

Civil Rights Data Collection (CRDC) Tool Rights

Last Modified on 12/14/2025 8:45 pm CST

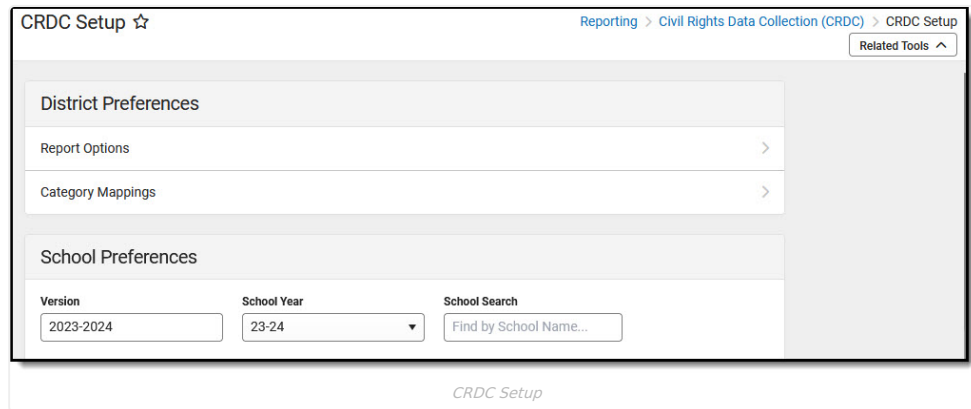
The Civil Rights Data Collection (CRDC) conducted by the U.S. Department of Education collects data on key education and civil rights issues in our nation's public schools. The CRDC collects a variety of information regarding student enrollment, educational programs and services, race/ethnicity, English Learners, sex, and disability.

This article defines CRDC tool rights. Staff involved in this process may also need rights to create Ad hoc Filters in order to obtain the data they need to submit.

To learn about the CRDC process and how data is collected and submitted, start with the [Civil Rights Data Collection \(CRDC\) - Getting Started](#) article. Follow the links in the workflow to step through the entire process.

CRDC Setup Tool

The Civil Rights Data Collection (CRDC) Setup tool allows districts to complete category mappings for each school for grade levels, students in subgroups (IDEA, 504, EL etc.), and courses. Users are able to capture all SIS related data elements required to report for submission. Users are also able to generate reports to match the CRDC data collection templates.



The screenshot shows the 'CRDC Setup' interface. At the top, there is a breadcrumb trail: 'Reporting > Civil Rights Data Collection (CRDC) > CRDC Setup'. A 'Related Tools' link with an upward arrow is also present. The main content area is divided into two sections: 'District Preferences' and 'School Preferences'. Under 'District Preferences', there are three expandable items: 'Report Options', 'Category Mappings', and 'School Preferences'. The 'School Preferences' section is currently expanded, showing three input fields: 'Version' (with a dropdown menu showing '2023-2024'), 'School Year' (with a dropdown menu showing '23-24'), and 'School Search' (with a text input field containing 'Find by School Name...'). The interface is clean and modern, with a light gray background and white content boxes.

CRDC Generate Survey Results

The Civil Rights Data Collection (CRDC) Setup tool allows districts to generate survey results based on the CRDC Category Mappings for the current reporting period.

CRDC Generate Survey Results ☆

Reporting > Civil Rights Data Collection (CRDC) > CRDC Generate Survey Results

Related Tools ^

Options

Version

2023-2024

School Year

23-24

Select Modules

☐ All Modules
 ☒ Select Modules

Modules

DIND: Coronavirus Pandemic-related Directional Indicators and Items

PSCH: Preschool

NBIN: Nonbinary

ENRL: Enrollment

PENR: Program Enrollment (Gifted & Talented, Dual Enrollment, Credit Recovery)

APIB: Advanced Placement (AP) & International Baccalaureate Diploma Programme (IB) Enrollment

EXAM: SAT/ACT & Advanced Placement (AP) Exams

Selected Modules*

SCHR: School Characteristics

COUR: Courses & Classes

Select Schools

☒ All Mapped Schools
 ☐ Select Schools

Overrides, Exclude Results & Comments

Select an option to retain or delete manually entered data from the Override, Exclude and Comments fields.

Overrides

Retain all Overrides

Excludes

Retain all Excludes

Comments

Retain all Comments

Generate

CRDC Generate Survey Results

CRDC Maintain Survey Results

The CRDC Maintain Survey Results tool allows users to view, edit and export survey results for CRDC Mappings associated with the current reporting period.

CRDC Maintain Survey Results ☆

Reporting > Civil Rights Data Collection (CRDC) > CRDC Maintain Survey Results

Related Tools ^

School Results

Version

2023-2024

School Year

23-24

School Search

Find by School Name...

School Name

Capital City Extension School

Capital City High School

CRDC Maintain Survey Results

CRDC Submission Flat File

The Civil Rights Data Collection (CRDC) Submission Flat File tool allows users to generate a CSV report in the accepted flat file format that can be uploaded to the CRDC system for the 2023-2024 reporting period.

CRDC Submission Flat File ☆

Reporting > Civil Rights Data Collection (CRDC) > CRDC Submission Flat File

Related Tools ^

Options

Version

2023-2024

School Year

23-24

Select Modules

☐ All Modules
 ☒ Select Modules

Modules

DIND: Coronavirus Pandemic-related Directional Indicators and Items
 SCHR: School Characteristics
 PSCH: Preschool
 NBIN: Nonbinary
 ENRL: Enrollment
 PENR: Program Enrollment (Gifted & Talented, Dual Enrollment, Credit Recovery)
 COUR: Courses & Classes
 APIB: Advanced Placement (AP) &

Selected Modules*

RSTR: Restraint & Seclusion

Select Schools

☒ All Schools
 ☐ Select Schools

Generate

CRDC Submission Flat File

Related Tool Rights: Staff who will be creating Ad hoc filters to obtain results for CRDC submission will need appropriate ad hoc rights. Refer to the [Filter Designer Tool Rights](#) article for more information.

Available Tool Rights

In order to use the CRDC Setup tool, users must have rights to the tool within their own district.

Reporting

☒ All
 ☐ Read
 ☐ Write
 ☐ Add
 ☐ Delete

Ad Hoc Reporting

☐ All
 ☐ Read
 ☐ Write
 ☐ Add
 ☐ Delete

Civil Rights Data Collection (CRDC)

☒ All
 ☒ Read
 ☒ Write
 ☒ Add
 ☒ Delete

Setup

☒ All
 ☒ Read
 ☒ Write
 ☒ Add
 ☒ Delete

District Preferences

☒ All
 ☒ Read
 ☒ Write
 ☒ Add
 ☒ Delete

Generate Survey Results

☒ All
 ☒ Read
 ☒ Write
 ☒ Add
 ☒ Delete

Maintain Survey Results

☒ All
 ☒ Read
 ☒ Write
 ☒ Add
 ☒ Delete

Submission Flat File

☒ All
 ☒ Read
 ☒ Write
 ☒ Add
 ☒ Delete

CRDC Tool Rights

Tool	R	W	A	D
CRDC Setup	View Category Mappings.	Copy and edit Category Mappings.	Create new Category Mappings.	N/A
District Preferences (<i>subright - inherits rights set at Setup level</i>)	View the District Preferences Category Mappings.	View, edit & push Categories.		
Generate Survey Results (<i>users must have rights within their own district</i>)	View CRDC survey results.	Generate CRDC survey results.		
Maintain Survey Results	View survey results.	Generate and edit survey results.		

Tool	R	W	A	D
Submission Flat File	Access and generate the report CRDC Submission Flat File	N/A	N/A	N/A

School of Accountability Tool Rights

The School of Accountability field has its own sub tool right. Users must have at least (W) rights in order to enter/edit information in this field.

Enrollments

☐ All
☒ Read
☐ Write
☐ Add
☐ Delete

General Enrollment Information

☒ All
☒ Read
☒ Write
☒ Add
☒ Delete

School Of Accountability

☒ All
☒ Read
☒ Write
☒ Add
☒ Delete

CRDC School of Accountability Tool Rights

Suggested User Groups

Create and assign user groups as appropriate for the way your district staff follows the CRDC submission process. For example, you may need a group with full rights to the CRDC tools and you may already have Ad hoc user groups that users can be assigned to for CRDC submission purposes.