

# Transportation Wizards Tool Rights

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The **Transportation Wizards** are used to manage student transportation records for selected groups of students.

To learn how to use these tools, see the [Batch End and Delete Wizard](#) and [Transportation Roll Forward Wizard](#) articles.

## Batch End and Delete Wizard

Users with access to this tool can end or delete transportation records for a selected group of students.

Batch End and Delete Wizard
School & District Settings
>
Transportation
>
Batch End and Delete Wizard

Transportation Batch End and Delete

This wizard allows you to batch end or delete transportation records. An End Date is required when ending records. Records will not be ended if the End Date entered causes one transportation record to overlap with another. The Transportation Effective Date will determine which records to end or delete. Only records active on that date will be ended or deleted.

Select Students

☒ Grade

All Students
09
10
11
12

☐ Ad Hoc Filter

\*Transportation Effective Date:
08/07/2025

End Date:

☐ Overwrite existing end dates

End Records
Delete Records

Batch End and Delete Wizard

## Available Tool Rights - Batch End and Delete

R	W	A	D
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R	W	A	D
View tool.	End transportation records.	N/A	Delete transportation records.

## Transportation Roll Forward Wizard

This tool is used to roll transportation records from one calendar to another for students who don't already have a transportation records in the destination calendar.

Transportation Roll Forward Wizard ☆
School & District Settings > Transportation > Transportation Roll Forward Wizard

**Transportation Roll Forward**

Transportation Roll Forward creates a new transportation record in the destination calendar based on the record from the source calendar. Only records active on that date will roll forward. Students who already have a transportation record in the destination calendar will not roll forward.

**Select Source Calendar**

- 26-27 Arthur Elementary
- 26-27 Carter Middle
- 26-27 Cleveland Elementary
- 26-27 Fillmore Middle School
- 26-27 Harrison High
- 26-27 Taylor K-8
- 26-27 Taylor K-8 9
- 26-27 Van Buren High School
- 25-26 Arthur Elementary
- 25-26 Carter Middle
- 25-26 Cleveland Elementary
- 25-26 Fillmore Middle School
- 25-26 Harrison High
- 25-26 Taylor K-8
- KG 25-26 Arthur Elementary

**Select Destination Calendar**

- 26-27 Arthur Elementary
- 26-27 Carter Middle
- 26-27 Cleveland Elementary
- 26-27 Fillmore Middle School
- 26-27 Harrison High
- 26-27 Taylor K-8
- 26-27 Taylor K-8 9
- 26-27 Van Buren High School
- 25-26 Arthur Elementary
- 25-26 Carter Middle
- 25-26 Cleveland Elementary
- 25-26 Fillmore Middle School
- 25-26 Harrison High
- 25-26 Taylor K-8
- KG 25-26 Arthur Elementary

\*Transportation Effective Date: 08/07/2025

Start Date: (Blank will default to first day of enrollment if one exists, first instructional day of the destination calendar if days are configured, or start date of destination calendar.)

**Select Students**

☒ Grade

All Students
09
10
11
12

☐ Ad Hoc Filter

☒ Only roll transportation records for students who have an enrollment in the destination calendar

Run Test Run

Transportation Roll Forward Wizard

## Available Tool Rights - Transportation Roll Forward

R	W	A	D
Full access to Transportation Roll Forward Wizard.	N/A	N/A	N/A

## Suggested User Groups

- [Transportation](#)

See [User Groups and Suggested Roles](#) for more information.

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