

# Delaware Ed-Fi Start-Up Checklist 2025-2026

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Tool Search: Ed-Fi

This article describes the steps to configure Ed-Fi in Delaware for the 2025-2026 school year.

## Configuring Ed-Fi for the 2025-2026 School Year

This section describes the process necessary for configuring Campus to report Ed-Fi data for the next school year.

### Step 1. Update to the most recent version of Campus

To have the schema and logic in place, you must update to the most recent version of Campus. **Failure to do this will result in an inability to properly report data for the 2025-2026 school year.**

### Step 2. Create a New Ed-Fi Configuration for 2025-2026

The image below shows the proper field entries for the Connection Configuration.

Configuration ☆
Reporting > Ed-Fi > Configuration

### Connection Detail (25-26)

Ed-Fi Connection Type \*

State

Connection Name \*

25-26

School Year \*

25-26

OAuth URL \*

https://edfi.doe.k12.de.us/Delaware-api-2026

API URL \*

https://edfi.doe.k12.de.us/Delaware-api-2026

Post-Amble \*

/data/v3/2026

ID Post-Amble \*

/identity/v2/2025

Timeout in Seconds \*

60

Connection Credentials

Add Multiple Credentials

Turn this feature on if more than 1 Key and Secret is required for this School Year.

☐ OFF

Client Key \*

The Client Key is provided by DDOE

Test Connection

Client Secret \*

The Client Secret is provided by DDOE

Save

Cancel

Delete

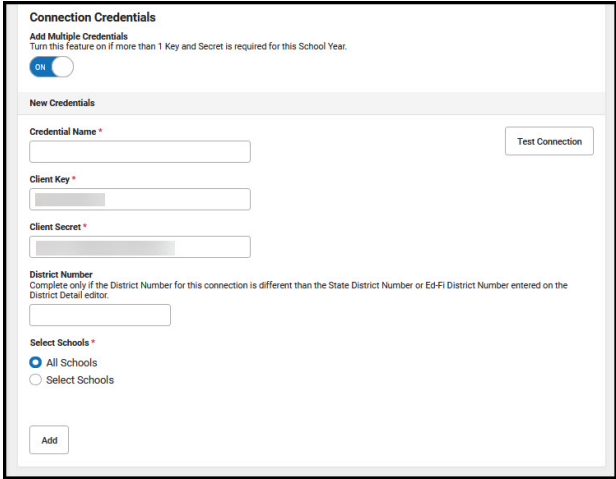
Import Certificate

Delaware Ed-Fi Configuration Detail Editor

## Create a new [Ed-Fi configuration](#) for the next school year.

1. Click the **New** button. The Connection Detail editor displays.
2. Select the **Connection Type** of **State**.
3. Enter a **Connection Name** of **25-26 EdFi Configuration** or something similar.
4. Select the **School Year** of 2025-26. **This requires the 2025-26 [School Year](#) to be created.**
5. Enter the following values:
  - ▶ [Click here to expand...](#)

Field	Value / Description
<b>Ed-Fi Connection Type</b>	State
<b>O-Auth URL</b>	https://edfi.doe.k12.de.us/Delaware-api-2026
<b>API URL</b>	https://edfi.doe.k12.de.us/Delaware-api-2026
<b>Post-Amble</b>	/data/v3/2026

Field	Value / Description
<b>ID Post-Amble</b>	/identity/v2/2025
<b>Timeout in Seconds</b>	This field defaults to 60 seconds and determines (in seconds) the time allowed to pass before the connection between Campus and Ed-Fi is considered timed out and Ed-Fi events are not processed. These Ed-Fi events are then re-processed the next time a Quartz job runs.
<b>Connection Credentials</b>	
<b>Add Multiple Credentials</b>	<p>Turn on this feature if multiple districts use the same instance of Infinite Campus to create multiple connections to the state ODS within the same school year. Users should enter a Credential Name, Client Key, and Client Secret for each credential. For data to be reported correctly, sites with multiple districts must populate the District Number field.</p> <p>The District Number should be the Ed-Fi District Number for the school(s) selected. In <b>Delaware</b>, this can be anywhere from 1 to 4 characters long. Users must also select the School(s) that will use each credential.</p> 
<b>Client Key</b>	The Client Key is provided by the Delaware Department of Education (DDOE).
<b>Client Secret</b>	The Client Secret is provided by the Delaware Department of Education (DDOE).

Field	Value / Description
Test Connection	Click the <b>Test Connection</b> button to ensure configuration values are correct and a connection to Ed-Fi has been made. This test should be done before selecting the Save option and creating the new connection. Auto mapping will <b>NOT</b> work if the initial connection is not properly configured.

6. Click the **Save** button.

7. Click the **Test Connection** button to ensure the configuration values are correct and that a connection to Ed-Fi was made. A "Connection is Valid" message displays when the connection is successful.

## Step 3. Review the Ed-Fi Setup Checklist to Ensure Items are Complete

Review and/or update data based on the list below to ensure data is set up properly throughout Campus.

Once complete, proceed to **Step 4**.

► [Click here to expand...](#)

Task	Campus Location
Enable Ed-Fi functionality via the <a href="#">Enable Ed-Fi system preference</a> .	System Administration > Preferences > System Preferences > Enable Ed-Fi <ul style="list-style-type: none"> <li>• <b>Yes</b> = Ed-Fi functionality is enabled, and Ed-Fi data will sync from Campus to the Ed-Fi system (if properly enabled via Ed-Fi Configuration tools).</li> <li>• <b>Tools Only</b> = You can fill out Ed-Fi fields (such as Ed-Fi ID) within Campus, but this data will not sync to the Ed-Fi system until this field is set to Yes. This is especially useful when setting up Ed-Fi IDs for students within a school or district so that data properly syncs between Campus and Ed-Fi before enabling it.</li> <li>• <b>No</b> = Ed-Fi functionality is not enabled for the district, and users cannot access Ed-Fi tools within Campus.</li> </ul>
Enter <a href="#">Ed-Fi Configuration</a> values.	Reporting > Ed-Fi > Configuration

Task	Campus Location
Set all Resources to 'Off' and map the Ed-Fi Codes to Campus Codes via the <a href="#">Ed-Fi Resource Preferences</a> .	Reporting > Ed-Fi > Configuration > Resource Preferences  Infinite Campus auto-maps most codes for the user. However, auto-mapping does not occur when the dictionary is unlocked (the user can create custom codes) or when the mapping depends on dates/terms (like the Sessions resource). Auto mapping only occurs if the user creates a successful connection (see <b>Step 2</b> ). If the initial connection creation was not configured correctly, it will not properly auto-map.
Assign <a href="#">Ed-Fi IDs</a> .	Demographics > Person Identifiers
Assign <a href="#">tool rights</a> for Ed-Fi.	User Management > User Account Administration > User Account
Populate the <a href="#">District</a> Ed-Fi Number	School & District Settings > District > District Information > District Detail > State District Number  This is typically your State District Number. Please confirm that this is correct for your location.
Populate the <a href="#">School</a> Ed-Fi Number	School & District Settings > School > School Information > School Detail > State School Number  This is typically your District Ed-Fi Number + State School Number, where the State School Number is 0-padded up to 4 characters on the left. Please confirm that this is correct for your location.  Example: If your District Ed-Fi Number is 12 and your State School Number is 345, your Ed-Fi School ID is likely 120345
Confirm all <a href="#">Relationship Types</a> have an associated State Code.	Census > People Setup > Relationship Type Setup
Confirm that all <a href="#">Attendance Codes</a> that should be reported to the state (Excused and Unexcused Absences) have an associated State Code.	Attendance Office > Settings > Attendance Code Setup
Confirm that all behavior <a href="#">Event Types</a> that should be reported to the state have an associated State Event Code (Mapping).	Behavior Office > Settings > Event Type Setup

Task	Campus Location
Set the <a href="#">Ed-Fi Transcript Term Override</a> for all manually added transcripts.	Student Information > General > Transcripts > New > Ed-Fi Transcript Term Override
Set <a href="#">Calendar Dates</a> on all reportable calendars <ul style="list-style-type: none"> <li>Instructional Days report when the Instruction checkbox is marked on a date; all other events report from the Day Events droplist dictionary values.</li> </ul>	Scheduling & Courses > Calendar Setup > Day Setup
Add a <a href="#">Level</a> to a Course, if applicable.	Scheduling & Courses > Courses > Section Information
Set Ed-Fi Term Descriptor Override on <a href="#">Course Sections</a> .	Scheduling & Courses > Courses > Section Information
Add a <a href="#">Room</a> to all Course Sections for state-reporting courses.	Scheduling & Courses > Courses > Section Information
Add a <a href="#">Teacher Role</a> on Staff History for teachers who must report to Ed-Fi.	Scheduling & Courses > Courses > Section Staff History
Toggle Resources to 'On' in <a href="#">Ed-Fi Resource Preferences</a> once all data setup is complete.	Reporting > Ed-Fi > Configuration > Resource Preferences

## Step 4. Perform a Resync for the 2025-2026 Scope Year

► [Click here to expand...](#)

Now that the 2025-2026 school year's Ed-Fi configuration is in place and data has been properly reviewed, the Resync tool can [resync Ed-Fi data](#).

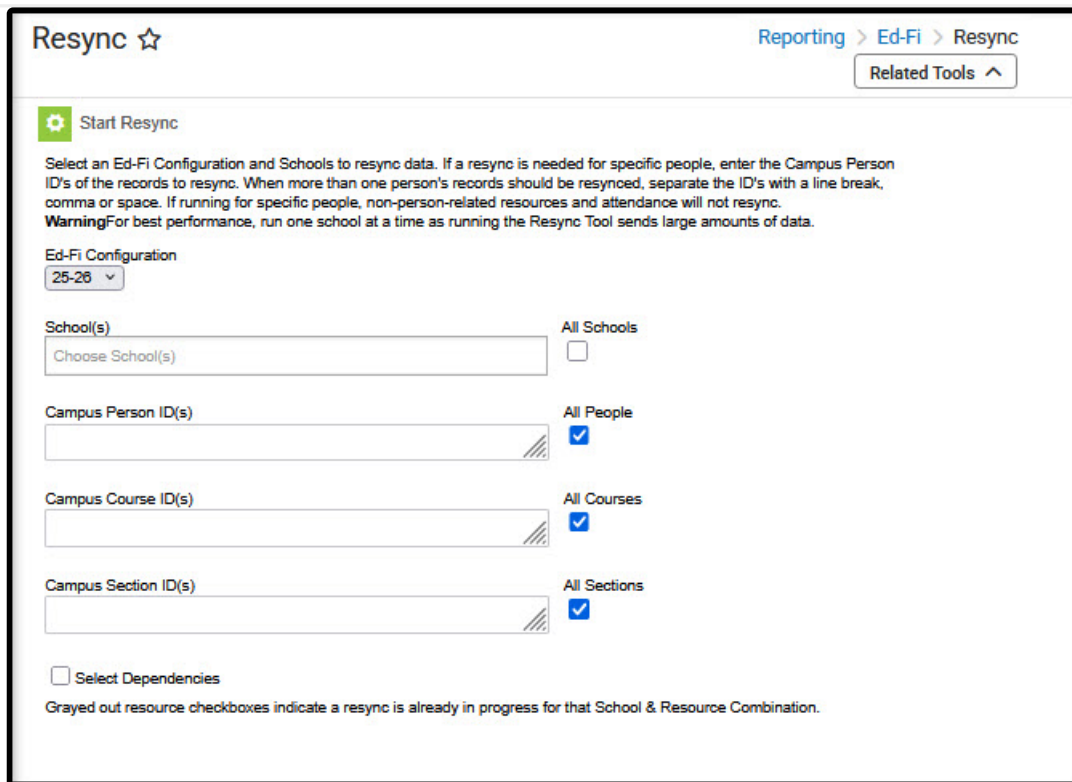
1. Verify that the 2025-26 is selected in the toolbar.
2. Select the 2025-26 Configuration option from the Ed-Fi Configuration dropdown.
3. All schools, Person IDs, Course IDs, and Course Section IDs must be resynced for the next year. To do so, mark the All Schools, All People, All Courses, and All Sections checkboxes.
4. Mark the **Select Dependencies** checkbox to ensure related data is sent properly. Review the [Recommended Resync Order](#) for guidance on when to sync each resource. The options in the [Ed-Fi Resource Preferences](#) tool determine which options are available for selection here.

5. Mark the checkbox next to each data set that should be resynced, enter the appropriate dates, and mark the desired resource(s).

6. **Note:** On the first resync for 2025-2026, it is recommended that you turn on one resource at a time. This enhances performance for massive data resyncs and allows you to deal with specific errors one resource at a time. After the first resync, all resources can be left on.

7. Select the **Start Resync** button.

8. If the resync is successful, data will flow properly from Campus to Ed-Fi. The [Ed-Fi Error Log](#) shows any errors that occur.



**Resync** ☆ Reporting > Ed-Fi > Resync Related Tools ^

**Start Resync**

Select an Ed-Fi Configuration and Schools to resync data. If a resync is needed for specific people, enter the Campus Person ID's of the records to resync. When more than one person's records should be resynced, separate the ID's with a line break, comma or space. If running for specific people, non-person-related resources and attendance will not resync.  
**Warning** For best performance, run one school at a time as running the Resync Tool sends large amounts of data.

Ed-Fi Configuration  
 25-26

School(s) All Schools  
 Choose School(s) ☐

Campus Person ID(s) All People  
 ☒

Campus Course ID(s) All Courses  
 ☒

Campus Section ID(s) All Sections  
 ☒

☐ Select Dependencies

Grayed out resource checkboxes indicate a resync is already in progress for that School & Resource Combination.

*Delaware Ed-Fi Resync*

## Beginning of the New School Year

Please see the [Beginning of School Year Process article](#) for a general (not Ed-Fi specific) checklist of activities that should be performed within Infinite Campus at the beginning of a new school year.