 130
1:05 PM - 1:55 PM

Next Class

American Literature
Teacher: Sorrentino, Rick
Room: 210
2:00 PM - 2:55 PM

Barcode

Student Hall Pass View

Requesting a Hall Pass

1. The student presses **Request Hall Pass**.
2. From the drop-list, students choose the hall pass they are requesting. Students can select only the hall passes available for their *current* classroom.

◀ Back | Hall Pass

Grade: **A Student** 11
No pass has been issued to A Student.

Current Class: **Library Pass**

US History
Teacher: Simons, Steve
Room: 130
1:05 PM - 1:55 PM

Next Class: **American Literature**
Teacher: Sorrentino, Rick
Room: 210
2:00 PM - 2:55 PM



Hall Pass Request Location

- Once the appropriate hall pass is selected, press the button. A *Hall Pass Approval* screen displays. See [Approving a Hall Pass](#) for more information.

Approving a Hall Pass

Hall Pass Approval

Pass Location

Library Pass

Staff Member

Staff Passcode

Return

Hall Pass Approval

Field	Description
Pass Location	Location of hall pass being approved (ex. bathroom, library, office, etc.). This field cannot be edited.
Staff Member	Use the drop-list to select the Staff Member approving the hall pass.

Field	Description
Staff Passcode	Enter the passcode for the selected staff member. Once the appropriate passcode has been entered, the hall pass is automatically approved.
Return	Press Return to exit the Hall Pass Approval screen without approving the request.

Ending a Hall Pass

Students may use this option to end a hall pass before it has expired.

◀ Back | Hall Pass

 Grade: Destination: Time Issued: Time Remaining:	A Student 11 Library Pass 2:15 PM 38s
End Current Hall Pass	
Current Class	American Literature Teacher: Sorrentino, Rick Room: 210 2:00 PM - 2:55 PM
Next Class	Integrated Math III Teacher: Brody, Djinn Room: 350 3:00 PM - 3:55 PM
	

1. To end a hall pass before it has reached its automatic expiration, the student presses the **End Current Hall Pass** button.
2. Press the button to end the hall pass.
3. A message displays saying: "No pass has been issued to *student x*."