

# FRAM User Group

Last Modified on 08/20/2025 3:09 pm CDT

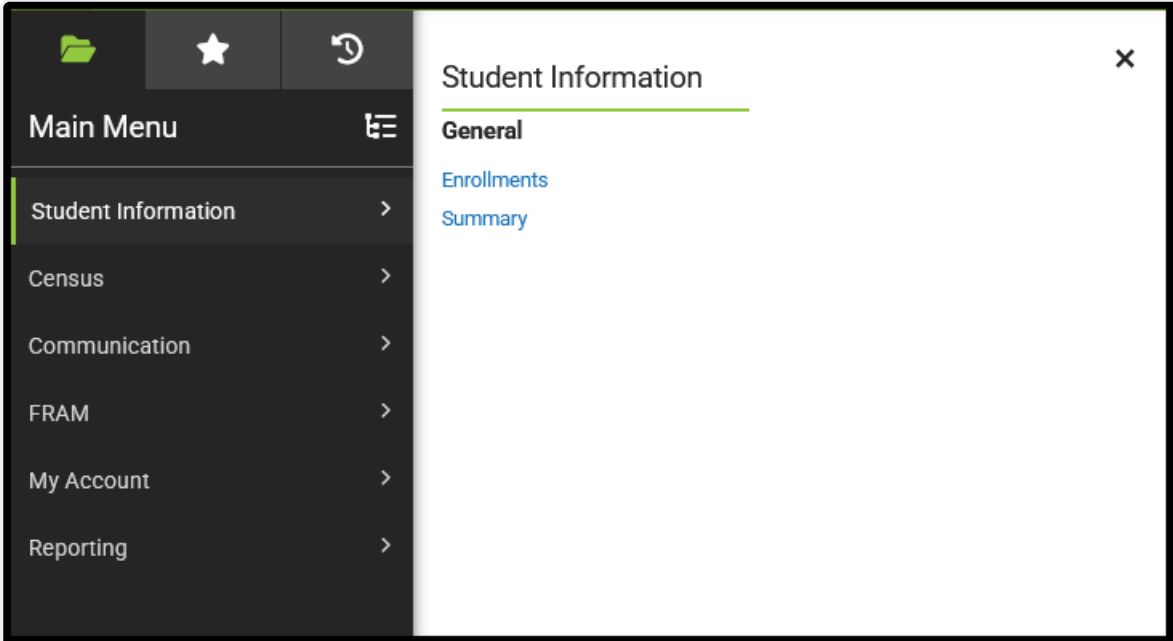
The following are suggested tool rights for FRAM users. Depending on your staff's job duties, they may need more or fewer tool rights. Start with this list and modify rights to meet your school's or district's needs.

This article provides tool rights for:

- FRAM Processors User Group
- CEP FRAM Processors User Group

## FRAM Processors User Group

### Student Information



*Student Information Access for FRAM Processors*

### General




► [Click here to expand...](#)

Tool	Read	Write	Add	Delete
<b>Summary</b>	X			
Print Picture	X			
State ID	X			

Tool	Read	Write	Add	Delete
<b>Enrollments</b>	X			
General Enrollment Information	X			

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## Census

**Main Menu**

- Student Information >
- Census** >
- Communication >
- FRAM >
- My Account >
- Reporting >

**Census**

**People**

- Add Person
- Demographics

**Households**

- Household Information
- Household Addresses
- Household Members

*Census Access for FRAM Processor User Groups*

## People

► [Click here to expand...](#)

Tool	Read	Write	Add	Delete
<b>Add Person</b>	X	X	X	
<b>Demographics</b>	X			
Student State ID	X			

## Households

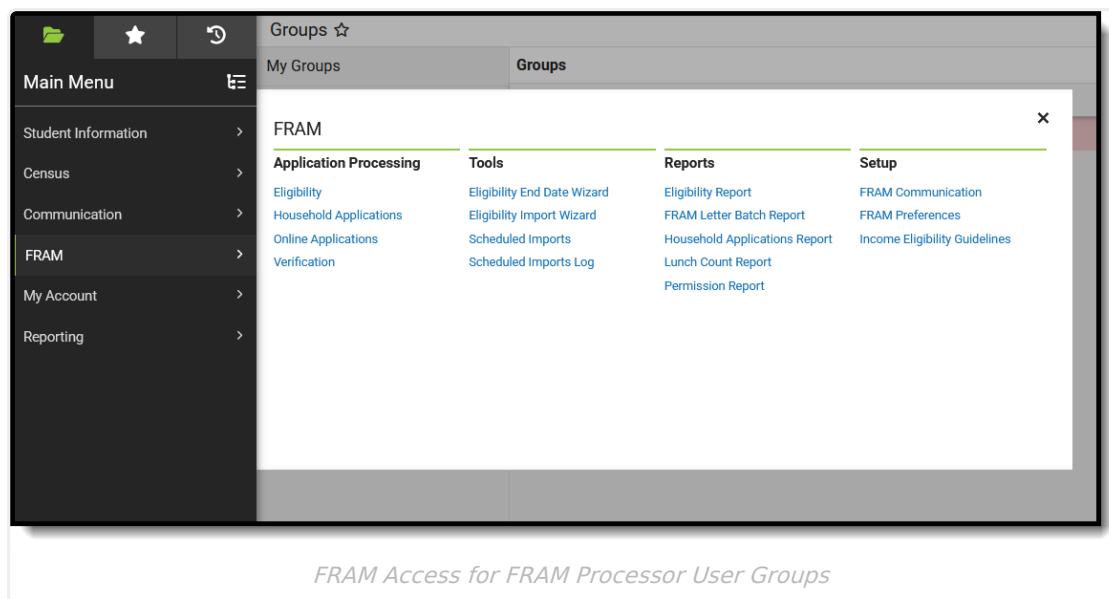
► [Click here to expand...](#)

Tool	Read	Write	Add	Delete
<b>Household Information</b>	X			

Tool	Read	Write	Add	Delete
Household Addresses	X			
Household Members	X	X	X	

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## FRAM



The screenshot shows the FRAM application interface. On the left is a dark sidebar with a 'Main Menu' containing links to Student Information, Census, Communication, FRAM (highlighted), My Account, and Reporting. The main content area is titled 'Groups' and contains a 'FRAM' tool card. This card is divided into four sections: 'Application Processing' (Eligibility, Household Applications, Online Applications, Verification), 'Tools' (Eligibility End Date Wizard, Eligibility Import Wizard, Scheduled Imports, Scheduled Imports Log), 'Reports' (Eligibility Report, FRAM Letter Batch Report, Household Applications Report, Lunch Count Report, Permission Report), and 'Setup' (FRAM Communication, FRAM Preferences, Income Eligibility Guidelines).

*FRAM Access for FRAM Processor User Groups*

## Application Processing

► [Click here to expand...](#)

Tool	Read	Write	Add	Delete
Eligibility	X	X	X	X
Household Applications	X	X	X	X
Online Applications	X	X	X	X
Pending Online Applications	X	X	X	X
Processed Online Applications	X	X	X	X
Verification	X	X	X	X

## Tools

► [Click here to expand...](#)

Tool	Read	Write	Add	Delete
<b>Eligibility End Date Wizard</b>	X	X	X	X
<b>Eligibility Import Wizard</b>	X	X	X	X
<b>Scheduled Imports</b>	X	X	X	X
<b>Scheduled Imports Log</b>	X			X

## Reports

► [Click here to expand...](#)

Tool	Read	Write	Add	Delete
<b>Eligibility Report</b>	X			
<b>FRAM Letter Batch Report</b>	X			
<b>Household Applications Report</b>	X			
<b>Lunch Count Report</b>	X			
<b>Permission Report</b>	X			

## Setup

► [Click here to expand...](#)

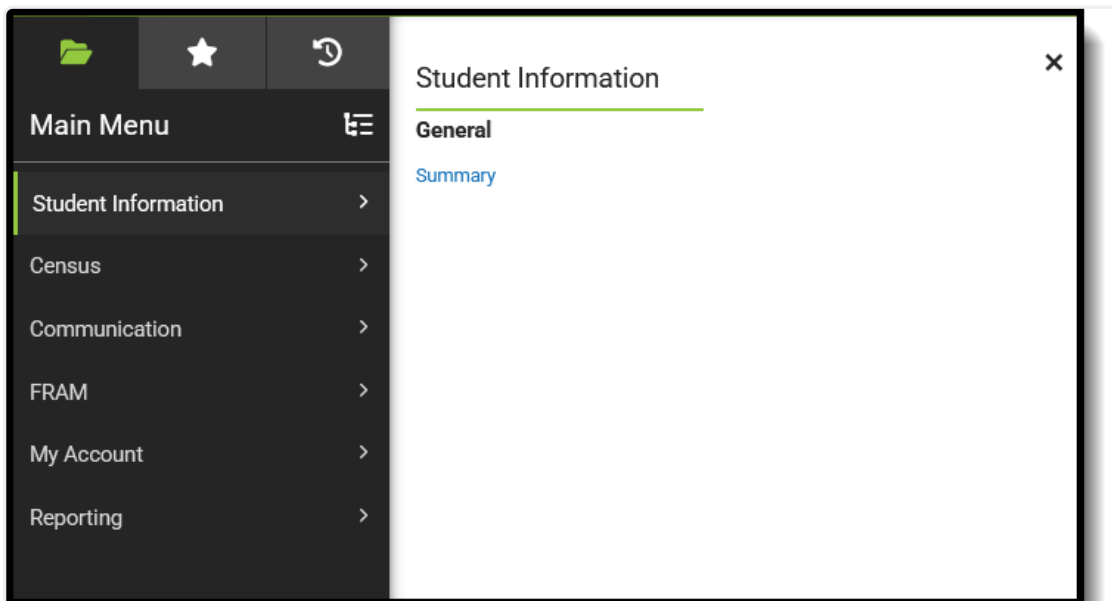
Tool	Read	Write	Add	Delete
<b>FRAM Communication</b>	X	X	X	X
Letters and Messages	X	X	X	X
Online Application Content	X	X	X	X
<b>FRAM Preferences</b>	X	X	X	X
Permission Preferences	X			
Application Preferences	X			
Verification Preferences	X			
<b>Income Eligibility Guidelines</b>	X			

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# CEP FRAM Processor

Per the USDA, socio-economic forms **must not** be entered by the Food Service Department. If the district is a mixed district in that not all schools are CEP-approved, this will require close communication between non-Food Service Department staff who enter socio-economic forms and the Food Service Department staff who enter Free and Reduced Household Applications.

## Student Information



*Student Information Access for FRAM Processors*




## General

▶ [Click here to expand...](#)

Tool	Read	Write	Add	Delete
<b>Summary</b>	X			
Print Picture	X			
State ID	X			
<b>Enrollments</b>	X			
General Enrollment Information	X			

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# Census

Main Menu

Student Information
Census
Communication
FRAM
My Account
Reporting

People
Households

Add Person
Demographics
Household Information
Household Addresses
Household Members

Census Access for FRAM Processor User Groups

## People

▶ [Click here to expand...](#)

Tool	Read	Write	Add	Delete
<b>Add Person</b>	X	X	X	
<b>Demographics</b>	X			
Student State ID	X			

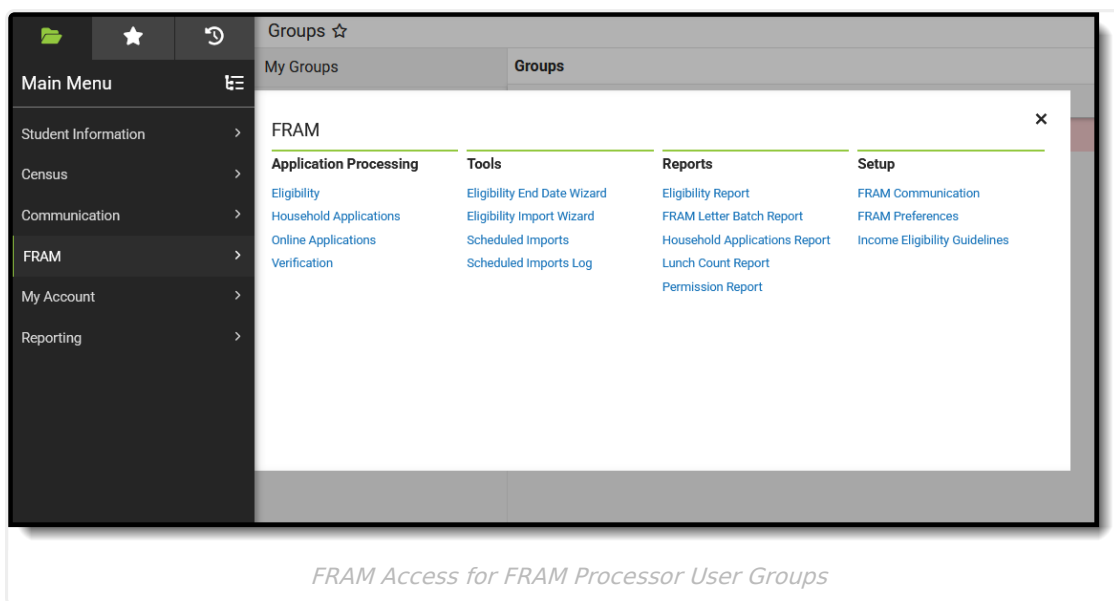
## Households

▶ [Click here to expand...](#)

Tool	Read	Write	Add	Delete
<b>Household Information</b>	X			
<b>Household Addresses</b>	X			
<b>Household Members</b>	X	X	X	

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## FRAM



## Application Processing

► [Click here to expand...](#)

Tool	Read	Write	Add	Delete
<b>Eligibility</b>	X	X	X	X
<b>Household Applications</b>	X	X	X	X
<b>Online Applications</b>	X	X	X	X
Pending Online Applications	X	X	X	X
Processed Online Applications	X	X	X	X
<b>Verification</b>	X	X	X	X

## Tools

► [Click here to expand...](#)

Tool	Read	Write	Add	Delete
<b>Eligibility End Date Wizard</b>	X	X	X	X
<b>Eligibility Import Wizard</b>	X	X	X	X
<b>Scheduled Imports</b>	X	X	X	X
<b>Scheduled Imports Log</b>	X			X

## Reports

▶ [Click here to expand...](#)

Tool	Read	Write	Add	Delete
<b>Eligibility Report</b>	X			
<b>FRAM Letter Batch Report</b>	X			
<b>Household Applications Report</b>	X			
<b>Lunch Count Report</b>	X			
<b>Permission Report</b>	X			

## Setup

▶ [Click here to expand...](#)

Tool	Read	Write	Add	Delete
<b>FRAM Communication</b>	X	X	X	X
Letters and Messages	X	X	X	X
Online Application Content	X	X	X	X
<b>FRAM Preferences</b>	X	X	X	X
Permission Preferences	X	X	X	X
Application Preferences	X	X	X	X
Verification Preferences	X	X	X	X
<b>Income Eligibility Guidelines</b>	X			

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# Additional Access Rights

## General

For the following tool right, ALL is the only selection available.

Tool	ALL
<b>Allow unfiltered search</b>	X

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