Flag Template

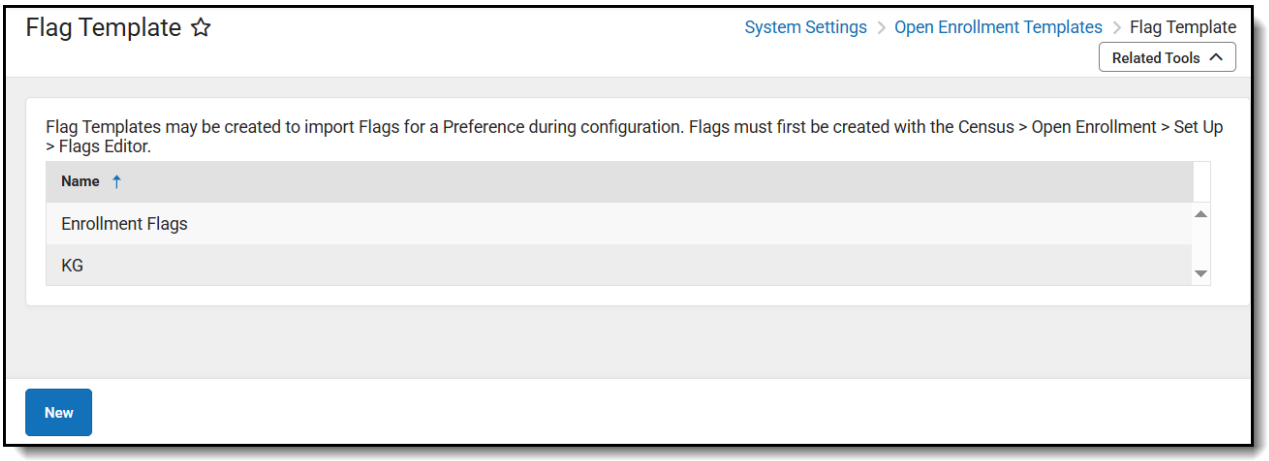
Last Modified on 07/09/2026 12:12 pm CDT

Tool Search: Flag Template

Flag Templates are used to import Flags during Open Enrollment Setup for a Preference during configuration. After a template has been created, it can be deleted by selecting that template from the list and clicking the Delete button.

See the Open Enrollment Templates Tools Tool Rights article for information on rights needed to use this and related tools.

Flag Templates can also be created during the Preference setup.



Create a New Flag Template

1. Click **New**.
2. Enter a name for the template.
3. Add existing Flags to the template by clicking Save & Add Flag to Template. For more information, review Flags (Open Enrollment Setup).
4. Review the Flags you have added to the template.
5. Click **Save**.