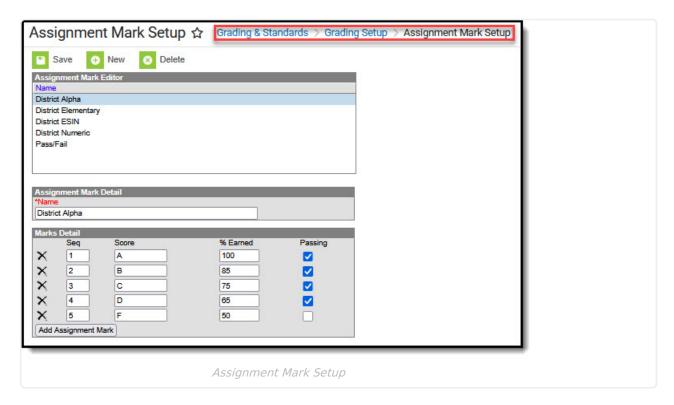# Grading Setup Tool Rights

Last Modified on 07/02/2025 1:17 pm CDT

Staff such as Curriculum Managers or System Administrators use the Grading Setup tools to establish how grades are assigned and labeled in Campus. Choices set up in these tools are selected when entering course and grading information in other Campus tools, as well as in Grade Book and reports.

> To learn how these tools are used, refer to the articles found in the Grading Setup category.
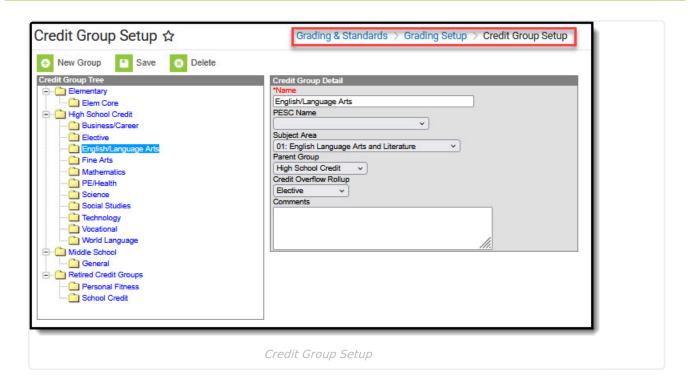
Assignment Mark Setup

Assignment Marks convert scores entered into a percentage. In this example, if a teacher enters a score of C, the student will be given 75% on that assignment.

Assignment Mark Setup

Credit Group Setup

Credit groups define the types of credits awarded to students on transcripts and are used to track student progress toward graduation.
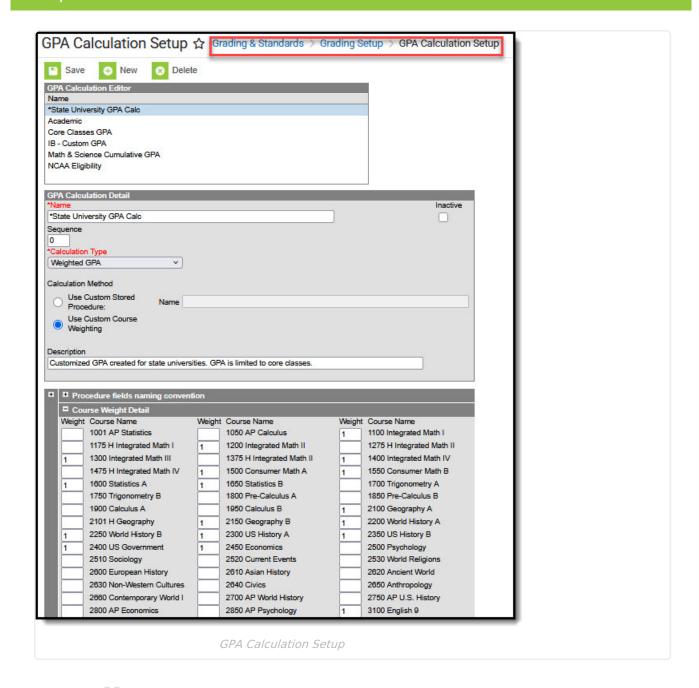
Credit Group Setup

GPA Calculation Setup

[Custom GPA Calculations](#) can be set up to calculate students' cumulative GPAs based on performance in selected courses. For example, a custom GPA calculation can be used to calculate students' math and science GPA when applying to an engineering school.
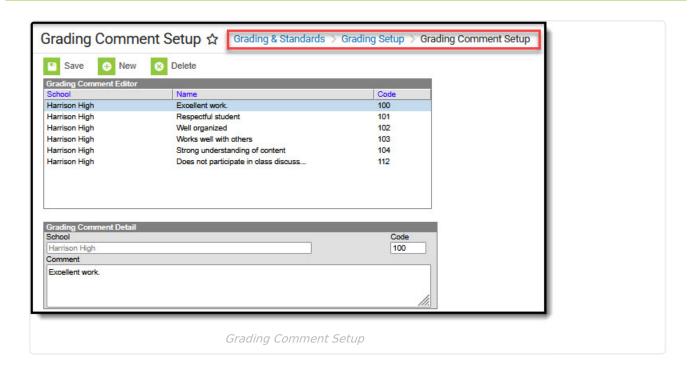
GPA Calculation Setup
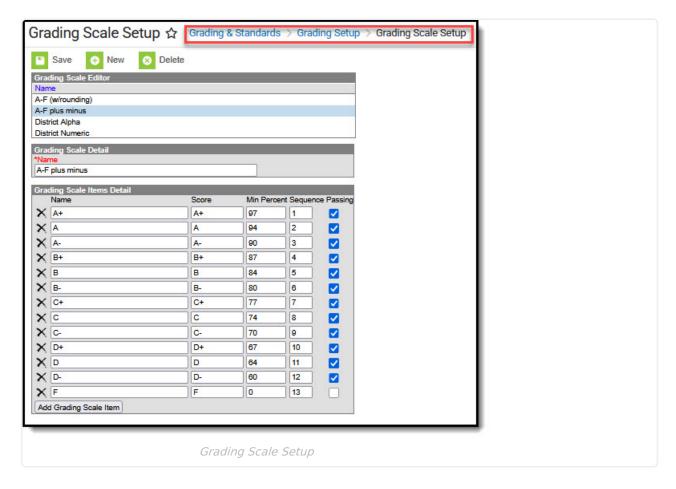
Grading Comment Setup

Schools use this tool to create a list of comments available for teachers to select from when entering report card grades.

Grading Comment Setup

Grading Scale Setup

[Grading scales](#) are used by the Campus grade book to convert numeric percentages to In Progress grades.

Grading Scale Setup

Grading Task Setup

Grading tasks represent a type of grade issued at a particular time during the school year. For example, a course may have a Progress grade, a Term grade issued each term the course meets, and a Final Grade that posts to transcript when the course is completed.

Grading Task Setup

Missing Assignment Setup

Missing Assignment Setup lets districts determine the effect that the Missing flag has on assignment scores.

Missing Assignment Setup

Score Group & Rubric Setup

Score Groups and Rubrics are aligned to Grading Tasks. In the example below, when a teacher posts grades to a grading task aligned to this Score Group (for example, Term Grade), students with a numeric value of 97 or above will be assigned a score of A+. Rubrics are typically aligned to Standards and indicate progress to acheiving a level of proficiency for a task (e.g. Recognize and name all upper- and lowercase letters of the alphabet).

💾 Save   ⊗ Delete   ⊕ New Score Group   ⊕ New Rubric

Score Groups & Rubrics Editor

Name	Type
A-F (Weighted)	Score Group
ABC+- (4.0)	Score Group
ABC+- (Weighted)	Score Group
Arthur Elem Rubric	Rubric
Arthur Elementary Rubric	Rubric
Arthur Elementary Score Group	Score Group
ESINU	Rubric
ESNIU	Score Group
Lower Elem - ESU+-	Score Group
MS Rubric	Rubric
MSIPN	Rubric
Numeric	Score Group
Participation Rubric	Rubric

Score Group Detail

*Name
ABC+- (4.0)

Score Group List Items Detail

	Sequence	Name	Score	State Score	Passing Score	Credit Coeff.	Minimum Value	GPA Value	GPA Unweighted Value	GPA Bonus Points
✕	1	A+	A+	A+: A+	☑	1	97	4	4	0
✕	2	A	A	A: A	☑	1	94	4	4	0
✕	3	A-	A-	A-: A-	☑	1	90	3.67	3.67	0
✕	4	B+	B+	B+: B+	☑	1	87	3.33	3.33	0
✕	5	B	B	B: B	☑	1	84	3	3	0
✕	6	B-	B-	B-: B-	☑	1	80	2.67	2.67	0
✕	7	C+	C+		☑	1	77	2.33	2.33	0
✕	8	C	C		☑	1	74	2	2	0
✕	9	C-	C-		☑	1	70	1.67	1.67	0
✕	10	D+	D+		☑	1	67	1.33	1.33	0
✕	11	D	D		☑	1	64	1	1	0
✕	12	D-	D-		☑	1	60	0.67	0.67	0
✕	13	F	F		☐	0	0	0	0	0
✕	14	Incomplete	I		☐	0	0	0	0	0
✕	15	No Credit	NC		☐	0	0			0
✕	16	Pass	P		☐	1	0			0

Add

Score Group & Rubric Setup

Available Tool Rights

RWAD rights functions the same for each tool in this group (View, Modify, Add, Remove). Users with delete rights will receive an alert if they attempt to delete an item that is tied to other records.

Grading Setup Tools - Tool Rights

R	W	A	D
Assignment Mark Setup			
View assignment marks.	Modify existing assignment marks.	Add new assignment marks.	Remove assignment marks.
Credit Group Setup			
View credit groups.	Modify existing credit groups.	Add new credit groups.	Remove credit groups.
GPA Calculation Setup			
View GPA calculations.	Modify existing GPA calculations.	Add new GPA calculations.	Remove GPA calculations.
Grading Comment Setup			
View grading comments.	Modify existing grading comments.	Add new grading comments.	Remove grading comments.
Grading Scale Setup			
View grading scales.	Modify existing grading scales.	Add new grading scales.	Remove grading scales.
Grading Task Setup			
View grading tasks.	Modify existing grading tasks.	Add new grading tasks.	Remove grading tasks.
Missing Assignment Setup			
View missing assignment preferences.	Modify missing assignment preferences.	Add new missing assignment preferences.	Remove missing assignment preferences.
Score Group & Rubric Setup			

R	W	A	D
View score groups and rubrics.	Modify existing score groups and rubrics.	Add new score groups and rubrics.	Remove score groups and rubrics.

Suggested User Groups

Delete rights should be assigned to only one or very few people. Typically, users of these tools have already been assigned one or more Product Security Roles that grant administrative-level access; therefore, a user group assignment is not necessary.

If your district's needs are different, you may choose to create a group that meets those needs.

See User Groups and Suggested Roles for more information.