Transportation 2.0 (Idaho)

Last Modified on 01/09/2026 10:00 am CST

Users should carefully read the How Do I Move to Transportation 2.0? article **BEFORE** activating this tool.

Once Transportation 2.0 has been enabled on any of your sites, **you cannot switch back to the previous version.** Existing transportation integrations will be disrupted, and transportation data will no longer be displayed in the interface (except for student parking data and parking documents). Previous transportation data will only be available via Ad hoc reporting**.**

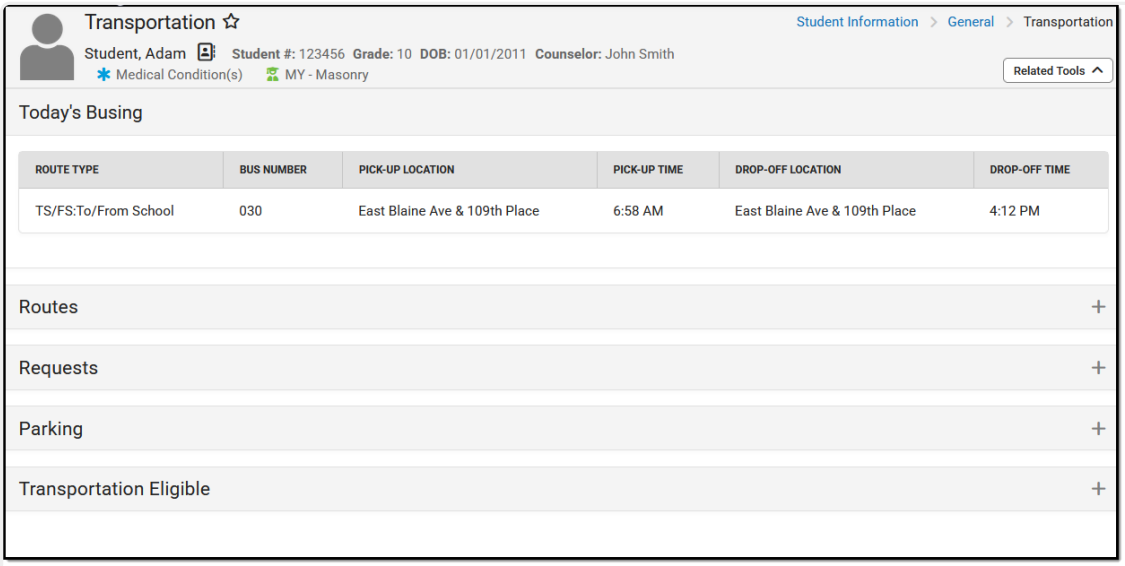
Contact your Client Relationship Manager (CRM) if you have questions about transitioning to this new version.

Today's Busing | Routes | Requests | Parking | Bus Eligible | Edit and Delete Transportation Information | Documents | Transportation Ad hoc Reporting

Tool Search: Transportation

The Transportation tool enables districts to display a student's transportation information for the day, record the bus routes assigned to and from school, create transportation requests, and track information for vehicles students use to commute to and from school. Additional Route Types can be added via the Core Attribute/Dictionary, and additional custom fields can be added to Routes, Requests, and Parking via the Custom Attribute/Dictionary.

Additional Transportation tools are available in School & District Settings Transportation.



Student Transportation

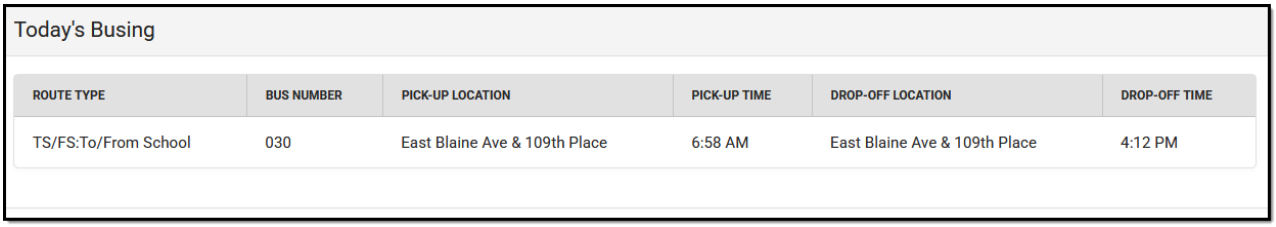
- **Bus Setup** - All of the district's bus numbers.
- **Batch End and Delete Wizard** - End and/or delete existing transportation records for multiple students simultaneously.
- **Student Bus Assignment Report** - Bus information for students in a list or badge form, generated by the bus number or by the teacher.
- **Transportation Summary Report** - Current transportation records that include either bus information or parking detail information.

Read - Access and view the Student Transportation tool.
Write - Edit existing Student Transportation records.
Add - Add new Transportation records.
Delete - Permanently remove Transportation records.

For more information about Tool Rights and how they function, see the Tool Rights article.

Today's Busing

The Today's Busing section details information related to the bus a student will be traveling on today. This includes Route Type, Bus Number, Pick-up Location, Pick-up Time, and Drop-off Location, as well as Drop-off Time. If no route information has been added, this section will appear blank.

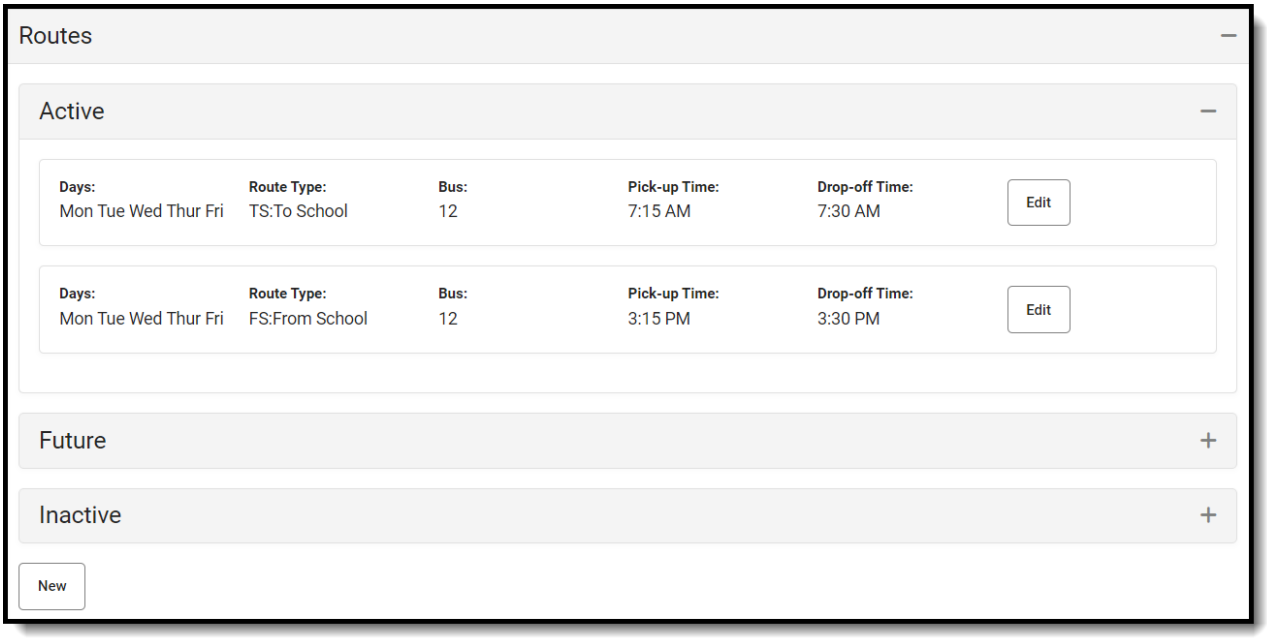


Routes

The Routes section includes three areas:

- Active - Routes scheduled for the current day.
- Future - Routes that are scheduled to start in the future and are not currently active.
- Inactive - Routes have an End Date in the past.

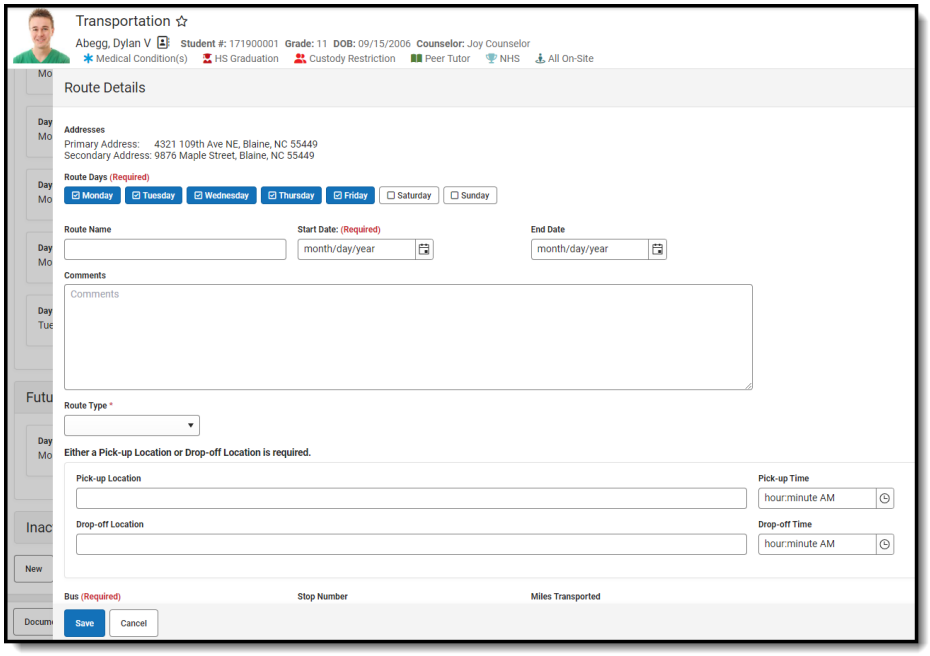
Each of these areas can be expanded by clicking its respective header.



Add Routes

These instructions outline the required fields. Complete any of the additional fields as needed by the district.

1. Under the Routes section, click **New**. The student's addresses appear at the top of Route Details.

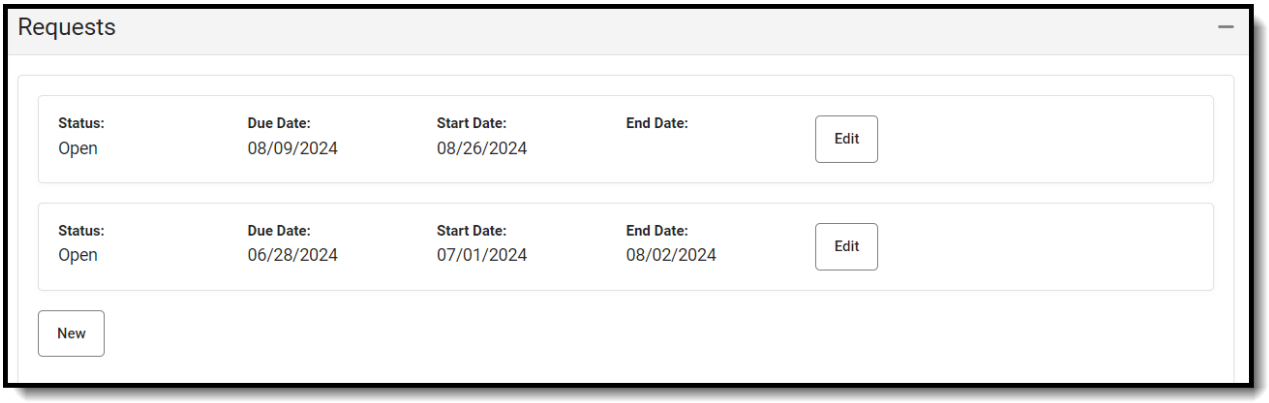


2. Select the **Route Days**. These are the days each student will be using this mode of transportation.
3. Select a **Start Date**.
4. Select a **Route Type**.
5. Enter **Pick-up and/or Drop-off Locations**.
6. Select a **Bus**.

7. Click **Save**.

Requests

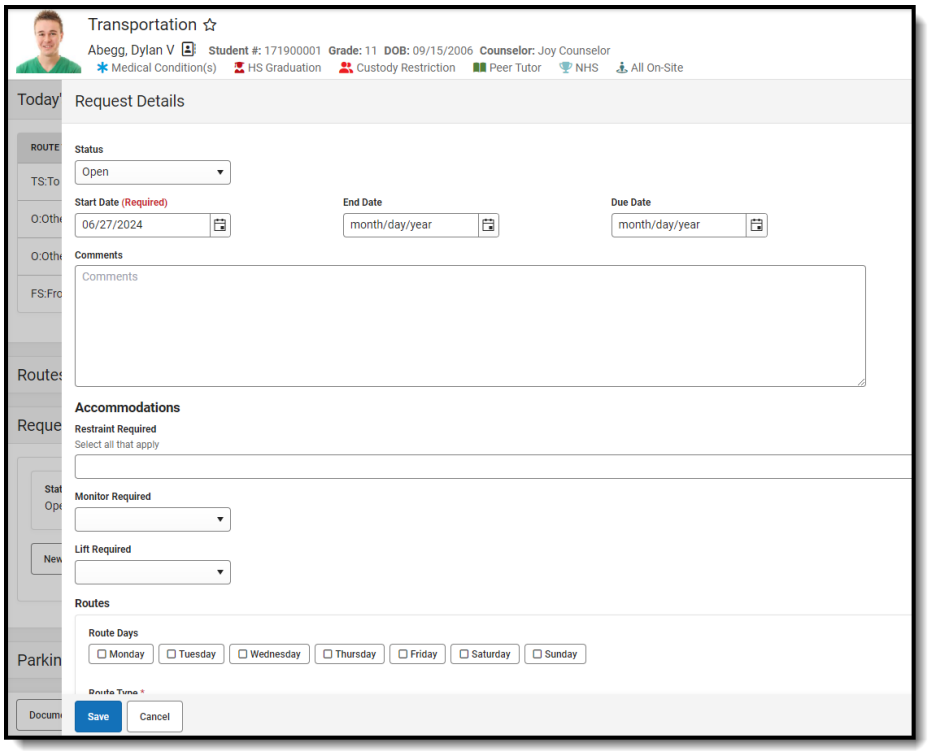
Requests are used to create transportation requests for students within the district. Transportation requests can only be entered by school administrators from the Requests section.



Add Requests

These instructions outline the required fields. Complete any of the additional fields as needed by the district.

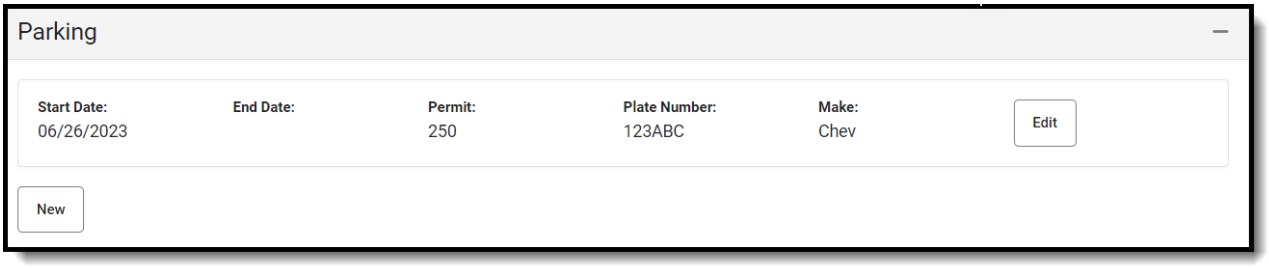
1. Under the Requests section, click **New**. The Request Details panel will appear.



2. Select a **Start Date**.
3. Select the **Route Type**.
4. Click **Save**.

Parking

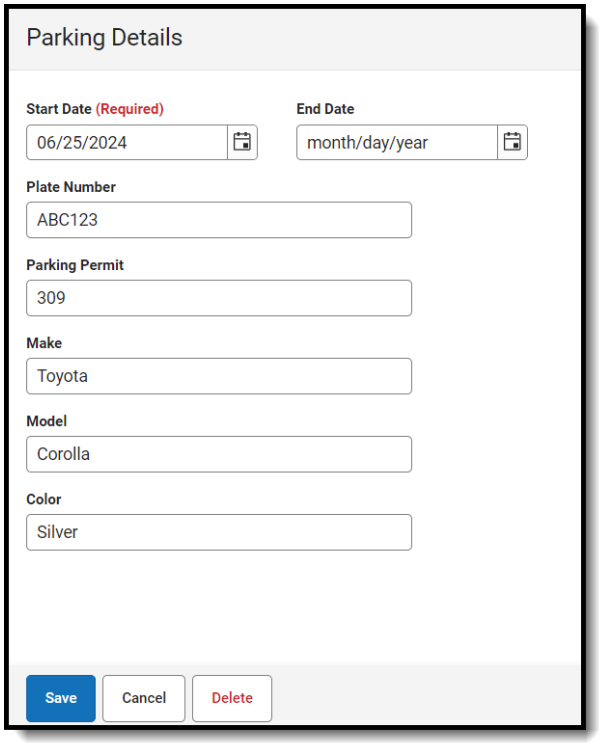
Parking detail stores all student-specific information related to school parking. This area is useful when issuing parking permits or enforcing parking violations.



Adding Parking

These instructions outline the required fields. Complete any of the additional fields as needed by the district.

1. Under the Parking section, click **New**. The Parking Details panel will appear.

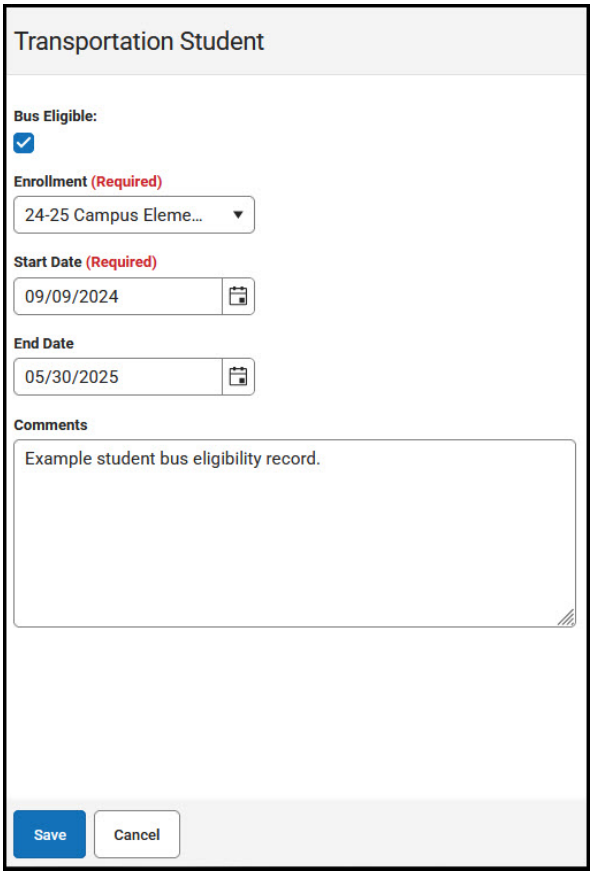


2. Enter a **Start**.
3. Click **Save**.

Bus Eligible

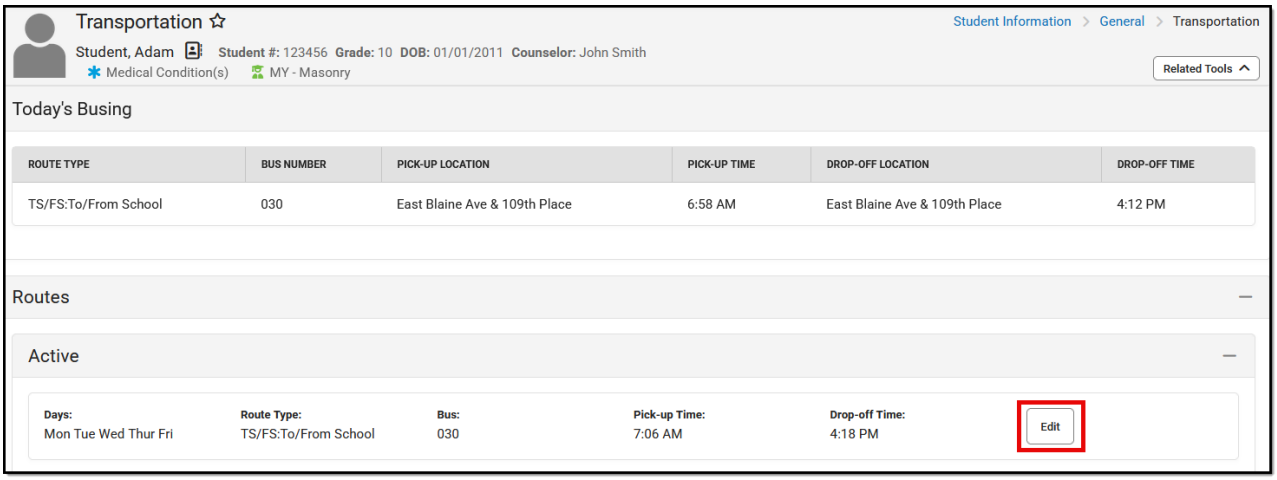
This section documents a student's eligibility for bus transportation.

The eligibility status is reported in the ISEE Student Demographics extract.

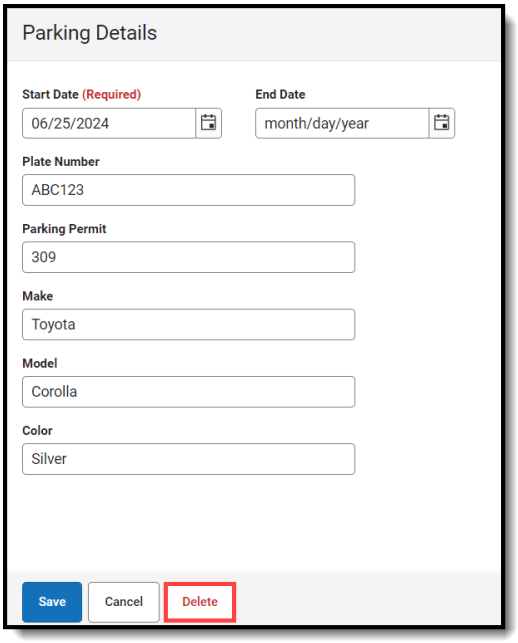


Edit and Delete Transportation Information

All Routes, Requests, and Parking records can be edited by selecting their **Edit** button. Its side panel will open. After adding or editing any of the fields, click **Save**.



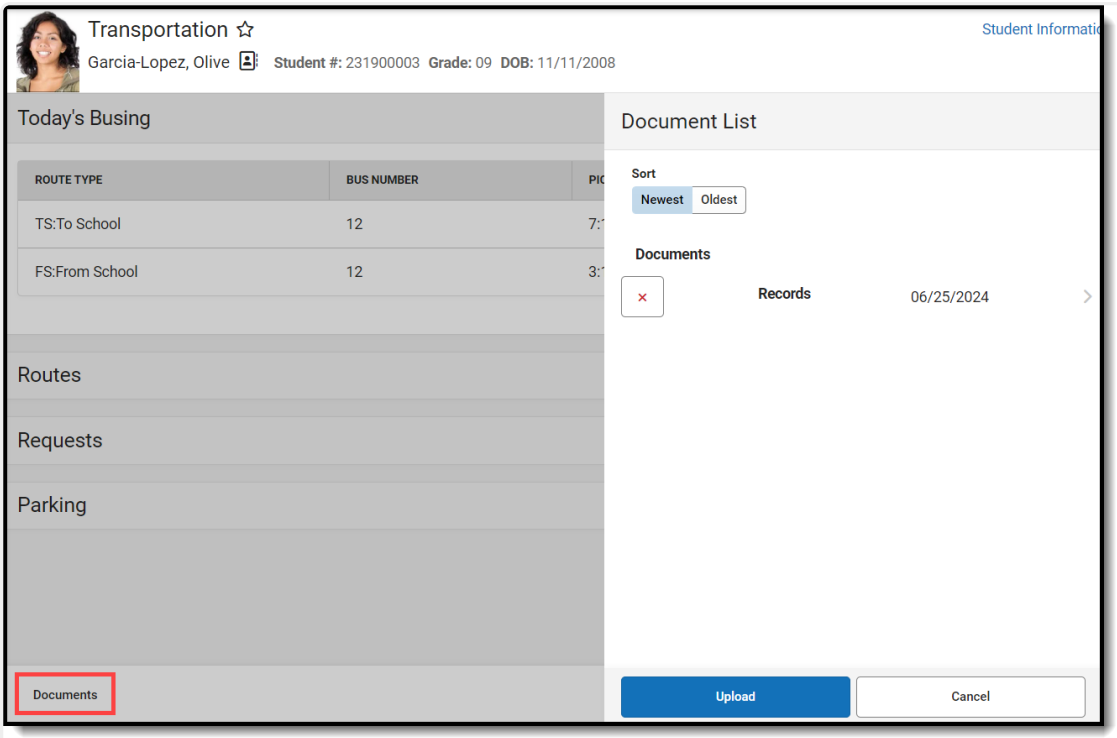
Records can be deleted by clicking **Edit** and then selecting **Delete**.



Documents

To view documents, click the **Documents** button on the action bar. For more information, see the Student Person Documents article.

> To have the Documents button appear, the Campus Digital Repository must be enabled, and Transportation has been turned on under **Enable document attachment within Person by module**.

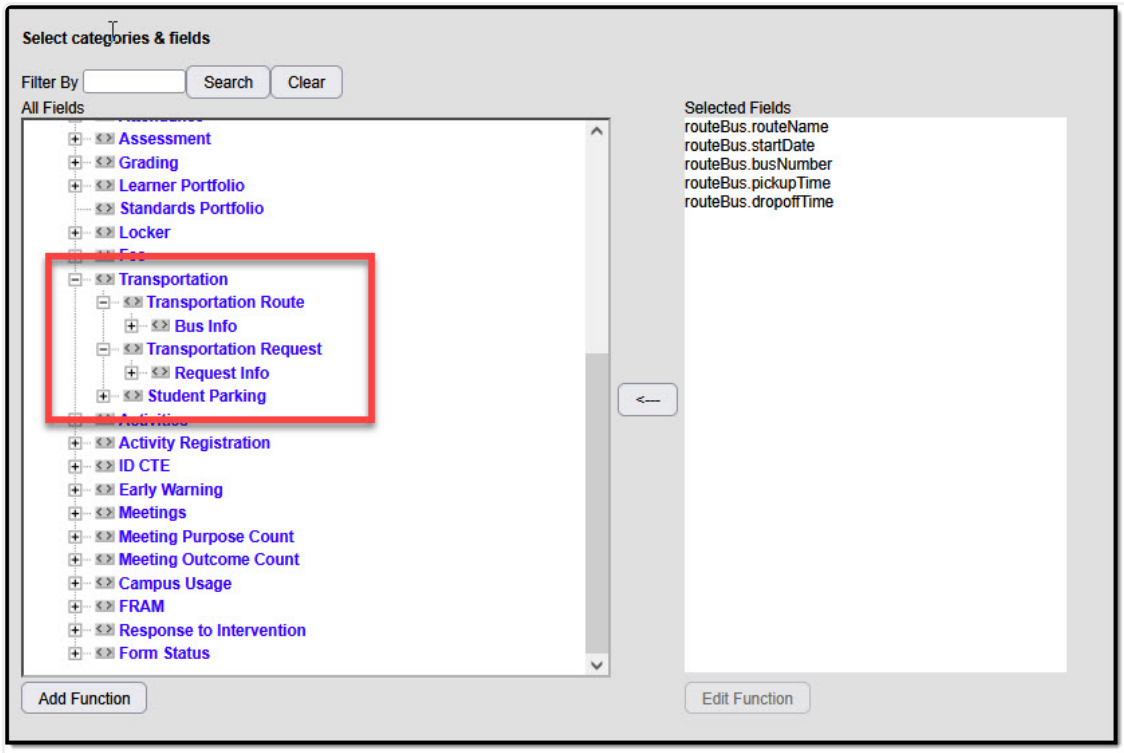


Transportation Documents

Transportation Ad hoc Reporting

Student Transportation information can be found in Ad hoc reporting under Reporting Ad Hoc > Reporting > Filter Designer for the Student Data Type in the **Student > Transportation** folder.

- Use the **Bus Info** options to build reports for student bus assignments.
- Use the **Request Info** options to build reports for transportation requests.
- Use the **Student Parking** options to build reports for student parking records.



Transportation Fields in Filter Designer