

Behavior Messenger Tool Rights

Last Modified on 07/09/2025 1:25 pm CDT

Staff use **Behavior Messenger** to create messages that are sent to guardians when students are part of a behavior event.

See the [Behavior Messenger](#) article to learn how to use this tool.

Behavior Messenger ☆

Behavior Office > Behavior Communication > Behavior Messenger

Behavior Messenger

Behavior Messenger sends behavior related messages to Messenger contacts based on the criteria selected. To limit the message recipients, select an Ad Hoc Filter.
The Template Name and User/Group can be changed after selecting Save or Copy.

User/Group: User

Template: <new>

Save Copy Delete

Enter the filter criteria for Behavior Messenger:

Grade	Event Type	Involvement Role
All Grades	All Events	All Roles
09	Abuse of Technology	Offender
10	Academic Dishonesty	Participant
11	Alcohol Violation	Recipient
12	Assisting Other Students	Victim

CTRL-click or SHIFT-click to select multiple

Ad Hoc Filter (Further narrows criteria)

Effective Date: 07/03/2025

Limit delivery to contacts that speak: No Language Preference

Delivery Devices: ☒ Inbox ☒ Email ☒ Voice ☒ Text

Reply To Email: icdemo@icdemo.mg.infinitecampus.org Caller ID: (763)555-5551

Message Subject: Student Behavior

Message Body

Record a Message

Browse and upload a recorded message (.wav file format)

Browse... No file selected. Upload

Browse and upload an email attachment

Browse... No file selected. Upload

Text Message

Infinite Campus recommends not exceeding 140 characters as this may result in multiple messages being sent to recipients in random order.

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Delivery Date: 07/03/2025

Send Inbox/Emails at: 02:54 PM Dial Window: 8:00 AM until 9:00 PM

Test Preview/Send

Behavior Messenger

Related tools:

- **Behavior Letter Wizard:** Used to create, manage and generate letters based on a

template.

- **Behavior Messenger Scheduler:** Used to schedule messages to be delivered. Scheduled Messages can be created for individual or group use.

Available Tool Rights

R	W	A	D
View existing templates and send messages.	Modify existing templates.	Add new templates.	Delete templates.

Suggested User Groups

- [Behavior Administrators](#)
- [Front Office Staff](#)
- [Principals](#)

See [User Groups and Suggested Roles](#) for more information.