

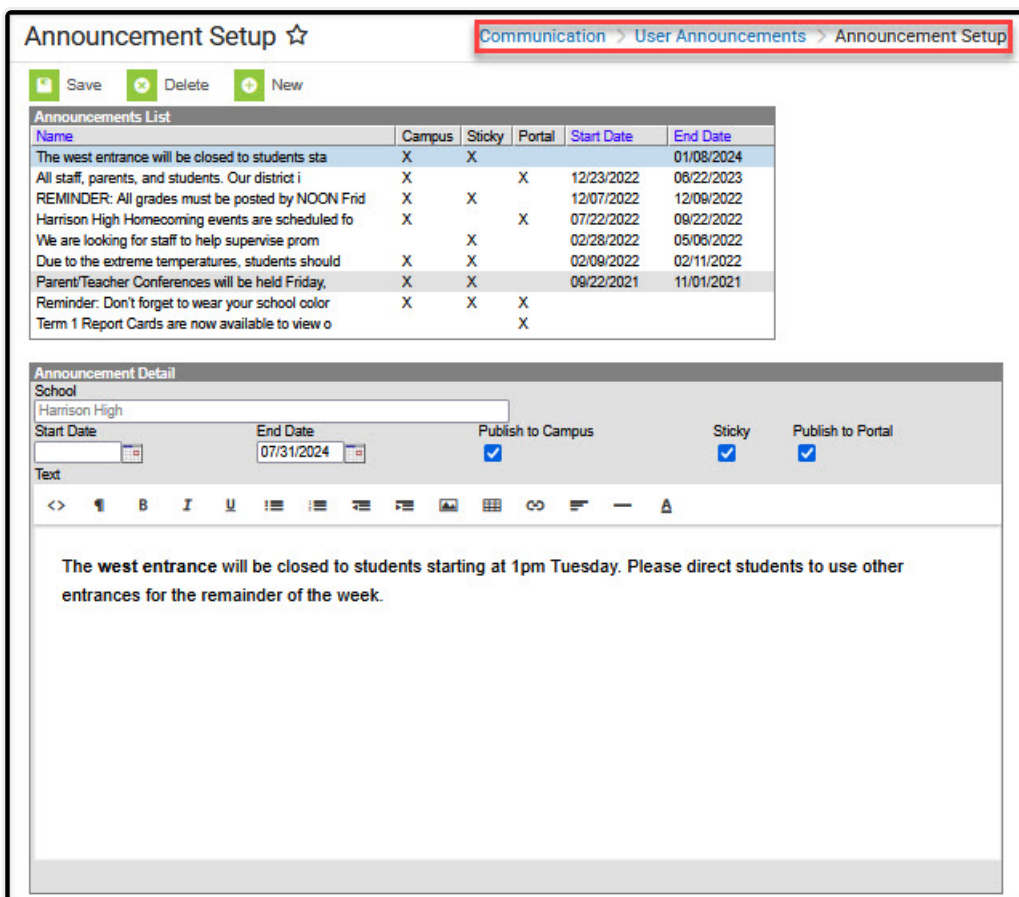
Announcement Setup Tool Rights (District and State Edition)

Last Modified on 12/10/2025 1:30 pm CST

Announcements can be created and published, usually by District or School level **Front Office Staff**, to notify users of the Campus application and/or Campus Student/Campus Parent of important upcoming events. State Edition customers can also use this tool.

See the articles in the [Announcement Setup](#) category to learn how to use this tool.

Announcement Setup - District Edition Users



Announcement Setup ☆

Communication > User Announcements > Announcement Setup

Save Delete New

Name	Campus	Sticky	Portal	Start Date	End Date
The west entrance will be closed to students sta	X	X			01/08/2024
All staff, parents, and students. Our district i	X		X	12/23/2022	08/22/2023
REMINDER: All grades must be posted by NOON Frid	X	X		12/07/2022	12/09/2022
Harrison High Homecoming events are scheduled fo	X		X	07/22/2022	09/22/2022
We are looking for staff to help supervise prom		X		02/28/2022	05/08/2022
Due to the extreme temperatures, students should	X	X		02/09/2022	02/11/2022
Parent/Teacher Conferences will be held Friday,	X	X		09/22/2021	11/01/2021
Reminder: Don't forget to wear your school color	X	X	X		
Term 1 Report Cards are now available to view o			X		

Announcement Detail

School: Harrison High

Start Date: 07/31/2024 End Date: 07/31/2024

Publish to Campus: ☒ Sticky: ☒ Publish to Portal: ☒

Text:

The west entrance will be closed to students starting at 1pm Tuesday. Please direct students to use other entrances for the remainder of the week.

Announcement Setup - District Edition

Users need at least **A (Add)** tool rights to create new announcement.

Users must have calendar rights to the school(s) receiving the announcement (individual, multiple, or All Schools).

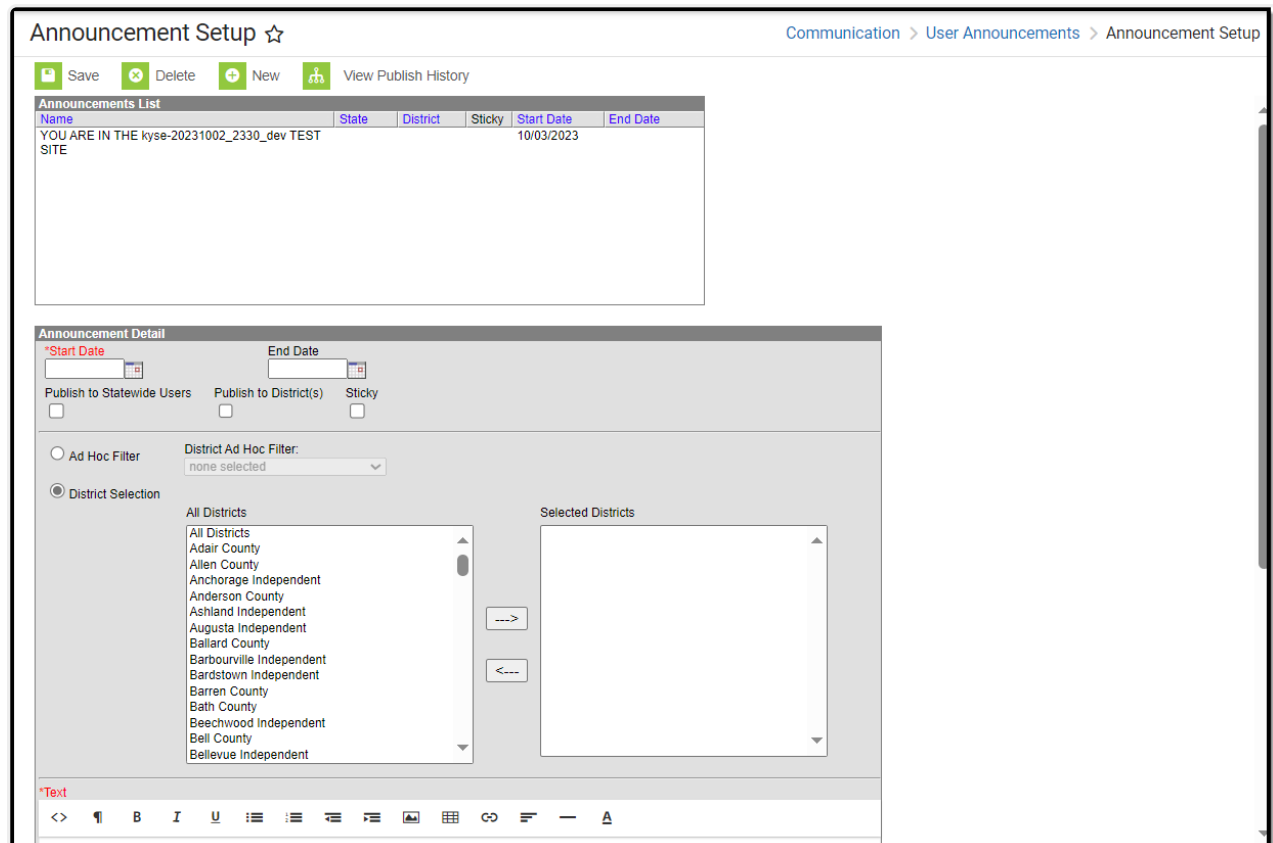
For district-wide announcements, the user sending the announcement must have calendar

rights to **all schools and all years** in the district or be added to a [user group](#) such as CampusAllCalsModifyRights. This ensures the user has access to the All Schools option when selecting a destination for the announcement.

Available Tool Rights - District Edition Users

R	W	A	D
View details of existing announcements.	Edit existing announcements.	Create new announcements.	Delete existing announcements.

Announcement Setup - State Edition Users



Announcement Setup - State Edition

Available Tool Rights - State Edition Users

R	W	A	D
View details of existing announcements.	Edit existing announcements.	Create existing announcements.	Delete existing announcements.

Suggested User Groups

- [Front Office Staff](#)
- [Principals](#)

See [User Groups and Suggested Roles](#) for more information.
