

Grading Setup Tool Rights

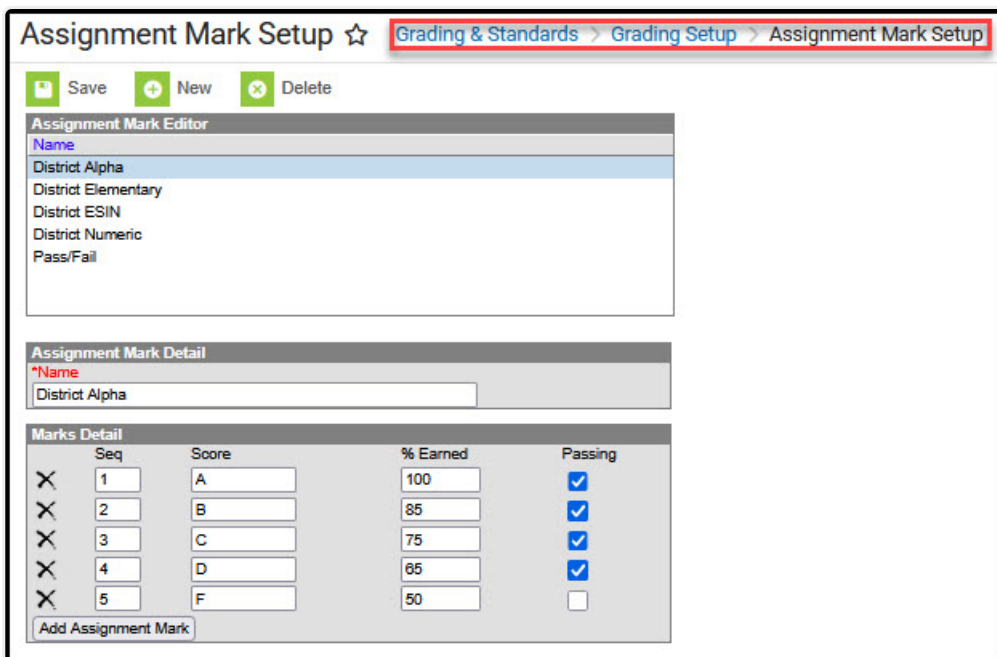
Last Modified on 06/03/2026 1:58 pm CDT

Staff such as Curriculum Managers or System Administrators use the Grading Setup tools to establish how grades are assigned and labeled in Campus. Choices set up in these tools are selected when entering course and grading information in other Campus tools, as well as in Grade Book and reports.

To learn how these tools are used, refer to the articles found in the [Grading Setup](#) category.

Assignment Mark Setup

[Assignment Marks](#) convert scores entered into a percentage. In this example, if a teacher enters a score of C, the student will be given 75% on that assignment.



The screenshot shows the 'Assignment Mark Setup' interface. At the top, there are navigation links: 'Grading & Standards > Grading Setup > Assignment Mark Setup'. Below this are three buttons: 'Save', 'New', and 'Delete'. The main content is divided into three sections:

- Assignment Mark Editor:** A list of districts with 'District Alpha' selected. Other districts listed are District Elementary, District ESIN, District Numeric, and Pass/Fail.
- Assignment Mark Detail:** A text input field containing 'District Alpha'.
- Marks Detail:** A table with columns for 'Seq', 'Score', '% Earned', and 'Passing'. The table contains five rows of data:

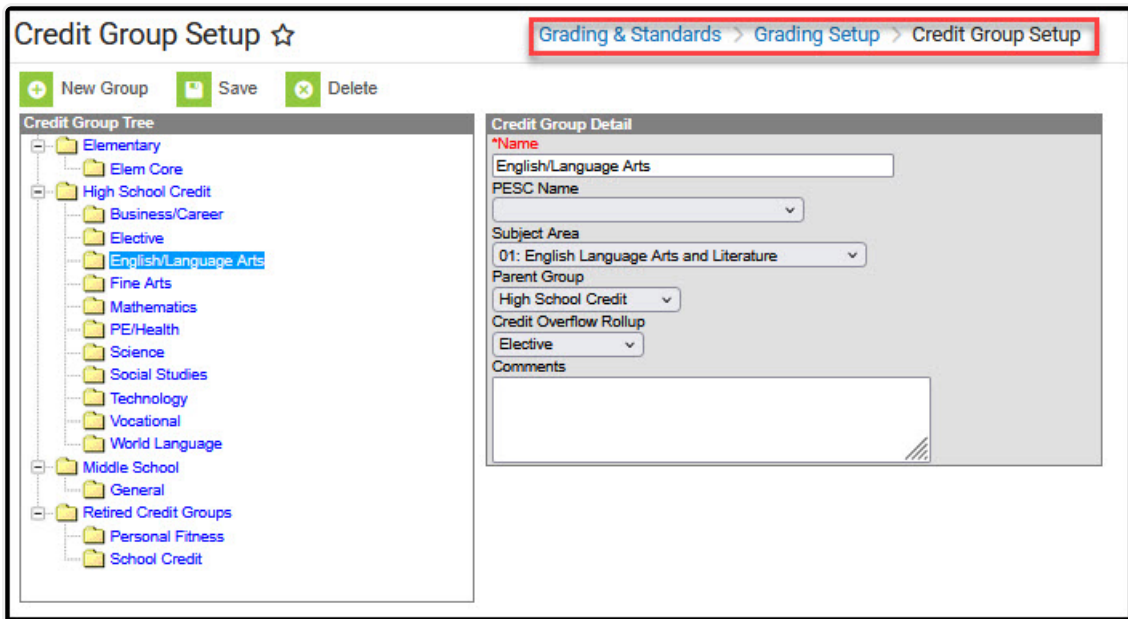
Seq	Score	% Earned	Passing
1	A	100	<input checked="" type="checkbox"/>
2	B	85	<input checked="" type="checkbox"/>
3	C	75	<input checked="" type="checkbox"/>
4	D	65	<input checked="" type="checkbox"/>
5	F	50	<input type="checkbox"/>

At the bottom of the table is an 'Add Assignment Mark' button.

Assignment Mark Setup

Credit Group Setup

[Credit groups](#) define the types of credits awarded to students on transcripts and are used to track student progress toward graduation.



Credit Group Setup

GPA Calculation Setup

[Custom GPA Calculations](#) can be set up to calculate students' cumulative GPAs based on performance in selected courses. For example, a custom GPA calculation can be used to calculate students' math and science GPA when applying to an engineering school.

GPA Calculation Setup ☆ Grading & Standards > Grading Setup > GPA Calculation Setup

Save New Delete

GPA Calculation Editor

Name
*State University GPA Calc

Academic
Core Classes GPA
IB - Custom GPA
Math & Science Cumulative GPA
NCAA Eligibility

GPA Calculation Detail

*Name: State University GPA Calc Inactive

Sequence: 0

*Calculation Type: Weighted GPA

Calculation Method

Use Custom Stored Procedure: Name: _____

Use Custom Course Weighting

Description: Customized GPA created for state universities. GPA is limited to core classes.

Procedure fields naming convention

Course Weight Detail

Weight	Course Name	Weight	Course Name	Weight	Course Name
	1001 AP Statistics		1050 AP Calculus	1	1100 Integrated Math I
	1175 H Integrated Math I	1	1200 Integrated Math II		1275 H Integrated Math II
1	1300 Integrated Math III		1375 H Integrated Math II	1	1400 Integrated Math IV
	1475 H Integrated Math IV	1	1500 Consumer Math A	1	1550 Consumer Math B
1	1600 Statistics A	1	1650 Statistics B		1700 Trigonometry A
	1750 Trigonometry B		1800 Pre-Calculus A		1850 Pre-Calculus B
	1900 Calculus A		1950 Calculus B	1	2100 Geography A
	2101 H Geography	1	2150 Geography B	1	2200 World History A
1	2250 World History B	1	2300 US History A	1	2350 US History B
1	2400 US Government	1	2450 Economics		2500 Psychology
	2510 Sociology		2520 Current Events		2530 World Religions
	2600 European History		2610 Asian History		2620 Ancient World
	2630 Non-Western Cultures		2640 Civics		2650 Anthropology
	2680 Contemporary World I		2700 AP World History		2750 AP U.S. History
	2800 AP Economics		2850 AP Psychology	1	3100 English 9

GPA Calculation Setup

Grading Comment Setup

Schools use this tool to [create a list of comments](#) available for teachers to select from when entering report card grades.

Grading Comment Setup ☆ [Grading & Standards](#) > [Grading Setup](#) > [Grading Comment Setup](#)

Save New Delete

Grading Comment Editor

School	Name	Code
Harrison High	Excellent work.	100
Harrison High	Respectful student	101
Harrison High	Well organized	102
Harrison High	Works well with others	103
Harrison High	Strong understanding of content	104
Harrison High	Does not participate in class discuss...	112

Grading Comment Detail

School: Harrison High Code: 100

Comment: Excellent work.

Grading Comment Setup

Grading Scale Setup

[Grading scales](#) are used by the Campus grade book to convert numeric percentages to In Progress grades.

Grading Scale Setup ☆ [Grading & Standards](#) > [Grading Setup](#) > [Grading Scale Setup](#)

Save New Delete

Grading Scale Editor

Name

A-F (w/rounding)

A-F plus minus

District Alpha

District Numeric

Grading Scale Detail

*Name: A-F plus minus

Grading Scale Items Detail

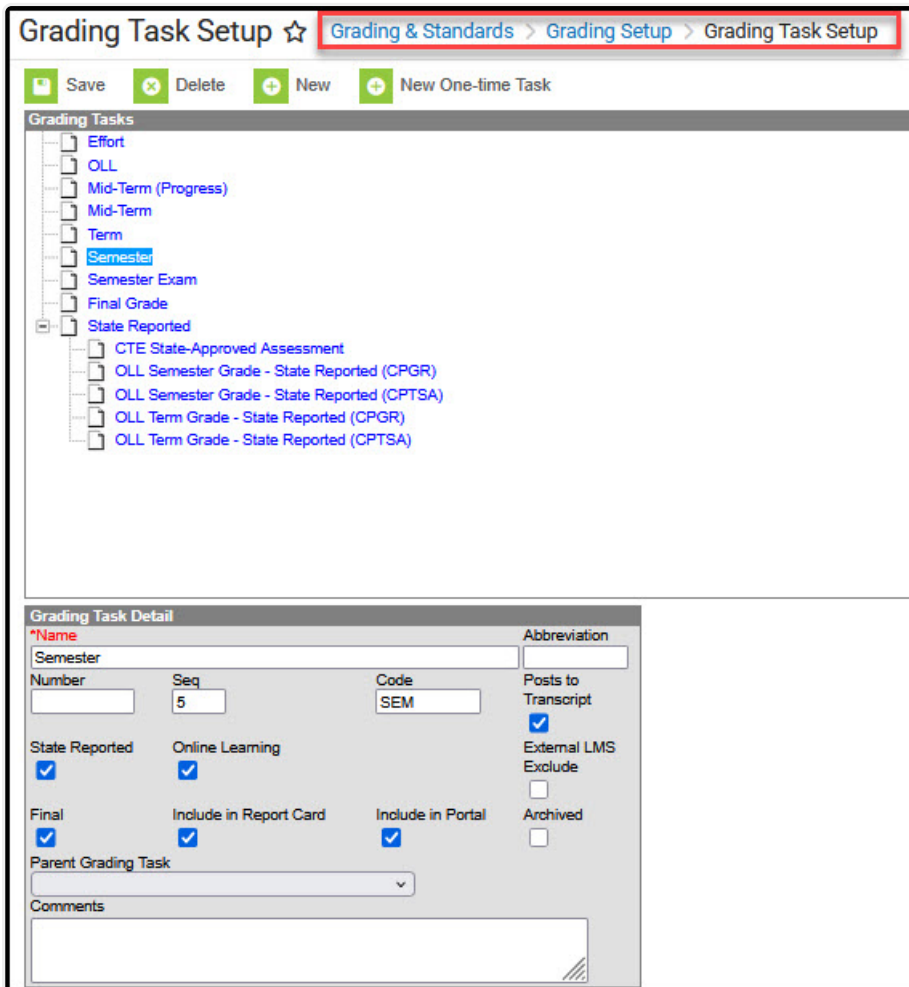
Name	Score	Min Percent	Sequence	Passing
X A+	A+	97	1	<input checked="" type="checkbox"/>
X A	A	94	2	<input checked="" type="checkbox"/>
X A-	A-	90	3	<input checked="" type="checkbox"/>
X B+	B+	87	4	<input checked="" type="checkbox"/>
X B	B	84	5	<input checked="" type="checkbox"/>
X B-	B-	80	6	<input checked="" type="checkbox"/>
X C+	C+	77	7	<input checked="" type="checkbox"/>
X C	C	74	8	<input checked="" type="checkbox"/>
X C-	C-	70	9	<input checked="" type="checkbox"/>
X D+	D+	67	10	<input checked="" type="checkbox"/>
X D	D	64	11	<input checked="" type="checkbox"/>
X D-	D-	60	12	<input checked="" type="checkbox"/>
X F	F	0	13	<input type="checkbox"/>

Add Grading Scale Item

Grading Scale Setup

Grading Task Setup

[Grading tasks](#) represent a type of grade issued at a particular time during the school year. For example, a course may have a Progress grade, a Term grade issued each term the course meets, and a Final Grade that posts to transcript when the course is completed.



Grading Task Setup

Missing Assignment Setup

[Missing Assignment Setup](#) lets districts determine the effect that the Missing flag has on assignment scores.

Missing Assignment Setup ☆ [Grading & Standards](#) > [Grading Setup](#) > Missing Assignment Setup

Save

This tool allows districts to determine the effect that the Missing flag has on assignment scores.

If Auto-Calculate is marked, **teachers cannot enter scores** for assignments flagged as Missing. Scores are auto-calculated for assignments scored using Points and Marks (not Rubrics) as a percentage of Total Points based on the Missing Percentage entered.

If Auto-Calculate is not marked, the Missing flag functions as an indicator only; **teachers can still enter scores**.

Selected Year:

School	Auto-Calculate	Missing Percentage
	<input checked="" type="checkbox"/>	<input type="text" value=""/> %
Arthur Elementary	<input checked="" type="checkbox"/>	<input type="text" value="0"/> %
Carter Middle	<input checked="" type="checkbox"/>	<input type="text" value="0"/> %
+ Cleveland Elementary	<input checked="" type="checkbox"/>	<input type="text" value="0"/> %
Fillmore Middle School	<input checked="" type="checkbox"/>	<input type="text" value="0"/> %
Harrison High	<input checked="" type="checkbox"/>	<input type="text" value="0"/> %
Lincoln Elementary	<input checked="" type="checkbox"/>	<input type="text" value="0"/> %
Taylor K-8	<input checked="" type="checkbox"/>	<input type="text" value="0"/> %
Van Buren High School	<input checked="" type="checkbox"/>	<input type="text" value="0"/> %

Missing Assignment Setup

Score Group & Rubric Setup

[Score Groups and Rubrics](#) are aligned to Grading Tasks. In the example below, when a teacher posts grades to a grading task aligned to this Score Group (for example, Term Grade), students with a numeric value of 97 or above will be assigned a score of A+. Rubrics are typically aligned to Standards and indicate progress to achieving a level of proficiency for a task (e.g. Recognize and name all upper- and lowercase letters of the alphabet).

Score Group & Rubric Setup ☆ Grading & Standards > Grading Setup > Score Group & Rubric Setup

Save Delete New Score Group New Rubric

Name	Type
A-F (Weighted)	Score Group
ABC+- (4.0)	Score Group
ABC+- (Weighted)	Score Group
Arthur Elem Rubric	Rubric
Arthur Elementary Rubric	Rubric
Arthur Elementary Score Group	Score Group
ESINU	Rubric
ESNIU	Score Group
Lower Elem - ESU+-	Score Group
MS Rubric	Rubric
MSIPN	Rubric
Numeric	Score Group
Participation Rubric	Rubric
Pass Fail	Score Group

Score Group Detail
 *Name
 ABC+- (4.0)

Sequence Name	Score	State Score	Passing Score	Credit Coeff.	Minimum Value	GPA Value	GPA Unweighted Value	GPA Bonus Points	
X 1	A+	A+	A+: A+	<input checked="" type="checkbox"/>	1	97	4	4	0
X 2	A	A	A: A	<input checked="" type="checkbox"/>	1	94	4	4	0
X 3	A-	A-	A-: A-	<input checked="" type="checkbox"/>	1	90	3.67	3.67	0
X 4	B+	B+	B+: B+	<input checked="" type="checkbox"/>	1	87	3.33	3.33	0
X 5	B	B	B: B	<input checked="" type="checkbox"/>	1	84	3	3	0
X 6	B-	B-	B-: B-	<input checked="" type="checkbox"/>	1	80	2.67	2.67	0
X 7	C+	C+		<input checked="" type="checkbox"/>	1	77	2.33	2.33	0
X 8	C	C		<input checked="" type="checkbox"/>	1	74	2	2	0
X 9	C-	C-		<input checked="" type="checkbox"/>	1	70	1.67	1.67	0
X 10	D+	D+		<input checked="" type="checkbox"/>	1	67	1.33	1.33	0
X 11	D	D		<input checked="" type="checkbox"/>	1	64	1	1	0
X 12	D-	D-		<input checked="" type="checkbox"/>	1	60	0.67	0.67	0
X 13	F	F		<input type="checkbox"/>	0	0	0	0	0
X 14	Incomplete	I		<input type="checkbox"/>	0	0	0	0	0
X 15	No Credit	NC		<input type="checkbox"/>	0	0			0
X 16	Pass	P		<input type="checkbox"/>	1	0			0

Score Group & Rubric Setup

Available Tool Rights

RWAD rights functions the same for each tool in this group (View, Modify, Add, Remove). Users with delete rights will receive an alert if they attempt to delete an item that is tied to other records.

Grading Setup	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Assignment Mark Setup	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Credit Group Setup	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
GPA Calculation Setup	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Grading Comment Setup	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Grading Scale Setup	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Grading Task Setup	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Missing Assignment Setup	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
Score Group & Rubric Setup	<input type="checkbox"/> All	<input type="checkbox"/> Read	<input type="checkbox"/> Write	<input type="checkbox"/> Add	<input type="checkbox"/> Delete

Grading Setup Tools - Tool Rights

R	W	A	D
Assignment Mark Setup			
View assignment marks.	Modify existing assignment marks.	Add new assignment marks.	Remove assignment marks.
Credit Group Setup			
View credit groups.	Modify existing credit groups.	Add new credit groups.	Remove credit groups.
GPA Calculation Setup			
View GPA calculations.	Modify existing GPA calculations.	Add new GPA calculations.	Remove GPA calculations.
Grading Comment Setup			
View grading comments.	Modify existing grading comments.	Add new grading comments.	Remove grading comments.
Grading Scale Setup			
View grading scales.	Modify existing grading scales.	Add new grading scales.	Remove grading scales.
Grading Task Setup			
View grading tasks.	Modify existing grading tasks.	Add new grading tasks.	Remove grading tasks.
Missing Assignment Setup			
View missing assignment preferences.	Modify missing assignment preferences.	Add new missing assignment preferences.	Remove missing assignment preferences.
Score Group & Rubric Setup			

R	W	A	D
View score groups and rubrics.	Modify existing score groups and rubrics.	Add new score groups and rubrics.	Remove score groups and rubrics.

Suggested User Groups

Delete rights should be assigned to only one or very few people. Typically, users of these tools have already been assigned one or more Product Security Roles that grant administrative-level access; therefore, a user group assignment is not necessary.

If your district's needs are different, you may choose to create a group that meets those needs.

See [User Groups and Suggested Roles](#) for more information.
