

# Civil Rights Data Collection (CRDC) Tool Rights

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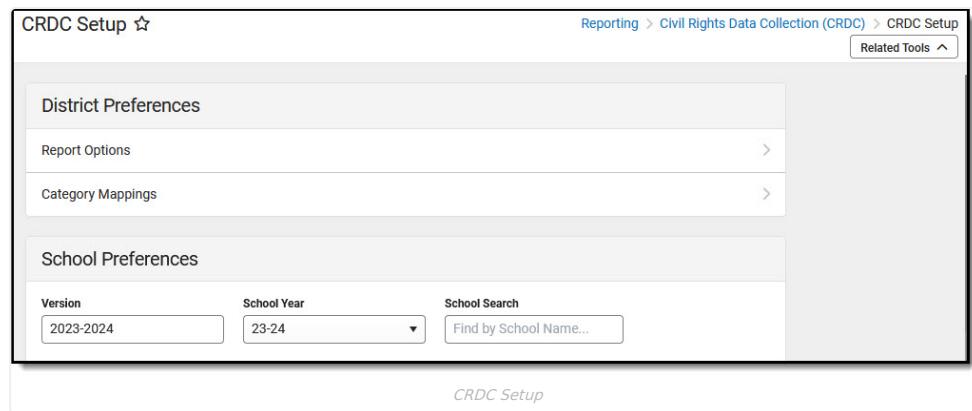
The Civil Rights Data Collection (CRDC) conducted by the U.S. Department of Education collects data on key education and civil rights issues in our nation's public schools. The CRDC collects a variety of information regarding student enrollment, educational programs and services, race/ethnicity, English Learners, sex, and disability.

This article defines CRDC tool rights. Staff involved in this process may also need rights to create Ad hoc Filters in order to obtain the data they need to submit.

To learn about the CRDC process and how data is collected and submitted, start with the [Civil Rights Data Collection \(CRDC\) - Getting Started](#) article. Follow the links in the workflow to step through the entire process.

## CRDC Setup Tool

The Civil Rights Data Collection (CRDC) Setup tool allows districts to complete category mappings for each school for grade levels, students in subgroups (IDEA, 504, EL etc.), and courses. Users are able to capture all SIS related data elements required to report for submission. Users are also able to generate reports to match the CRDC data collection templates.



CRDC Setup ☆

Reporting > Civil Rights Data Collection (CRDC) > CRDC Setup

Related Tools

District Preferences

Report Options

Category Mappings

School Preferences

Version: 2023-2024

School Year: 23-24

School Search: Find by School Name...

CRDC Setup

## CRDC Generate Survey Results

The Civil Rights Data Collection (CRDC) Setup tool allows districts to generate survey results based on the CRDC Category Mappings for the current reporting period.

CRDC Generate Survey Results ☆

Reporting > Civil Rights Data Collection (CRDC) > CRDC Generate Survey Results

Related Tools ^

**Options**

Version: 2023-2024

School Year: 23-24

Select Modules:

All Modules

Select Modules

Modules:

- DIND: Coronavirus Pandemic-related Directional Indicators and Items
- PSCH: Preschool
- NBIN: Nonbinary
- ENRL: Enrollment
- PENR: Program Enrollment (Gifted & Talented, Dual Enrollment, Credit Recovery)
- APIB: Advanced Placement (AP) & International Baccalaureate Diploma Programme (IB) Enrollment
- EXAM: SAT/ACT & Advanced Placement (AP) Exams

Selected Modules\*:

- SCHR: School Characteristics
- COUR: Courses & Classes

Select Schools:

All Mapped Schools

Select Schools

Overrides, Exclude Results & Comments

Select an option to retain or delete manually entered data from the Override, Exclude and Comments fields.

Overrides:

Retain all Overrides

Excludes:

Retain all Excludes

Comments:

Retain all Comments

Generate

CRDC Generate Survey Results

## CRDC Maintain Survey Results

The CRDC Maintain Survey Results tool allows users to view, edit and export survey results for CRDC Mappings associated with the current reporting period.

CRDC Maintain Survey Results ☆

Reporting > Civil Rights Data Collection (CRDC) > CRDC Maintain Survey Results

Related Tools ^

**School Results**

Version: 2023-2024

School Year: 23-24

School Search: Find by School Name...

School Name:

- Capital City Extension School >
- Capital City High School >

CRDC Maintain Survey Results

## CRDC Submission Flat File

The Civil Rights Data Collection (CRDC) Submission Flat File tool allows users to generate a CSV report in the accepted flat file format that can be uploaded to the CRDC system for the 2023-2024 reporting period.

CRDC Submission Flat File ☆

Reporting > Civil Rights Data Collection (CRDC) > CRDC Submission Flat File

Related Tools ▾

**Options**

**Version**  
2023-2024

**School Year**  
23-24

**Select Modules**  
 All Modules  
 Select Modules

**Modules**

Modules	Selected Modules*
DIND: Coronavirus Pandemic-related Directional Indicators and Items	RSTR: Restraint & Seclusion
SCHR: School Characteristics	
PSCH: Preschool	
NBIN: Nonbinary	
ENRL: Enrollment	
PENR: Program Enrollment (Gifted & Talented, Dual Enrollment, Credit Recovery)	
COUR: Courses & Classes	
APIB: Advanced Placement (AP) &	

**Select Schools**  
 All Schools  
 Select Schools

**Generate**

CRDC Submission Flat File

**Related Tool Rights:** Staff who will be creating Ad hoc filters to obtain results for CRDC submission will need appropriate ad hoc rights. Refer to the [Filter Designer Tool Rights](#) article for more information.

## Available Tool Rights

In order to use the CRDC Setup tool, users must have rights to the tool within their own district.

Reporting

- Ad Hoc Reporting
- Civil Rights Data Collection (CRDC)
  - Setup
  - District Preferences
  - Generate Survey Results
  - Maintain Survey Results
  - Submission Flat File

Tool	R	W	A	D
All	<input type="checkbox"/> Read <input type="checkbox"/> Write <input type="checkbox"/> Add <input type="checkbox"/> Delete	<input type="checkbox"/> Read <input type="checkbox"/> Write <input type="checkbox"/> Add <input type="checkbox"/> Delete	<input type="checkbox"/> Read <input type="checkbox"/> Write <input type="checkbox"/> Add <input type="checkbox"/> Delete	<input type="checkbox"/> Read <input type="checkbox"/> Write <input type="checkbox"/> Add <input type="checkbox"/> Delete
All	<input type="checkbox"/> Read <input type="checkbox"/> Write <input type="checkbox"/> Add <input type="checkbox"/> Delete	<input checked="" type="checkbox"/> Read <input checked="" type="checkbox"/> Write <input checked="" type="checkbox"/> Add <input checked="" type="checkbox"/> Delete	<input checked="" type="checkbox"/> Read <input checked="" type="checkbox"/> Write <input checked="" type="checkbox"/> Add <input checked="" type="checkbox"/> Delete	<input checked="" type="checkbox"/> Read <input checked="" type="checkbox"/> Write <input checked="" type="checkbox"/> Add <input checked="" type="checkbox"/> Delete
All	<input checked="" type="checkbox"/> Read <input checked="" type="checkbox"/> Write <input checked="" type="checkbox"/> Add <input checked="" type="checkbox"/> Delete	<input checked="" type="checkbox"/> Read <input checked="" type="checkbox"/> Write <input checked="" type="checkbox"/> Add <input checked="" type="checkbox"/> Delete	<input checked="" type="checkbox"/> Read <input checked="" type="checkbox"/> Write <input checked="" type="checkbox"/> Add <input checked="" type="checkbox"/> Delete	<input checked="" type="checkbox"/> Read <input checked="" type="checkbox"/> Write <input checked="" type="checkbox"/> Add <input checked="" type="checkbox"/> Delete
All	<input checked="" type="checkbox"/> Read <input checked="" type="checkbox"/> Write <input checked="" type="checkbox"/> Add <input checked="" type="checkbox"/> Delete	<input checked="" type="checkbox"/> Read <input checked="" type="checkbox"/> Write <input checked="" type="checkbox"/> Add <input checked="" type="checkbox"/> Delete	<input checked="" type="checkbox"/> Read <input checked="" type="checkbox"/> Write <input checked="" type="checkbox"/> Add <input checked="" type="checkbox"/> Delete	<input checked="" type="checkbox"/> Read <input checked="" type="checkbox"/> Write <input checked="" type="checkbox"/> Add <input checked="" type="checkbox"/> Delete
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All	<input checked="" type="checkbox"/> Read <input checked="" type="checkbox"/> Write <input checked="" type="checkbox"/> Add <input checked="" type="checkbox"/> Delete	<input checked="" type="checkbox"/> Read <input checked="" type="checkbox"/> Write <input checked="" type="checkbox"/> Add <input checked="" type="checkbox"/> Delete	<input checked="" type="checkbox"/> Read <input checked="" type="checkbox"/> Write <input checked="" type="checkbox"/> Add <input checked="" type="checkbox"/> Delete	<input checked="" type="checkbox"/> Read <input checked="" type="checkbox"/> Write <input checked="" type="checkbox"/> Add <input checked="" type="checkbox"/> Delete

CRDC Tool Rights

Tool	R	W	A	D
<b>CRDC Setup</b>	View Category Mappings.	Copy and edit Category Mappings.	Create new Category Mappings.	N/A
<b>District Preferences</b> (subright - inherits rights set at Setup level)	View the District Preferences Category Mappings.	View, edit & push Categories.		
<b>Generate Survey Results</b> users must have rights within their own district	View CRDC survey results.	Generate CRDC survey results.		
<b>Maintain Survey Results</b>	View survey results.	Generate and edit survey results.		

Tool	R	W	A	D
<b>Submission Flat File</b>	Access and generate the report CRDC Submission Flat File	N/A	N/A	N/A

## School of Accountability Tool Rights

The School of Accountability field has its own sub tool right. Users must have at least (W) rights in order to enter/edit information in this field.

Enrollments	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
General Enrollment Information	<input checked="" type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input checked="" type="checkbox"/> Write	<input checked="" type="checkbox"/> Add	<input checked="" type="checkbox"/> Delete
School Of Accountability	<input checked="" type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input checked="" type="checkbox"/> Write	<input checked="" type="checkbox"/> Add	<input checked="" type="checkbox"/> Delete

CRDC School of Accountability Tool Rights

## Suggested User Groups

Create and assign user groups as appropriate for the way your district staff follows the CRDC submission process. For example, you may need a group with full rights to the CRDC tools and you may already have Ad hoc user groups that users can be assigned to for CRDC submission purposes.