

Messenger Administration Logs Tool Rights

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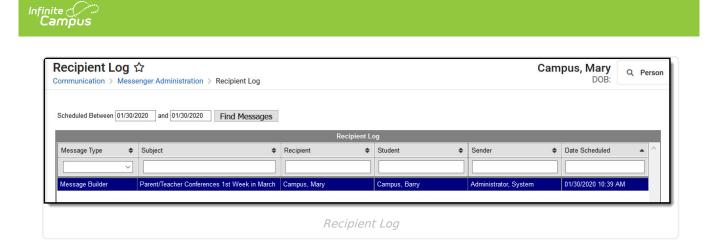
Administrators can view three kinds of message logs in Messenger Administration:

- Admin Mailgun Message Log: Displays status of messages sent through Mailgun API (only for customers who use Mailgun)
- Recipient Log: Status of all messages sent to specific recipients via Campus Messenger
- Sent Message Log: Details for messages sent by all users via Campus Messenger

See the <u>Admin Mailgun Message Log</u>, <u>Recipient Log</u>, and <u>Sent Message Log</u> articles for more information about how these tools are used.

Created Between 03/09/2020 and 04/07/2020 .		Find Messages						
Mailgun Message Log								
Event 🗢	Event Time Stamp	Recipient + PersonID +	Recipient Email 🗢	Subject +	Reason			
~ ~								
delivered	03/30/2020 8:35 AM	1	5648hag@nomail.com	Schedule Change	Ĺ			
delivered	03/27/2020 3:55 PM	238164	test@nomail.com	5 Day Absence Notice				
delivered	03/27/2020 9:43 AM	238163	tewnty@nomail.com	Spring Conferences				
failed	03/27/2020 9:43 AM	238167	brokenEmail@silliness.com	Spring Conferences	Not delivering to previously bounced address			
delivered	03/27/2020 9:43 AM	238168	coffeequeen@nomail.com	Spring Conferences				
delivered	03/27/2020 9:34 AM	238163	tewnty@nomail.com	Spring Conferences				
failed	03/27/2020 9:34 AM	238167	brokenEmail@silliness.com	Spring Conferences	Not delivering to previously bounced address			
delivered	03/27/2020 9:34 AM	238168	coffeequeen@nomail.com	Spring Conferences				
failed	03/27/2020 9:25 AM	238228	StaffEmail@nomail.com	User Account Activation	unable to connect to MX servers: - infiinitecampus.com: connection failed: while dialing: dial tcp4 146.20.113.151:0->216.239.38.21:25: Vo timeout			
delivered	03/27/2020 9:25 AM	238164	test@nomail.com	Student Missing Assignments				
delivered	03/27/2020 9:25 AM	238163	tewnty@nomail.com	Student Missing Assignments				
delivered	03/27/2020 9:25 AM	238168	coffeequeen@nomail.com	Student Missing Assignments				
delivered	03/27/2020 9:24 AM	238197	test@nomail.com	User Account Activation				
failed	03/27/2020 9:21 AM	238228	StaffEmail@nomail.com	Notice To Staff	unable to connect to MX servers: - infinitecampus.com: connection failed: while dialing: dial tcp4 146.20.113.151:0->216.239.34.21:25: i/o timeout			
delivered	03/27/2020 9:20 AM	238197	test@nomail.com	Notice To Staff				

Admin Mailgun Message Log



Croated Betwee	en 01/27/2020 and 0'	1/31/2020 Find Messa					
Sreated Detwee		Find Messa	-				
			Sent Message	Log			
Status 🔶	Message Type 🛛 🗢	District/School \$	Message Subject 🗢	Sender 🗢	Date Created	Date Scheduled \$	ScheduleID 🜲
~	~						
		3	5 5				
Sent	Behavior	Harrison High	Parking/Driving Violation	Administrator, System	01/31/2020 11:00 AM	01/31/2020 11:00 AM	
Sent	Behavior	Harrison High	Student Behavior	Administrator, System	01/31/2020 11:00 AM	01/31/2020 11:00 AM	
Error	Missing Assignment	Harrison High	Student Missing Assignments	Administrator, System	01/31/2020 11:00 AM	01/31/2020 11:00 AM	
Canceled	Message Builder	Harrison High	Parent/Teacher Conferences 1st Week in March	Administrator, System	01/31/2020 10:24 AM	01/31/2020 10:35 AM	
Error	Message Builder	Harrison High	Parent/Teacher Conferences 1st Week in March	Administrator, System	01/31/2020 10:24 AM	01/31/2020 10:35 AM	
Sent	Special Ed	Plainview Schools	Evaluation Due	Matthews, Dexter	01/31/2020 10:00 AM	01/31/2020 10:00 AM	
Sent	Behavior	Harrison High	Parking/Driving Violation	Administrator System	01/31/2020 10:00 AM	01/31/2020 10:00 AM	

Sent Message Log

Available Tool Rights

Only **Read (R)** rights are required to give a user group access to these tools. Subrights in **italics**.

ΤοοΙ	Read (R) Selected - (WAD) N/A
Admin Mailgun Message Log	View and access all messages sent through Mailgun API.
Recipient Log	 Allows reviewing messages sent by the current user, refreshing the status and printing the Recipient Report. Read rights only allow viewing Campus fields as the field name. For example, <i>student.firstname</i> displays instead of <i>John</i>. Users with rights to <i>Student Information > General > Summary</i> may search for students. However, the user cannot view Recipient Logs for guardian or staff recipients (non-students). Viewing Recipient Logs is also limited by Calendar rights Users with rights to <i>Census > People > Demographics</i> may search for All People.

ΤοοΙ	Read (R) Selected - (WAD) N/A
• Recipient Campus Fields	Allows users to view values in Campus fields instead of just seeing the field name. For example, <i>student.firstname</i> displays <i>John</i> on the Recipient Report when this option is marked.
Sent Message Log	View and access all messages sent through Campus Messenger.

Suggested User Groups

- Front Office Staff
- <u>Messenger</u>
- Principals

See <u>User Groups and Suggested Roles</u> for more information.