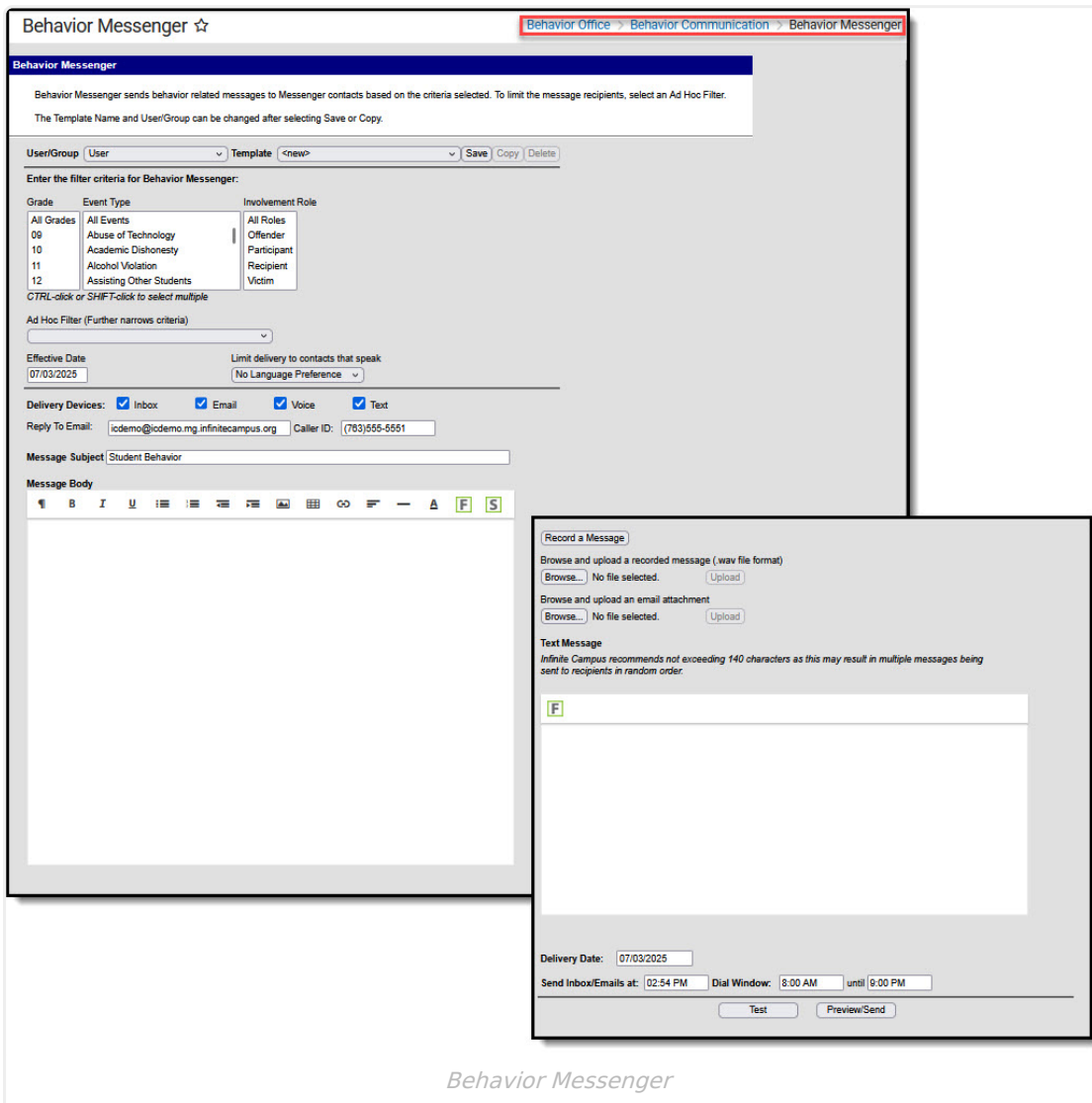


Behavior Messenger Tool Rights

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Staff use **Behavior Messenger** to create messages that are sent to guardians when students are part of a behavior event.

See the [Behavior Messenger](#) article to learn how to use this tool.



The screenshot displays the 'Behavior Messenger' web application interface. At the top, a breadcrumb trail shows 'Behavior Office > Behavior Communication > Behavior Messenger'. The main header area includes a 'Behavior Messenger' title and a brief description: 'Behavior Messenger sends behavior related messages to Messenger contacts based on the criteria selected. To limit the message recipients, select an Ad Hoc Filter. The Template Name and User/Group can be changed after selecting Save or Copy.' Below this, there are dropdown menus for 'User/Group' (set to 'User') and 'Template' (set to '<new>'), followed by 'Save', 'Copy', and 'Delete' buttons. A section titled 'Enter the filter criteria for Behavior Messenger:' contains three columns of checkboxes: 'Grade' (All Grades, 09, 10, 11, 12), 'Event Type' (All Events, Abuse of Technology, Academic Dishonesty, Alcohol Violation, Assisting Other Students), and 'Involvement Role' (All Roles, Offender, Participant, Recipient, Victim). Below these is a note 'CTRL-click or SHIFT-click to select multiple' and an 'Ad Hoc Filter (Further narrows criteria)' dropdown. Further down, there are fields for 'Effective Date' (07/03/2025) and 'Limit delivery to contacts that speak' (No Language Preference). A 'Delivery Devices' section has checkboxes for 'Inbox', 'Email', 'Voice', and 'Text', all of which are checked. Below this are fields for 'Reply To Email' (icdemo@icdemo.mg.infinitecampus.org) and 'Caller ID' ((763)555-5551). A 'Message Subject' field contains 'Student Behavior'. The 'Message Body' section features a rich text editor with various formatting options (bold, italic, underline, link, etc.) and a large text area. An inset window titled 'Record a Message' is overlaid on the right side of the main interface. This window contains two sections: 'Record a Message' with a 'Browse...' button and an 'Upload' button, and 'Text Message' with a note 'Infinite Campus recommends not exceeding 140 characters as this may result in multiple messages being sent to recipients in random order.' and a text input field. At the bottom of the inset window, there are fields for 'Delivery Date' (07/03/2025), 'Send Inboxes/Emails at' (02:54 PM), 'Dial Window' (8:00 AM until 9:00 PM), and buttons for 'Test' and 'Preview/Send'.

Related tools:

- **Behavior Letter Wizard:** Used to create, manage and generate letters based on a template.
- **Behavior Messenger Scheduler:** Used to schedule messages to be delivered. Scheduled Messages can be created for individual or group use.

Available Tool Rights

R	W	A	D
View existing templates and send messages.	Modify existing templates.	Add new templates.	Delete templates.

Suggested User Groups

- [Behavior Administrators](#)
- [Front Office Staff](#)
- [Principals](#)

See [User Groups and Suggested Roles](#) for more information.
