

Grading & Standards Reports Tool Rights

Last Modified on 07/02/2025 3:47 pm CDT

[Grading & Standards Reports](#) | [Suggested User Groups](#)

Since generating a report doesn't add or change existing data, only Read rights are required. Write/Add/Delete rights, if granted, have no impact. This article contains screenshots of what the Grading & Standards Reports look like, with summaries of what each report is used for.

To learn more about these reports and how to run them, consult the individual articles in [Grading & Standards Reports](#).

▼ Reports	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Class Rank Report	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Course Audit Report	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Course Awaiting Push Report	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Course Credit Report	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Course Master Awaiting Push Report	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Course Standards Report	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Cumulative Labels	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
eTranscript Batch	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Electronic Release	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Grade Book Usage Report	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Grades Report	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Grading Changes Not Pushed Report	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Missing Assignment Report	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Report Card	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Residual Data Report	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Section Audit Report	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Snapshot Comparison	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Standards Alignment Report	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Student Credits Report	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Student Summary Report	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Term GPA Report	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Transcript Audit Report	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Transcript Batch Report	<input type="checkbox"/> All	<input checked="" type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
► Cross-Site Mapping	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete

Grading & Standards Reports

Some information, such as Social Security numbers, may not display on a report if the person generating the report doesn't have rights to view it. Users require Calendar Rights that determine the years and schools for which they can generate reports.

Grading & Standards Reports

[Class Rank Report](#) | [Course Audit Report](#) | [Course Awaiting Push Report](#) | [Course Credit Report](#) | [Course MasterAwaiting Push Report](#) | [Course Standards Report](#) | [Cumulative Labels Report](#) | [eTranscript Batch Report](#) | [Grade Book Usage Report](#) | [Grades Report](#) | [Grading Changes Not Pushed Report](#) | [Missing Assignment Report](#) | [Report Card](#) | [Residual Data Report](#) | [Section Audit Report](#) | [Snapshot Comparison Report](#) | [Standards Alignment Report](#) | [Student Credits Report](#) | [Student Summary Report](#) | [Term GPA Report](#) | [Transcript Audit Report](#) | [Transcript Batch Report](#)

Class Rank Report

The [Class Rank Report](#) tool calculates students' class rank based on transcribed grades. Class rank is calculated from the GPA Value, GPA Weight, and Bonus Points (if applicable) from the courses posted to the transcript.

► [Click here to expand...](#)

Class Rank Report ☆

Grading & Standards > Reports > Class Rank Report

GPA Rank report

This report calculates a student's class rank based on their cumulative GPA.

Which students would you like to include in the report?

Grade:

Enrollment Effective Date:

GPA Calculation:

GPA Calculation Type:

How would you like the report sorted?

☐ Student Name ☒ Rank

Report Format:

[Generate Report](#)

2024-25 High School

Generated on 06/30/2025 01:57:28 PM Page 1 of 5

Rank	Student(#)	Total Grade Points	Total Weight	Cumulative GPA
N/A	Student, Abigail (#123456)	46.370	13.00	3.567
N/A	Student, Andrew (#234567)	17.360	14.00	1.240
1	Student, Benjamin (#345678)	60.000	15.00	4.000
1	Student, Bethany (#456789)	48.000	12.00	4.000
1	Student, Carissa (#567890)	56.000	14.00	4.000
1	Student, Charles (#678901)	68.000	17.00	4.000
1	Student, David (#789012)	56.000	14.00	4.000
1	Student, Elliot (#890123)	56.000	14.00	4.000
1	Student, Emma (#901234)	56.000	14.00	4.000

Class Rank Report

Grade: 10 Effective Date: 06/04/2025 Sort By Rank

Students: 455 Highest/Lowest GPA: 4.000/0.083

Based on Weighted GPA Calculations

Rank	Student(#)	Total Grade Points	Total Weight	Cumulative GPA
53	Student, Fiona (#987654)	47.340	12.00	3.945
54	Student, Franklin (#876543)	63.010	16.00	3.938
55	Student, George (#765432)	51.175	13.00	3.937
56	Student, Gertrude (#654321)	59.010	15.00	3.934
57	Student, Heather (#543210)	55.000	14.00	3.929
58	Student, Henry (#432109)	51.010	13.00	3.924
58	Student, Imogen (#321098)	51.010	13.00	3.924
58	Student, Isaac (#210987)	51.010	13.00	3.924
61	Student, Jana (#109876)	62.680	16.00	3.918

Class Rank Report

Course Audit Report

The [Course Audit Report](#) compares the grading setup between course masters and their associated courses to identify differences.

► [Click here to expand...](#)

Course Audit Report ☆

Grading & Standards > Reports > Course Audit Report

This report compares the grading setup between a Course Master and its associated Courses to identify differences in their Categories, Grading Tasks, Standards, Grade Calc Options, Composite Grades, and Composite Weights.

Calendar and courses that ignore master pushes will NOT display in this report.

NOTE: Course Catalog and Course Masters default to current year and school selected in the toolbar.

Select Year: 2024-25

Course Catalogs:

- All Course Catalogs
- Academic Summer School
- A.C.
- Armstrong Catalog
- Cooper Catalog
- Cypress Catalog
- Early Education
- Elementary Catalog
- FAIR Catalog
- Highway & Rte 6-12 Catalog
- Modesto School (yrt 2000-10)
- RSI

	A	B	C	D	E	F	G	H	I	J
1	Catalog Name	Course M	Course Master Name	Course #	Course Name	Data Type	Course Master Data Name	Course Master Data	Course Data Name	Course Data
2	High School Catalog	3600	AP Literature	3600	AP Literature	Category	Tests	Weight: 0, Seq: 0, Exclude from Calc: No, Drop Lowest: No	(Does not exist)	(Does not exist)
3	High School Catalog	3600	AP Literature	3600	AP Literature	Grading Task	Progress	Score Group: ABC+ (4.0), Term GPA: (none), Credit: (none), C Progress	(Does not exist)	(Does not exist)
4	High School Catalog	3600	AP Literature	3600	AP Literature	Grading Task	Term Grade	Score Group: ABC+ (4.0), Term GPA: 1, Credit: (none), Credit: Term Grade	(Does not exist)	(Does not exist)
5	High School Catalog	3600	AP Literature	3600	AP Literature	Grading Task	Semester	Score Group: ABC+ (4.0), Term GPA: (none), Credit: 1, Credit: Semester	(Does not exist)	(Does not exist)
6	High School Catalog	3600	AP Literature	3600	AP Literature	Grading Task	Final Grade	Score Group: ABC+ (4.0), Term GPA: (none), Credit: (none), C Final Grade	4 Final Grade	(Does not exist)
7	High School Catalog	3600	AP Literature	3600	AP Literature	Composite C	Term 4 Final Grade	Child: Term 2 Semester, Weight: 50.0000	4 Final Grade	(Does not exist)
8	High School Catalog	3600	AP Literature	3600	AP Literature	Composite C	Term 4 Final Grade	Child: Term 4 Semester, Weight: 50.0000	4 Final Grade	(Does not exist)

Course Audit Report

Course Awaiting Push Report

The [Course Awaiting Push Report](#) collects all grading setup existing at the course level that has not been pushed to the section level. Grading setup is displayed for [Grading Tasks](#), [Standards](#), [Categories](#), and [Grade Calc Options](#).

► [Click here to expand...](#)

Course Awaiting Push Report ☆

Grading & Standards > Reports > Course Awaiting Push Report

This report is designed to track grading setup that needs to be pushed down to Sections and will display Categories, Grading Tasks, Standards, and Grade Calc Options for the selected Courses. Select one or all Courses to report.

Courses:

Sort By: ☒ Number ☐ Name

All Courses:

- PK100 Preschool Morning
- PK200 Preschool Afternoon
- PK300 Preschool All Day

CTRL-click or SHIFT-click

☐ Include inactive

Generate Report

	A	B	C	D	E
1	Course #	Course Name	Data Type	Data Name	Data
2	1001	AP Statistics	Category	Classwork	Weight: 1, Seq: 2, Exclude From Calculation: No, Drop Lowest Score (%): No
3	1001	AP Statistics	Category	Homework	Weight: 1, Seq: 1, Exclude From Calculation: No, Drop Lowest Score (%): No
4	1001	AP Statistics	Category	Quizzes	Weight: 1, Seq: 3, Exclude From Calculation: No, Drop Lowest Score (%): No
5	1001	AP Statistics	Category	Tests	Weight: 2, Seq: 4, Exclude From Calculation: No, Drop Lowest Score (%): No
6	3300	English 11	Category	Participation	Weight: 5, Seq: 3, Exclude From Calculation: No, Drop Lowest Score (%): No
7	3600	AP Literature	Category	Tests	Weight: 0, Seq: 0, Exclude From Calculation: No, Drop Lowest Score (%): No
8	3600	AP Literature	Grade Calc Option	4 Final Grade	Calculation Type: In Progress Grade, Grading Scale: A-F plus minus, Weight Categories: No, Use Score's Percent Value: No
9	3725	World Literature	Category	Assignments	Weight: 1, Seq: 1, Exclude From Calculation: No, Drop Lowest Score (%): Yes
10	3725	World Literature	Category	Book Check	Weight: 0, Seq: 20, Exclude From Calculation: No, Drop Lowest Score (%): Yes
11	3725	World Literature	Category	Essays	Weight: 2, Seq: 2, Exclude From Calculation: No, Drop Lowest Score (%): No
12	3725	World Literature	Category	Extra Credit	Weight: 0.5, Seq: 15, Exclude From Calculation: No, Drop Lowest Score (%): No

Course Awaiting Push Report

Course Credit Report

The [Course Credit Report](#) lists the credits associated with each course, and can include both active and inactive courses (an asterisk displays after the name of inactive courses), or just active courses.

► [Click here to expand...](#)

Course Credit Report ☆
Grading & Standards > Reports > Course Credit Report
About This Report

Report Options

How would you like the report grouped?
☒ Group By Course
☐ Group By Credit Category

Display Active Courses Only
☒

Output Options

Report Format
PDF

21-22
High School
Generated on 02/03/2022
09:43:23 AM Page 1 of 3

Course Credit Report for 07/01/2021 – 06/30/2022
Group by Course
Total Courses: 121 Total Credit Categories: 14

Course#	Course Name	Credit Category	Task Name	Amount	Course GPA Weight	Term GPA Weight
1007	3-D Design	High School/Fine Arts/World Lang.	Semester Grade	5.00	5.00	5.00
1009	Painting	High School/Fine Arts/World Lang.	Semester Grade	5.00	5.00	5.00
1022	Mixed Media Arts	High School/Fine Arts/World Lang.	Semester Grade	5.00	5.00	5.00
1025	Ceramics	High School/Fine Arts/World Lang.	Semester Grade	5.00	5.00	5.00
1033	Concert Choir	High School/Fine Arts/World Lang.	Semester Grade	5.00	5.00	5.00
1043	Advanced Concert Band	High School/Fine Arts/World Lang.	Semester Grade	5.00	5.00	5.00

Course Credit Report

Course MasterAwaiting Push Report

The [Course Master Awaiting Push Report](#) collects all grading setup existing at the course master level that has not been pushed to the course level.

► [Click here to expand...](#)

Course Master Awaiting Push Report

Course Standards Report

The [Course Standards Report](#) lists standards of learning assigned to the courses in the selected calendar.

► [Click here to expand...](#)

Course Standards Report ☆
Grading & Standards > Reports > Course Standards Report

Course Standards Report
This report will list the Standards associated with each Course.

Report Type
☒ List Standards offered for each Course
☐ List Courses offering each Standard
☐ List Standards not associated with Courses
☐ List Courses without associated Standards

Other Options
☐ Only Display Power Standards
☐ Include Course GPA Weight

Report Format
PDF

Generate Report

2021-22
High School
03/17/2022

Course Standards Report for 08/30/2021 - 06/10/2022
Group by: Course Total Records: 8
Page 1

Course#	Course Name	Standard Group	Standard Name
0003	Skills Seminar A I	Computer Science 2	
0013	Core Math I	MATH CONCEPTS AND APPLICATIONS 4	Number and Operation Algebra Geometry and measurement Data analysis
0033	Core Recreation/Leisure II	Eleven	Eleven Standard Ten Standard Three standard

Course Standards Report

Cumulative Labels Report

The [Cumulative Labels Report](#) generates a large-size mailing label listing the student's transcript information for the current school year.

► [Click here to expand...](#)

Cumulative Label Report

eTranscript Batch Report

The [eTranscript Batch Report](#) allows users to generate eTranscripts to upload to third-party vendors.

Read rights to the **Electronic Release** subright and **Electronic Release Setup** are required to release the eTranscript to the vendor.

► [Click here to expand...](#)

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eTranscript Batch ☆

Grading & Standards > Reports > eTranscript Batch

Transcript Batch Report

This tool will create a batch of electronic transcripts for upload to third party vendors of choice. An eTranscript for this batch tool should be designed in System Settings > System Preferences > Report Setup and selected from the Report Options list.

*Report

Which students would you like to include in the report?

☐ Grade

All Students

06, 07, 08, 09

☐ Ad Hoc Filter

Enrollment Effective Date: 01/27/2025

☒ Search for Students

Last Name:
 First Name:
 Grade:
 Student #:

Refresh Show top 50 tasks submitted between 01/20

Queued Time

No results found with current settings

```

<?xml version="1.0" encoding="UTF-8" standalone="true"?>
- <arb:AcademicRecordBatch xmlns:arb="urn:org:pecsc:message:AcademicRecordBatch:v1.0.0"
  xmlns:ns3="urn:org:pecsc:core:CoreMain:v1.3.0" xmlns:ns2="urn:org:pecsc:message:HighSchoolTranscript">
  - <ns2:HighSchoolTranscript>
    - <TransmissionData>
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      <CreatedDateTime>2016-08-29T11:00:14.191-04:00</CreatedDateTime>
      <DocumentTypeCode>InstitutionRequest</DocumentTypeCode>
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      - <Organization>
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        </LocalOrganizationID>
        <OrganizationName>Test High School</OrganizationName>
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          <StateProvinceCode>TN</StateProvinceCode>
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        </Phone>
        - <FaxPhone>
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        </FaxPhone>
      </Contacts>
    </Organization>
  </Source>
  - <Destination>

```

eTranscript Batch Report

Grade Book Usage Report

The [Grade Book Usage Report](#) is designed to track how well teachers are maintaining their grade books. This report is for administrator use and lists data for selected teachers during a specified date range.

► [Click here to expand...](#)

Grade Book Usage Report

Grades Report

The [Grades Report](#) provides a list of selected students and their posted term grades for selected tasks and standards. In Progress Grades are not included.

► [Click here to expand...](#)

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Grades Report ☆
Grading & Standards > Reports > Grades Report

Grades Batch Report

This report will batch print students' grades. There is an option to print the report grouped by student, teacher or course. There is an option to set a page break for each student or course, suitable for handing out. The grades report group by Teacher will always set a page break for each teacher. This is a very complex report, so try to limit the number of students run per batch. Checking the page break option will make the report run faster.

Which students would you like to include in the report?

☒ Grade

All Students
EE
08
09
10

☐ Ad Hoc Filter

Grading Terms

Select Teachers

Group By

Select Standard/Grading Tasks

☒ All Grades / Scores
☐ Missing Grades / Scores
☐ By Grade / Score

2024-25
High School

Student Grades Report
All Grades
Terms: Q1, Q2, Q3, Q4
All Teachers All Scores

Generated on 03/09/2021 09:55:53 AM Page 1

Term	Term Dates		Q1	Q2	Q3	Q4
Q1	09/03/2019 - 11/01/2019					
Q2	11/04/2019 - 01/17/2020					
Q3	01/21/2020 - 04/10/2020					
Q4	04/13/2020 - 06/03/2020					

09 Student, Abby
Student #: 856720

Course/Teacher	Grading Task	Q1	Q2	Q3	Q4
01) 9044-1 Energy & Power	Mid Quarter	B+	A-		
	Quarter	B+	A-		
	Semester		A-		
Section dates: 09/03/2019 - 01/17/2020					
02) 1700-1 English 9 I	Mid Quarter	A	B		
	Quarter	C+	A		
	Semester		B		
Section dates: 09/03/2019 - 01/17/2020					
04) 1701-16 English 9 II	Mid Quarter			C+	
	Semester				B
Section dates: 01/21/2020 - 06/03/2020					
03) 9440-3 Food and Nutrition 9	Mid Quarter			B	
	Semester				P
Section dates: 01/21/2020 - 06/03/2020					
05) 4012-4 Geometry I	Mid Quarter	D	C		

Grading Changes Not Pushed Report

The [Grading Changes Not Pushed Report](#) lists changes to grading setup that could not be pushed from the course master to the course for various reasons. These reasons include:

► [Click here to expand...](#)

Grading Changes Not Pushed Report ☆
Grading & Standards > Reports > Grading Changes Not Pushed Report

Grading Changes Not Pushed Report

This report lists Categories, Grading Tasks, and Standards that had assignments, scores, or grade calc options aligned when they were removed or marked post-only at the Course Master level. It also includes Course Master composites that exist on a different parent Grading Task or Standard in the Course as well as Course Master parent/child composite combinations that exist in the Course. They cannot be removed or updated at the Course/Section level. The report will run against all school calendars that pertain to the selected Course Master and reports based on the School Year selected in the toolbar.

Calendars and courses that ignore master pushes will NOT display in this report.

Course Catalogs

All Course Catalogs
Academic Summer School
ALC
Armstrong Catalog
Cooper Catalog
Cypress Catalog
Early Education
Elementary Catalog
FAIR Catalog
Highview & RVA 6-12 Catalog
Middle School (eff. 2009-10)
RSI

CTRL-click or SHIFT-click to select multiple

Course Masters

Sort By ☒ Number ☐ Name

All Course Masters
0000 Advisory (Armstrong Catalog)
0001 Strategies I (Armstrong Catalog)
0002 Applied Skills Seminar B II (Armstrong Catalog)

	A	B	C	D	E	F	G	H	I
1	School Cal	Course M	Course Master Name	Course #	Course Name	Data Type	Data Name	Conflicting Course/Section #	Reason
2	17-18 Harr	3100	English 9	3100	English 9	Grading Task	Term Grade	Course, 1, 2, 3, 4, 5, 6, 7, 8, 9, 1	Exists as a composite
3	17-18 Harr	3200	English 10	3200	English 10	Grading Task	Term Grade	12, 13	Assignment
4	17-18 Van	3100	English 9	3100	English 9	Grading Task	Term Grade	Course, 1, 2, 3, 4, 5, 6, 7, 8, 9, 1	Exists as a composite

Grading Changes Not Pushed Report

Missing Assignment Report

The [Missing Assignments Report](#) allows users to view assignments that have been flagged in the Grade Book as Missing, Incomplete, Late, or Exempt.

► [Click here to expand...](#)

Missing Assignment Report

Report Card

The [Report Card](#) prints student report cards based on the options selected in the editor for multiple students *en masse*.

► [Click here to expand...](#)

Report Card ☆

Grading & Standards > Reports > Report Card

Report Card Batch Report

This report batch prints student report cards, one page per student, suitable for handing out. This is a very complex report, try to limit the number of students selected per batch.

Report Options

OR

Display Options

Ad Hoc Filter

OR

Grade

All Students

Active Only

☒

Effective Date

01/25/2024

Sort Options

☒ Alpha

Batch Queue Options

Refresh Show top 50 task

Batch Queue List

Queued Time

Report

Middle School

2010 - 2011 Report Card

Grade: 08

Attendance Summary:

Term 1		Total	
Absent	Tardy	Absent	Tardy
5	0	5	0

Grade Report:

Course	Task	T1
04) 8012-1 PRE-ALG 8	Progress	D
	Term 1 Comments: Needs to study for tests and ask for help when needed.	
05) 802-3 S. STUDIES 8	Progress	C+
	Term 1 Comments: Absences hinder progress.	
03) 803-6 ENGLISH 8	Progress	A
	Term 1 Comments: Demonstrates effective time management and planning skills. Excellent participation.	
06) 804-5 SCIENCE 8	Progress	C
	Term 1 Comments: Shows satisfactory effort. Missing assignments have lowered grade.	
06) 808-4 SPANISH 8	Progress	F
	Term 1 Comments: Low test scores affect grade.	
02) 840-30 PHY ED 8	Progress	B-
	Term 1 Comments: Shows consistent effort.	
02) 860-2 CHORUS 8	Progress	B+
	Term 1 Comments: Shows consistent effort.	

Trimester 1 Progress Report as of October 15, 2010

Grades for six week classes will be posted on Trimester 1 report cards.

Generate Report

Submit to Batch

Report Card

Residual Data Report

When the [Push All Course Masters](#) tool is run to overwrite existing grading setup, any course-level grading setup that has assignments, scores, grades, and/or comments associated is not overwritten. Use the [Residual Data Report](#) to collect that remaining grading setup that was not overwritten.

► [Click here to expand...](#)

Residual Data Report ☆
Grading & Standards > Reports > Residual Data Report

Residual Data Not Linked Report

This report tracks grading tasks, standards, categories, and posted grades that remained after a course master relink workflow due to associated assignments, grades, scores, or comments. These remaining assignments, grades, scores, and comments must be manually removed or moved for residual tasks, standards, or categories to be deleted.

Calendars and courses that ignore master pushes will NOT display in this report.

NOTE: Course Catalog defaults to the school selected in the toolbar.

Select Year
2022-2023

Course Catalogs
All Course Catalogs
High School Catalog
Middle School Catalog

CTRL-click or SHIFT-click to select multiple

Course Masters
Sort By
Number
Name
All Course Masters
0000 GAP: See Counselor (High School Catalog)
1000 Study Hall (High School Catalog)
1001 AP Statistics (High School Catalog)
1002 Advanced Geometry (High School Catalog)
1050 AP Calculus (High School Catalog)
1100 Integrated Math I (High School Catalog)
1150 Integrated Math I B (High School Catalog)
1175 H Integrated Math I (High School Catalog)
1200 Integrated Math II (High School Catalog)
1250 Integrated Math II B (High School Catalog)
1275 H Integrated Math II (High School Catalog)

CTRL-click or SHIFT-click to select multiple

Data to report:
☒ Grading Setup (Includes tasks, standards, and posted grades)
☐ Categories

Option:
☐ Include inactive records

Generate Report

Residual Data Report

Section Audit Report

The [Section Audit Report](#) tracks the setup of teacher grade books and includes all courses that have grading tasks, standards, categories and grade calculation options.

► [Click here to expand...](#)

Section Audit Report

Snapshot Comparison Report

The [Snapshot Comparison Report](#) generates a CSV file that allows users to compare a student's posted grade and/or in-progress grade against a snapshot grade calculated on what the student's grade would have been if it was calculated based only the assignments due between the entered Snapshot Start and Snapshot End dates.

► [Click here to expand...](#)

Snapshot Comparison Report

Standards Alignment Report

The [Standards Alignment Report](#) lists assessments associated with each standard. Assessments are aligned to standards via the [Standards Bank](#) and created in the [Assessment Center](#).

► [Click here to expand...](#)

Standards Alignment Report ☆
Grading & Standards > Reports > Standards Alignment Report

Alignment Report

This report will list the assessments associated with each standard.

☒ Sort by standards
☐ Sort by assessments
Report Format: PDF ▼

Generate Report

High School 04/07/2011		Standards Alignment Report Page 1 of 1
Standard Group	Standard	Assessment
My Standards	English Standard	1. English SS (36)
My Standards	Math Standard	1. Number Sense [17 pts]
My Standards	Math Standard	2 Math SS - 36 pts
My Standards	My standard child	2a. Elementary Algebra Scale Subscore (18 pts)
My Standards	Science Standard	4. Spatial Sense, Geometry and Measurement [15 pts]

Standards Alignment Report

Student Credits Report

The [Student Credits Report](#) displays the total number of credits earned by the students in the selected calendar and school. Credits are received for a successful completion of the course and posted to the student's Transcript.

► [Click here to expand...](#)

Student Credits Report ☆

Grading & Standards > Reports > Student Credits Report

Student Credits Report

This report lists students' earned credits.

Which students would you like to include in the report?

☒ Grade ☐ Ad Hoc Filter

Display Options:

☒ Show breakdown by grade and total ☐ Show total only

Select grades to appear in report

☒ All ☒ 09 ☒ 10 ☒ 11 ☒ 12

How would you like the report sorted?

☒ Alpha ☐ Grade ☐ Student Number

Report Format:

2019-20 High School

Generated on 10/24/2019 10:57:49 AM Page 1 of 9

Student Credits Report

Students In Grades: 11 12
Grades Used In Calculating Credits: 09 10 11 12 88
Sort By Student Number

Name(s)	Current Grade	Total Credit	Name(s)	Current Grade	Total Credit
Student, Melanie (988765)	12	38.000	Student, Lisa (987654)	12	36.000
Student, Peter (988765)	11	12.000	Student, Nathan (987543)	12	40.000
Student, Isalah (987765)	12	39.000	Student, Olivia (987532)	12	42.000
Student, Ursula (987665)	11	28.000	Student, Kevin (987521)	12	38.000
Student, Popple (987655)	11	31.000	Student, Ava (987510)	12	37.000

Student Credits Report

Student Summary Report

The [Student Summary Report](#) returns a list of assignments per student that are assigned to the student along with any scores that the student has received. Grading Tasks are listed first, followed by Standards.

► [Click here to expand...](#)

Student Summary Report ☆

Grading & Standards > Reports > Student Summary Report

Student Summary Report

This report is suitable for handing out to students. It is split into two main sections. The Grade Summary includes both in-progress and final grades as well as assignment category totals. The Assignment Detail organizes the assignments by term.

Select Course

Sort By ☒ Number ☐ Name

1001 AP Statistics

Select Section

1001-1 AP Statistics (Lifeflearn, Taryn)

Select Students

All

Cardinal, Peggy M
Frimley, Anne
Heisinger, Lennox
Henckle, Hugo
Schuff, Rya
Seib, Cher
Sharpin, Mohita
Stanley, Yoshio

CTRL-click or SHIFT-click to select multiple

Student Sort

☒ Name ☐ Number ☐ Random

Display Student

☒ Name ☐ Number

Page Printing Options

☒ Grades Summary - Multiple Students Per Page
☐ Grades Summary - One Student Per Page
☐ Assignment Detail - One Student Per Page

Show These Assignments

☒ Name
☒ Category Name
☒ Due Date
☐ Assigned Date
☐ Multiplier

Grade Summary

☒ Show Assignments
☒ Show Total Points
☒ Show In-Progress
☒ Show Final Grade
☒ Show Grade History

Shade

☒ Alternate Grades

Course: 01 101-1 Pinterest Projects S1
Teacher: Administrator, Demo

Justin J. [Redacted]
Grade: 09
Student Summary Report

11/19/2019 03:20:04 PM
Page 1 out of 1

Attendance Summary

Attendance data current as of time report generated.

Term	Tardies	Unexcused	Excused	Total
Qtr 1	0	0	3	3
Qtr 2	0	1	4	5

Grade Summary

Key: ** Category excluded from grade calculation

Term	Total Points	In-Progress Grade	Final Grade
Term Qtr 1 - Quarter			
Homework			
Term Qtr 2 - Quarter	111/120	92.50% A-	92.50% A-
Group Time	6/10	60.00%	
Homework	105/110	95.45%	
Term Qtr 2 Comments: Pleasure to have in class			

Assignment Detail

Key: *M = Missing *L = Late *I = Incomplete *Ch = Cheated *Dr = Dropped *X = Exempt ** Assignment excluded from grade calculation * Individualized

Term	Assignment	Category	Due Date	Pts	Score	%
Term Qtr 1 - Quarter						
**Exam	Homework	09/05/2019	10	4*	40	
**Birdhouse Building	Homework	09/13/2019	100	62*	62	
Term Qtr 2 - Quarter						
Homework	Group Time	10/23/2019	10	6	60	

Student Summary Report

Term GPA Report

The [Term GPA Report](#) displays students' Term GPA based on the options selected in the report editor.

► [Click here to expand...](#)

Term GPA Report

Transcript Audit Report

The [Transcript Audit Report](#) compares the student's transcript data with posted grades assigned by teachers. It lists the differences in the posted score (grade), posted comments, or both.

► [Click here to expand...](#)

Transcript Audit Report ☆
Grading & Standards > Reports > Transcript Audit Report

Transcript Auditing Report

This report will compare the transcript data with the source Grading data and lists the differences in score and comments.

Which fields do you want to be audited?
☒ grade ☒ comments
Report Format: PDF ▼
Generate Report

2023-2024
Campus High School
12345 Main Street, Blaine, MN 55449
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Transcript Auditing Report
Audit fields: grades and comments
Total Records: 638

Course	Term	Student Name (#)	Grading		Transcript	
			Score	Comments	Score	Comments
4010 Algebra 2	2	Conor, Jane (#123456)	NC		P	
4010 Algebra 2	2	Davis, John (#654321)	NC		D	
3541 AP Biology II	4	Holden, Jane (#321456)	B-		B	
1844 AP English 11	2	Anders, David H (#456123)	A-		A	
1844 AP English 11	2	Baker, James R (#123645)	I	a revision essay and a definition essay	C+	
1844 AP English 11	2	Taylor, Diane (#654213)	B-	didn't submit patterns of development	B-	
1845 AP English 12	4	Ferris, Corey J (#312456)	B-	late work/partial work	B-	
1845 AP English 12	4	Johnson, Cate A (#876543)	D	missing work	D	
1845 AP English 12	4	Martin, Adam J (#865432)	C+	excessive missing work	C+	

Transcript Audit Report

Transcript Batch Report

The [Transcript Batch Report](#) allows users to simultaneously generate transcript records for multiple students. This report allows users to select a saved transcript report with pre-selected transcript options set in the Report Preferences tool or design a transcript using Display Options instead of selecting an existing transcript report.

► [Click here to expand...](#)

Transcript Batch Report ☆

Grading & Standards > Reports > Transcript Batch Report

Transcript Batch Report

This report will batch print student transcripts, one per mailing address per student. To print one transcript per student when students have multiple mailing addresses, check the box labeled "Transcript without mailing address, one per student". If a calendar is selected in the toolbar, the transcript will only show marks earned in grade levels present in that calendar. This is a very complex report; try to limit the number of students run per batch.

Report Options: Transcript by Term

OR [Display Options](#)

Which students would you like to include in the report?

☒ Grade All Students

☐ Ad Hoc Filter

Enrollment Effective Date: 06/05/2024

Sort Options: ☒ Alpha ☐ Grade/Alpha ☐ Zip ☐ Teacher

☐ Transcript without mailing address, one per student

Refresh Show top 50 tasks submitted between 05/29/2024 and 06/05/2024

Batch Queue List	Report Title	Status	Do

Report Format: PDF

Generate Report Submit to Batch

High School Official Transcript

Tel: (555)122-4335 Fax: (763)804-8831
10035 30th Avenue North MN 55441

Student: Joseph
Student Number: 123456 Grade: 12
4321 109th Ave NE, Any Town, MN 55449
Generated on 10/05/2011 10:21:54 AM Page 1 of 2

State ID: 1234567890
Diploma Date: 06/08/2011
Current Grade: 12
Birthdate: 11/21/1992
Gender: M

Enrollment History				Transcript Statistics	
Start	End	Grade	School	Cumulative GPA (Weighted)	Class Rank
08/02/2008		10	Non-Attending Non Pub	5.317	165 of 443
08/08/2009	06/08/2010	11	High School	62.75%	
08/07/2010	06/08/2011	12	High School		

Courses Taken 2007-2008 Grade 09				Courses Taken 2008-2009 Grade 10			
Course	Mark	Weight	Credit	Course	Mark	Weight	Credit
1100 English 9	A	2.000	2.000	1100 English 10	A	2.000	2.000
1199 U.S. History	A	2.000	2.000	1199 Geography	A	1.000	1.000
1300 Biology	A	2.000	2.000	1300 Chemistry	A	2.000	2.000
1400 Geometry	A	1.000	1.000	1400 Algebra II	B+	1.000	1.000
1400 Geometry	B+	1.000	1.000	1400 Algebra II	A	1.000	1.000
1600 Phy Ed 9	A	0.500	0.500	1600 Phy Ed 10	A	0.500	0.500
1699 Arabic 9	B+	1.000	1.000	1699 Arabic 10	B+	2.000	2.000
1699 Computer 9	A	0.500	0.500	1699 Quran 10	A	0.500	0.500
1699 Arabic 9	A	1.000	1.000	1699 Computer 10	A	1.000	1.000
1699 Islamic Study 9	A	0.500	0.500	1699 Quran 10	B+	0.500	0.500
1699 Quran 9	B+	0.500	0.500	1699 Islamic Study 10	A	1.000	1.000
1699 Quran 9	A	0.500	0.500				
Total Credits: 12.500				Total Credits: 12.500			

Courses Taken 2009-2010 Grade 11				Courses Taken 2010-2011 Grade 12			
Course	Mark	Weight	Credit	Course	Mark	Weight	Credit
1199 PSEO Intro to Logic	C+	2.000	2.000	1100 PSEO Intro to Shakespeare	B	2.000	2.000
1199 PSEO Europe: The World II	B	2.000	2.000	1100 PSEO Intro Creative Writ	A-	2.000	2.000
1199 PSEO Intro Playch	C	2.000	2.000	1199 PSEO Print of Microecon	B+	2.000	2.000
1300 PSEO Earth: It's Environment	B	2.000	2.000	1300 PSEO Evolution & Ecology	B	2.000	2.000
1400 PSEO PreCalc I	C-	1.500	1.500	1400 PSEO Calculus I	D	2.000	2.000
1600 PSEO Jude	B	0.500	0.500	1600 PSEO Health Sci	B+	1.000	1.000
Total Credits: 10.000				Total Credits: 12.000			

Transcript Batch Report

Suggested User Groups

- [Counselors](#)
- [Front Office Staff](#)
- [Principals](#)
- [Registrars \(Census\)](#)
- [Schedulers](#)

See [User Groups and Suggested Roles](#) for more information.