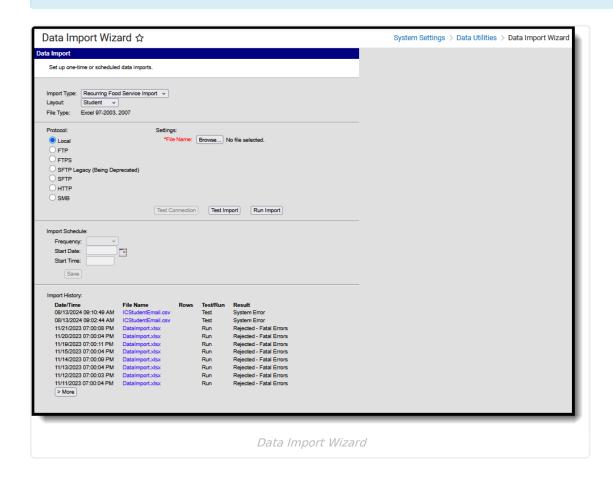# Data Import Wizard Tool Rights

Last Modified on 12/08/2025 11:07 am CST

The Data Import tool allows districts to import data from a third-party into Infinite Campus. Users can establish protocol settings and an import schedule so that files exported from the third-party system can be imported into Infinite Campus on an hourly, daily, weekly or monthly basis.

See the Data Import Wizard article for details on using the Data Import Wizard.

Data Import Wizard

Available Tool Rights

R	W	A	D
- Access and view the Data Import Wizard. - Browse for a file and upload it. - Test the Import. - Run the Import. - View the Data Import Report.	- Set the Import Schedule. - Enter settings for the import - server information, user name, etc. - Enter details about the Import Schedule. - Test the Connection.	N/A	N/A

Suggested User Groups

Typically, users of these tools have already been assigned one or more Product Security Roles that grant administrative-level access; therefore, a user group assignment is not necessary.

If your district's needs are different, you may choose to create a group that meets those needs.

See User Groups and Suggested Roles for more information.