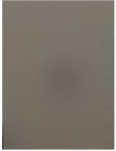


Field	Description
Staff Passcode	Enter the passcode for the selected staff member. Once the appropriate passcode has been entered, the hall pass is automatically approved.
Return	Press Return to exit the Hall Pass Approval screen without approving the request.

Ending a Hall Pass

Staff may use this option to end a hall pass before it has expired.

< Back | Hall Pass



Grade:
Destination:
Time Issued:
Time Remaining:

A Student

11
Library Pass
2:15 PM
38s


End Current Hall Pass

Current Class

American Literature
Teacher: Sorrentino, Rick
Room: 210
2:00 PM - 2:55 PM

Next Class

Integrated Math III
Teacher: Brody, Djinn
Room: 350
3:00 PM - 3:55 PM



1. To end a hall pass before it has reached its automatic expiration, staff presses the **End Current Hall Pass** button.
2. Press the ☒ button. A *Hall Pass Approval* screen displays. See Approving a Hall Pass for more information.
3. A message displays saying: "No pass has been issued to *student x*."