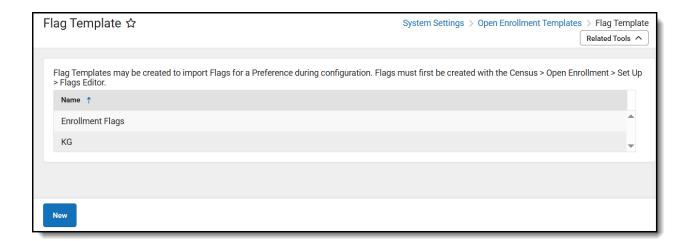# Flag Template

Last Modified on 12/14/2025 8:45 pm CST

Tool Search: Flag Template

Flag Templates are used to import Flags during Open Enrollment Setup for a Preference during configuration. After a template has been created, it can be deleted by selecting that template from the list and clicking the Delete button.

> Flag Templates can also be created during the Preference setup.

Create a New Flag Template

1. Click **New**.
2. Enter a name for the template.
3. Add existing Flags to the template by clicking Save & Add Flag to Template. For more information, review Flags (Open Enrollment Setup).
4. Review the Flags you have added to the template.
5. Click **Save**.