

Failing Assignment and Missing Assignment Scheduler Tool Rights

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Districts can use the **Failing Assignment Scheduler** and **Missing Assignment Scheduler** to standardize and schedule the sending of messages to student contacts regarding their failing and missing assignments, based on the Start Dates and Due Dates of assignments and scores entered in the entered in the teacher's [Grade Book](#).

See the [Failing Assignment Scheduler](#) and [Missing Assignment Scheduler](#) articles to learn how to use these tools.

Failing Assignment Scheduler

Communication > Messenger Administration > Failing Assignment Scheduler

Failing Assignment Scheduled Notification List

Name	Calendar	Frequency
Failing Assignment -HHS	19-20 Harrison High	Daily
Low Grade Notice	19-20 Harrison High	Daily

Failing Assignment Notification Schedule Detail

Name: Failing Assignment -HHS **Disabled**:
Start Date/Time: 09/09/2019 03:00 PM **Recurring Frequency**: Daily
Calendar: 19-20 Harrison High **Sender**: System Administrator

Delivery Devices: Inbox Email
Begin Due Date: 09/09/2019 **End Due Date**: 09/12/2020
Failing Percentage: 59 **Send Confirmation Email**:

Message Format

Your student: `student.firstName` has failing grades on the following assignments.
`:failingAssignmentsMessenger.assignments.LIST`

Please sign into your school's parent portal at `:failingAssignmentsMessenger.portalURL` to find more information.

Failing Assignment Scheduler

Missing Assignment Scheduler

Communication > Messenger Administration > Missing Assignment Scheduler

Missing Assignment Scheduled Notification List

Name	Calendar	Frequency
Missing Assignments - HHS	19-20 Harrison High	Daily
Missing Assignments - Middle	19-20 Fillmore Middle School	Daily

Missing Assignment Notification Schedule Detail

Name: Missing Assignments - HHS **Disabled**:
Start Date/Time: 09/04/2019 11:00 AM **Recurring Frequency**: Daily
Calendar: 19-20 Harrison High **Sender**: System Administrator

Delivery Devices: Inbox Email
Begin Due Date: 09/04/2019 **End Due Date**: 06/05/2020
Include Previously Reported Assignments: **Send Confirmation Email**:

Message Format

Your student: `student.firstName` has the following missing assignments.
`:missingMessenger.assignments.LIST`

Please sign into your school's parent portal at `:missingMessenger.portalURL` to find more information.

Missing Assignment Scheduler

Available Tool Rights

These rights apply to both tools.

R	W	A	D
View tool.	Full access to view, modify, create, or delete notifications.	N/A	N/A

Suggested User Groups

Few people should need access to this tool. Assign rights according to your district's needs.

- [Front Office Staff](#)
- [Messenger](#)

See [User Groups and Suggested Roles](#) for more information.
