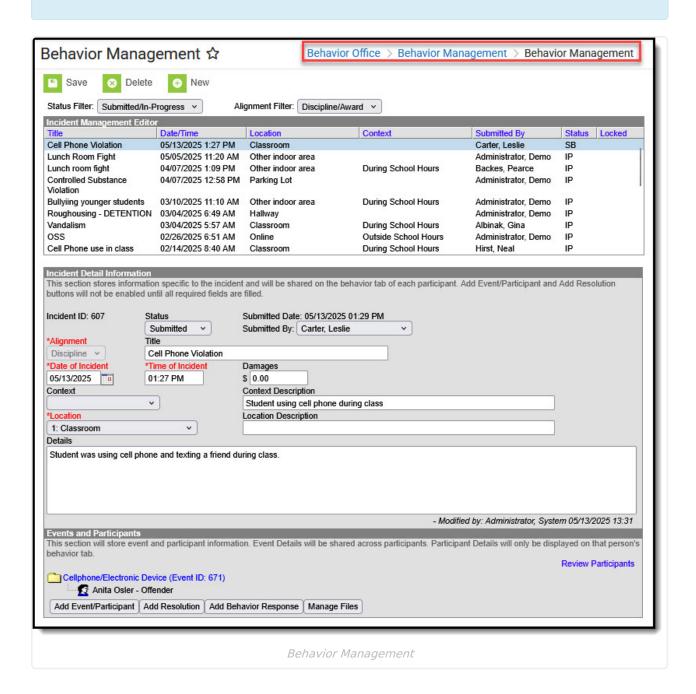


Behavior Management Tool Rights

Last Modified on 12/05/2025 11:18 am CST

Individuals responsible for recording behavior incident data use the **Behavior Management** tool to enter new behavior events and enter information to existing incidents.

See the <u>Behavior Management Tool</u> article to learn how to use this tool. Note that the <u>Behavior Preferences</u> your district selects impact how Events, Referrals, and the overall processing of behavior records are handled in this tool.





Available Tool Rights

Subrights in *italics*.

▼ Beh	avior Office	☐ All	Read	Write	Add	Delete
•	Behavior Management		Read	Write	\Box Add	Delete
	Behavior Management Modify Attendance Unlock Incident	☐ AII ☐ AII ☐ AII	Read Read Read	Write Write Write	Add Add Add	Delete Delete Delete

R	w	A	D						
 Access and view existing incident records. Access incidents through Message Center. 	 Modify existing records 	Add new incident records.	 Delete incident records. Delete rights are required to delete incidents, events, resolutions, and responses. 						
Modify Attendance									
 Select and modify attendance codes for behavior resolutions. 	N/A	N/A	N/A						
Unlock Incident	Unlock Incident								
 Modify completed behavior discipline incidents when the applicable Behavior Preference is set to Yes. 	N/A	N/A	N/A						

Suggested User Groups

- Behavior Administrators
- <u>Principals</u>



Special Education Administrators
See <u>User Groups and Suggested Roles</u> for more information.