

Message Builder Tool Rights (Messenger 1.0)

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The Message Builder tool allows staff to build and send general messages to students and/or guardians. Depending on the messaging options used by the district/school, this tool may be used to create inbox, email, voice and/or text messages. The Message Builder tool uses saved ad hoc filters and message templates as a basis for building messages.

See the [Message Builder](#) article to learn how to use this tool.

[illegible]

Message Builder

Available Tool Rights

Subrights in **italics**.

R	W	A	D
View existing templates and send messages.	Modify existing templates.	Add new message templates.	Delete message templates.
<i>User Group Formats</i>			

R	W	A	D
View and send templates saved for user groups' use.	N/A	N/A	N/A

Suggested User Groups

Following are examples of groups that may need access to this tool.

- [Counselors](#)
- [Front Office](#)
- [Health Office Administrators](#)
- [Messenger User Group](#)
- [Principals](#)
- [Registrars](#)

See [User Groups and Suggested Roles](#) for more information.
