

Lockers - Locker Setup Tool Rights

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The **Locker Setup** tools are used to define elements used to manage and assign lockers in a school.

To learn how to use these tools, see the articles in the [Lockers](#) category.

Locker Location Setup

The **Locker Location Setup** tool is used to build a list that describes areas in a school where lockers exist.

The screenshot displays the 'Locker Location Setup' tool interface. At the top, there are navigation links: 'School & District Settings', 'Lockers', and 'Locker Location Setup'. Below these are three buttons: 'New', 'Save', and 'Delete'. The main area is divided into two panels. The left panel, titled 'Locker Location List', contains a scrollable list of location names. The right panel, titled 'Locker Location Detail', shows a 'Name' field with the value 'Art'.

Locker Location Setup

Available Tool Rights

R	W	A	D
View existing locker locations.	Edit existing locker locations.	Add new locker locations.	Delete locker locations.

Locker Setup

The **Locker Setup** tool is used to define and manage details about lockers that can be assigned to students. Note that **Location** and **Lock Type**, which are the other two tools mentioned in this article, are elements used in Locker Setup.

Locker Setup ☆

School & District Settings > Lockers > Locker Setup

New

Save

Delete

Filter On: Locker Type:

Location:

Number:

Search

Locker List

Number	Type	Location	Lock Type	Grade	Reserved	Shared
95	Academic	Freshman	NL	12	No	No
96	Academic	Freshman	NL	12	No	No
97	Academic	Freshman	NL	12	No	No
98	Academic	Freshman	NL	12	No	No
981	Academic	IT	NL		No	No
99	Academic	Freshman	BL	12	No	No
999	Academic	Seniors	BL		No	No
9999	Academic	Metal Shop	PD	10	No	No

Locker Detail

*Number

98

*Locker Type

Academic

*Location

Freshman

*Lock Type

☒ No Lock Assigned
 ☐ Padlock
 ☐ Built-in Lock

Grade

12

Locker Serial Number

43E48

Reserved

☐

Shared

☐

History

Hook, Isaiah (06/29/2020 - 06/18/2021)

Reynolds, Dylan (06/22/2021 - 06/21/2022)

Locker Setup

Available Tool Rights

R	W	A	D
View existing lockers.	Edit existing lockers.	Add new lockers.	Delete lockers.

Lock Setup

The **Lock Setup** tool is used to manage information about built-in and padlocks available in a school.

Lock Setup ☆

School & District Settings > Lockers > Lock Setup

New

Save

Delete

Filter On:

Lock Type:

Serial Number:

Lock List

Serial	Lock Type
43E85	Built into Locker
4747E	Pad Lock
4949e	Pad Lock
00	Pad Lock
01	Pad Lock
1	Built into Locker
02	Pad Lock
2	Built into Locker
03	Pad Lock
3	Built into Locker
04	Pad Lock
4	Built into Locker
05	Pad Lock
5	Built into Locker
06	Pad Lock
6	Built into Locker
07	Pad Lock

Lock Detail

Lock ID

107766

*Serial Number

1

*Lock Type

Built into Locker

*Combo

42-02-24

Lock Setup

Available Tool Rights

R	W	A	D
View existing lock information.	Edit existing lock information.	Add new lock information.	Delete lock information.

Related Tools That Use Elements Defined Via Locker Setup Tools:

- [Lockers \(Student\)](#): Manage locker information for an individual student.
- [Lockers \(Instruction\)](#): Teachers can view or manage locker assignments for students in course sections they teach.
- [Locker Schedule Wizard](#): Mass assign lockers to students

Suggested User Groups

Typically, users of this tool have already been assigned one or more Product Security Roles that grant administrative-level access; therefore, a user group assignment is not necessary.

If your district's needs are different, you may choose to create a group that meets those needs.

See [User Groups and Suggested Roles](#) for more information.

