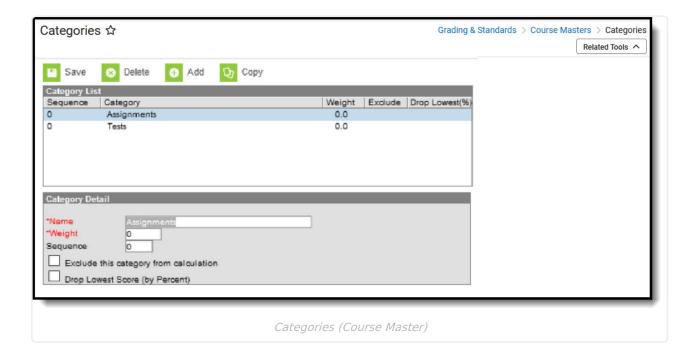# Categories Tool Rights

Last Modified on 06/27/2025 2:13 pm CDT

[Available Tool Rights](#) | [Suggested User Groups](#)

Categories are used in Campus Instruction to sort assignments into groups. Categories need to be created before assignments can be created.

Staff responsible for course master setup can assign categories at the Course Master Level. Doing this ensures all teachers of the course uses the same categories and that all assignments in these categories have the same weight and calculations.

See the Categories (Course Masters) article to learn how to use this tool.

Categories (Course Master)

Review the [Course Masters Overview](#) article for information on Course Masters best practices and a Course Master Workflow.

Available Tool Rights

R	W	A	D
View Course Master categories.	Modify Course Master categories.	Add Course Master categories.	Remove Course Master categories.

Suggested User Groups

- [Counselors](#)
- [Principals](#)
- [Schedulers](#)

See [User Groups and Suggested Roles](#) for more information.