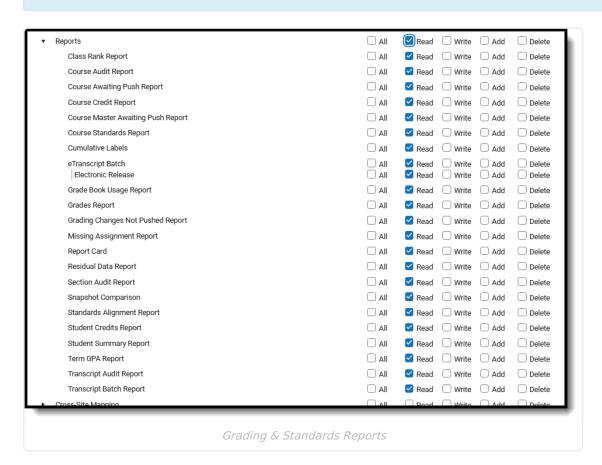


# **Grading & Standards Reports Tool Rights**

Last Modified on 10/21/2025 10:31 am CDT

Since generating a report doesn't add or change existing data, only Read rights are required. Write/Add/Delete rights, if granted, have no impact. This article contains screenshots of what the Grading & Standards Reports look like, with summaries of what each report is used for.

To learn more about these reports and how to run them, consult the individual articles in <u>Grading & Standards Reports</u>.



Some information, such as Social Security numbers, may not display on a report if the person generating the report doesn't have rights to view it. Users require Calendar Rights that determine the years and schools for which they can generate reports.



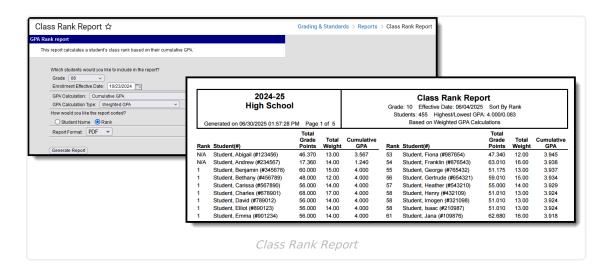
## **Grading & Standards Reports**

Class Rank Report | Course Audit Report | Course Awaiting Push Report | Course Credit Report |
Course Master Awaiting Push Report | Course Standards Report | Cumulative Labels Report |
eTranscript Batch Report | Grade Book Usage Report | Grades Report | Grading Changes Not
Pushed Report | Missing Assignment Report | Report Card | Residual Data Report | Section Audit
Report | Snapshot Comparison Report | Standards Alignment Report | Student Credits Report |
Student Summary Report | Term GPA Report | Transcript Audit Report | Transcript Batch Report

#### **Class Rank Report**

The <u>Class Rank Report</u> tool calculates students' class rank based on transcripted grades. Class rank is calculated from the <u>GPA</u> Value, GPA Weight, and Bonus Points (if applicable) from the courses posted to the transcript.

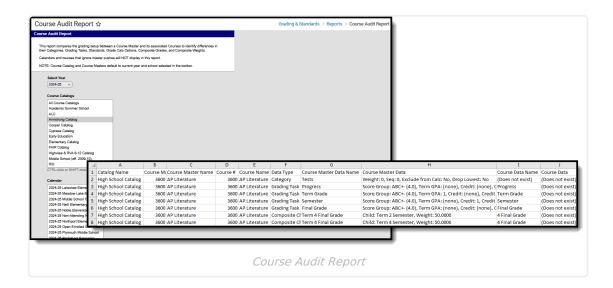
▶ Click here to expand...



## **Course Audit Report**

The <u>Course Audit Report</u> compares the grading setup between course masters and their associated courses to identify differences.

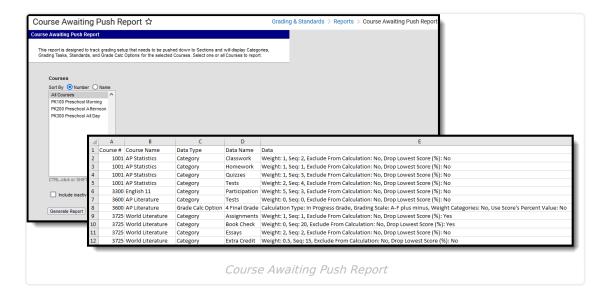




#### **Course Awaiting Push Report**

The <u>Course Awaiting Push Report</u> collects all grading setup existing at the course level that has not been pushed to the section level. Grading setup is displayed for <u>Grading Tasks</u>, <u>Standards</u>, <u>Categories</u>, and <u>Grade Calc Options</u>.

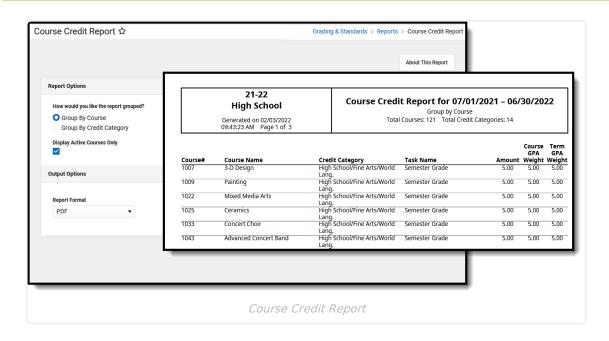
▶ Click here to expand...



#### **Course Credit Report**

The <u>Course Credit Report</u> lists the credits associated with each course, and can include both active and inactive courses (an asterisk displays after the name of inactive courses), or just active courses.

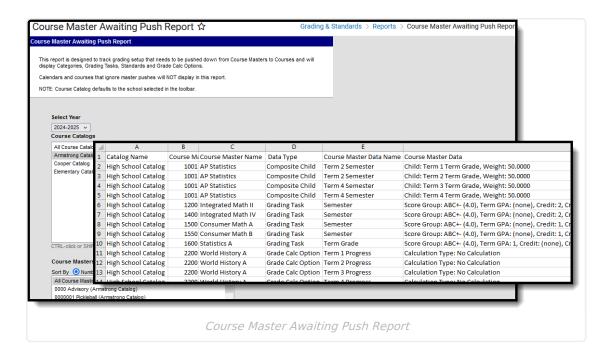




#### **Course Master Awaiting Push Report**

The <u>Course Master Awaiting Push Report</u> collects all grading setup existing at the course master level that has not been pushed to the course level.

▶ Click here to expand...

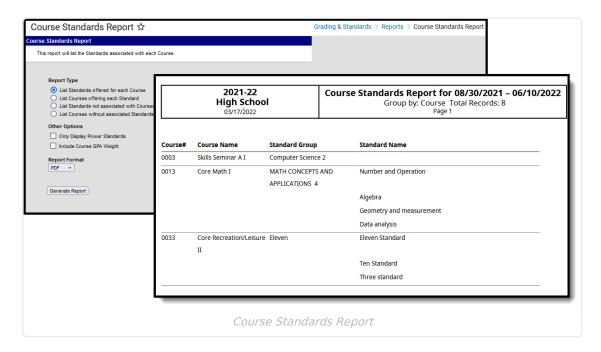


#### **Course Standards Report**

The <u>Course Standards Report</u> lists standards of learning assigned to the courses in the selected calendar.



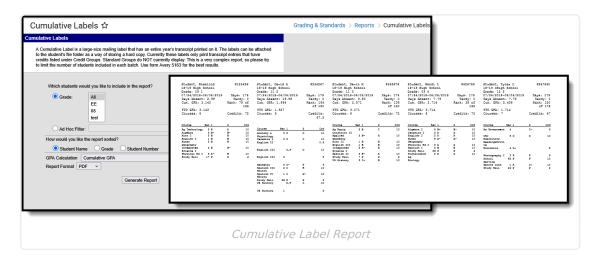
Click here to expand...



#### **Cumulative Labels Report**

The Cumulative Labels Report generates a large-size mailing label listing the student's transcript information for the current school year.

▶ Click here to expand...



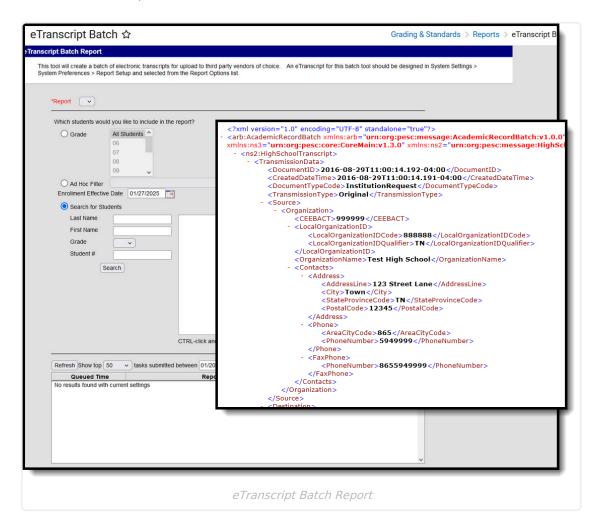
## eTranscript Batch Report

The <u>eTranscript Batch Report</u> allows users to generate eTranscripts to upload to third-party vendors.

Read rights to the Electronic Release subright and Electronic Release Setup are required to release the eTranscript to the vendor.



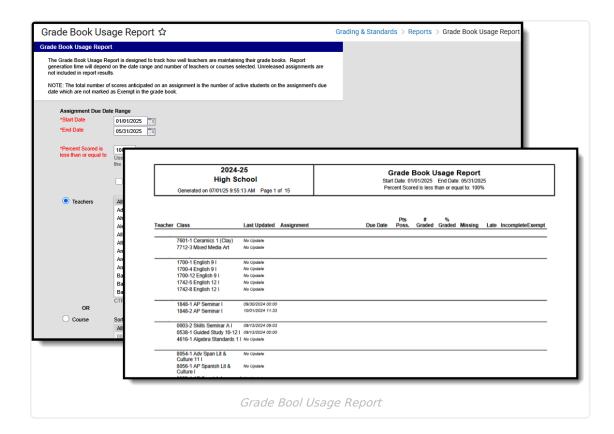
▶ Click here to expand...



## **Grade Book Usage Report**

The <u>Grade Book Usage Report</u> is designed to track how well teachers are maintaining their grade books. This report is for administrator use and lists data for selected teachers during a specified date range.

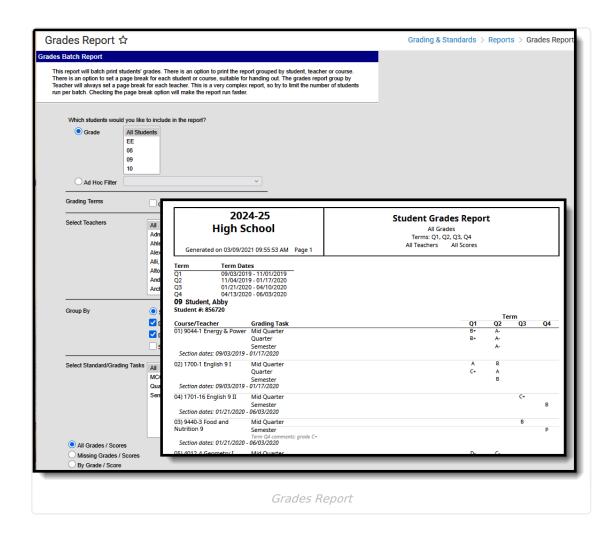




## **Grades Report**

The <u>Grades Report</u> provides a list of selected students and their posted term grades for selected tasks and standards. In Progress Grades are not included.

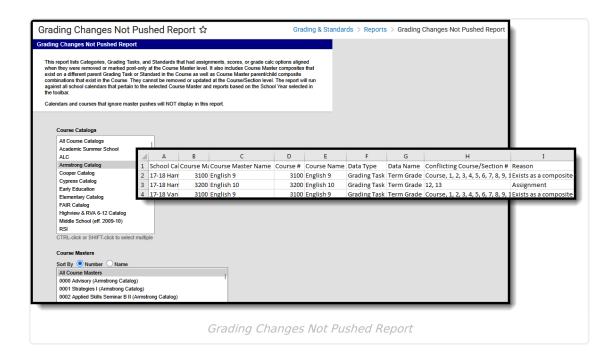




#### **Grading Changes Not Pushed Report**

The <u>Grading Changes Not Pushed Report</u> lists changes to grading setup that could not be pushed from the course master to the course for various reasons. These reasons include:

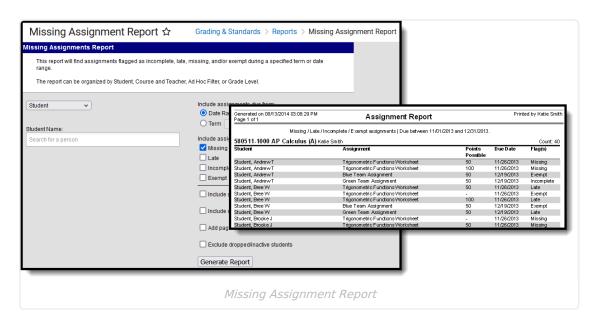




#### **Missing Assignment Report**

The <u>Missing Assignments Report</u> allows users to view assignments that have been flagged in the Grade Book as Missing, Incomplete, Late, or Exempt.

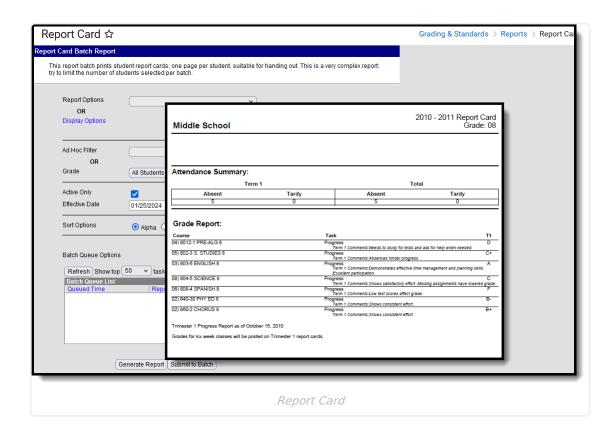
▶ Click here to expand...



#### **Report Card**

The <u>Report Card</u> prints student report cards based on the options selected in the editor for multiple students *en masse*.

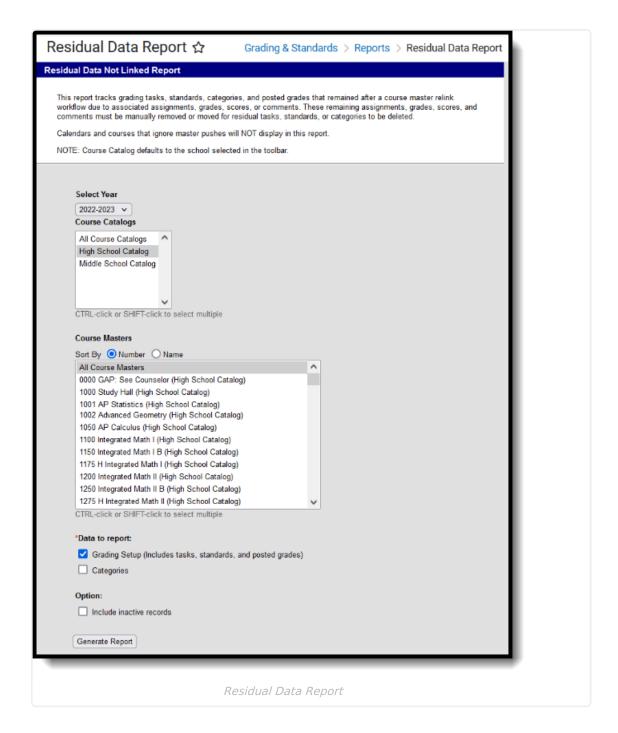




### **Residual Data Report**

When the <u>Push All Course Masters</u> tool is run to overwrite existing grading setup, any course-level grading setup that has assignments, scores, grades, and/or comments associated is not overwritten. Use the <u>Residual Data Report</u> to collect that remaining grading setup that was not overwritten.

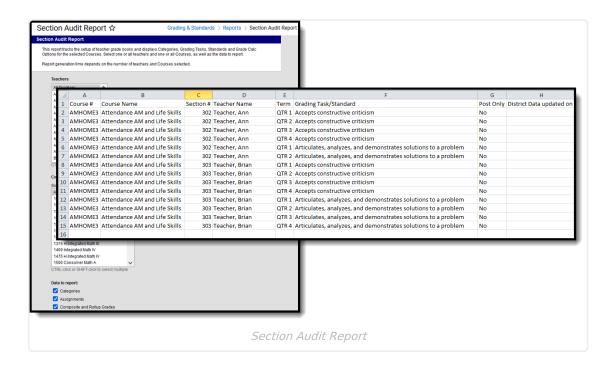




#### **Section Audit Report**

The <u>Section Audit Report</u> tracks the setup of teacher grade books and includes all courses that have grading tasks, standards, categories and grade calculation options.

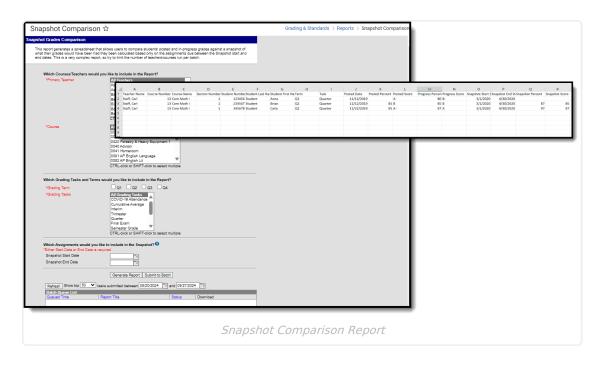




#### **Snapshot Comparison Report**

The <u>Snapshot Comparison Report</u> generates a <u>CSV</u> file that allows users to compare a student's posted grade and/or in-progress grade against a snapshot grade calculated on what the student's grade would have been if it was calculated based only the assignments due between the entered Snapshot Start and Snapshot End dates.

▶ Click here to expand...

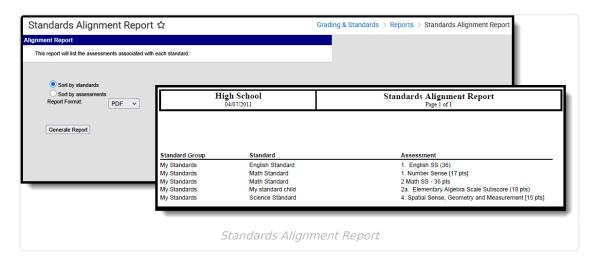


## **Standards Alignment Report**



The <u>Standards Alignment Report</u> lists assessments associated with each standard. Assessments are aligned to standards via the <u>Standards Bank</u> and created in the <u>Assessment Center</u>.

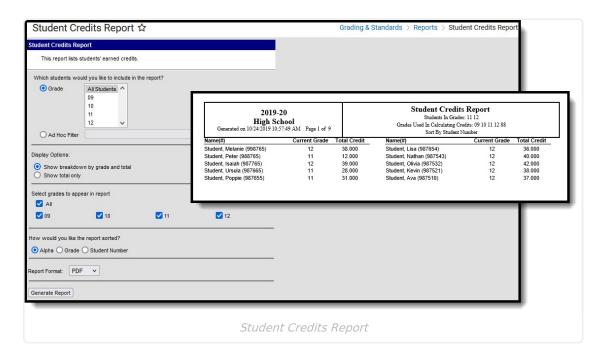
Click here to expand...



#### **Student Credits Report**

The <u>Student Credits Report</u> displays the total number of credits earned by the students in the selected calendar and school. Credits are received for a successful completion of the course and posted to the student's Transcript.

Click here to expand...



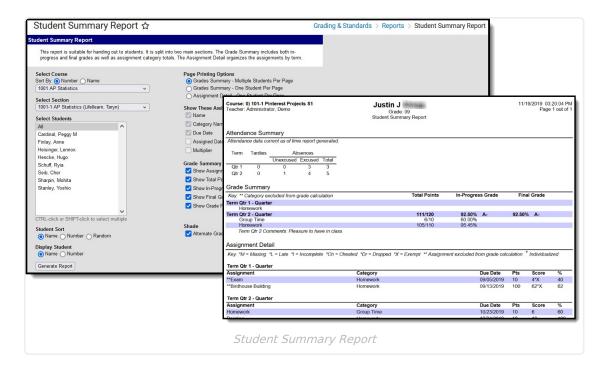
#### **Student Summary Report**

The Student Summary Report returns a list of assignments per student that are assigned to the



student along with any scores that the student has received. Grading Tasks are listed first, followed by Standards.

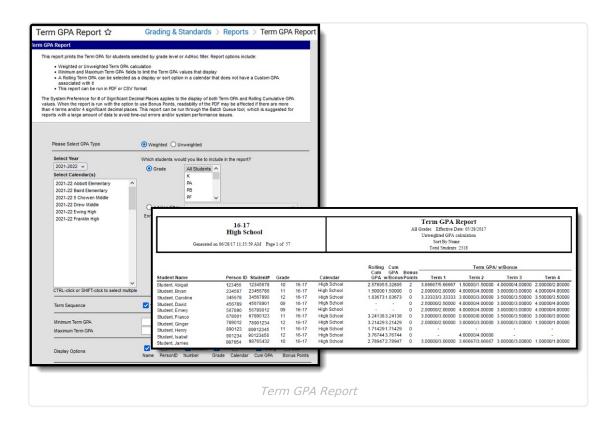
▶ Click here to expand...



#### **Term GPA Report**

The <u>Term GPA Report</u> displays students' Term GPA based on the options selected in the report editor.

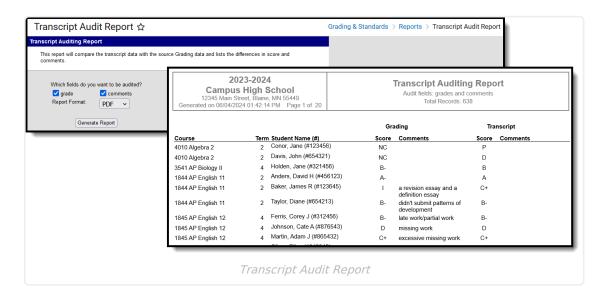




#### **Transcript Audit Report**

The <u>Transcript Audit Report</u> compares the student's transcript data with posted grades assigned by teachers. It lists the differences in the posted score (grade), posted comments, or both.

Click here to expand...



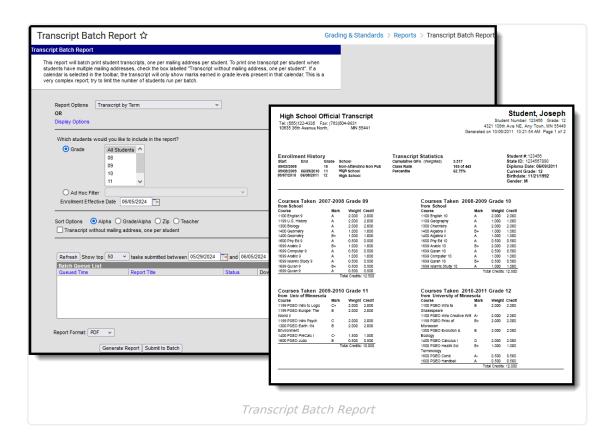
#### **Transcript Batch Report**

The Transcript Batch Report allows users to simultaneously generate transcript records for



multiple students. This report allows users to select a saved transcript report with pre-selected transcript options set in the Report Preferences tool or design a transcript using Display Options instead of selecting an existing transcript report.

▶ Click here to expand...



## **Suggested User Groups**

- Counselors
- Front Office Staff
- Principals
- Registrars (Census)
- Schedulers

See <u>User Groups and Suggested Roles</u> for more information.