

Attendance Recovery and Attendance Recovery Program Services (California)

Last Modified on 06/26/2025 11:02 am CDT

Attendance Recovery programs provide students with more opportunities to learn and enable LEAs to offset absences and recover funding from high absentee rates. Consult the [California Department of Education](#) website for more information.

There are two parts to Attendance Recovery:

- First, a student needs an [Attendance Recovery](#) record (Student Information > State Programs > Attendance Recovery) entered into Campus with start and end dates, and a comment (if applicable) of what Attendance Recovery program they will be participating in.
- Second, [Program Services for Attendance Recovery](#) records (Student Information > Program Participation > Program Services) are entered for the student, which includes the Attendance Recovery dates (from the Attendance Recovery record) and the Type of Attendance Recovery.

Multiple Program Services can be entered for a student.

Follow your district's policies for entering this information.

This article includes information on both the Attendance Recovery tool and the Attendance Recovery Program Service.

Attendance Recovery

Tool Search: Attendance Recovery

The Attendance Recovery tool tracks the start and end dates of students participating in an attendance recovery program to compensate for high absenteeism during the school year. An Attendance Recovery record is needed before an Attendance Recovery Service can be assigned to the student.

To view details of any of the records, click **View**. This opens the Program Detail for the selected record, where information can be viewed or modified.

1. From the main view of the **Attendance Recovery tool**, click **New**. The Program Information editor displays.
2. Enter the **Start Date** of the program.
3. Enter any applicable **Comments** about the recovery record.
4. Click **Save**. The new Attendance Recovery record saves and is listed on main view of the tool.

Multiple records can be listed for the student; however, records cannot have overlapping dates.

From the main view of the Attendance Recovery tool, select Print. The report generates in a new browser tab in PDF format.

Filter by Start Date:

Filter by End Date:

Start Date: 08/26/2024

End Date:

Created By: Unified 0561564; 05/21/2025

California State

Generated on 06/13/2025 10:10:12 AM Page 1 of 1

Attendance Recovery Summary

Grade: 09 Birthdate: 01/12/2010 State ID: 5384840883

Start Date: 08/26/2024

End Date:

Created By: Unified 0561564
05/21/2025

Hours Earned: 25

Days Used: 11

Comments: Testing

Attendance Recovery Print Summary

Attendance Recovery Field Descriptions

Field	Description	Location
Start Date <i>Required</i>	The first day the student was in an attendance recovery program.	Database: AttendanceRecovery.startDate Ad hoc Fields: Student > Learner > Attendance Recovery > startDate (attendanceRecovery.startDate)
End Date	The last day the student was in an attendance recovery program.	Database: AttendanceRecovery.endDate Ad hoc Fields: Student > Learner > Attendance Recovery > endDate (attendanceRecovery.endDate)
Hours Earned	Read-only field that lists the accumulated time that the student spent in an approved Attendance Recovery program.	Database: AttendanceRecoveryService.timeEarned Ad hoc Fields: Student > Learner > Attendance Recovery Service > timeEarned (attendanceRecoveryService.timeEarned)
Days Used	Read-only field that lists the count of Attendance Recovery days the student has used to earn back ADA.	Database: AttendanceRecoveryService.daysUsed Ad hoc Fields: Student > Learner > Attendance Recovery Service > daysUsed (attendanceRecoveryService.daysUsed)

Field	Description	Location
Comments	Lists any comments related to the record.	Database: AttendanceRecovery.comments Ad hoc Fields: Student > Learner > Attendance Recovery > comments (attendanceRecovery.comments)
Created by	Displays in the Editor. Autogenerated name of district, date, and timestamp indicating who created the entry.	Ad hoc Fields: Student > Learner > Attendance Recovery > createdByID (attendanceRecovery.createdByID)
Modified By	Displays in the Detail Editor. Indicates the person who last saved the selected record.	Ad hoc Fields: Student > Learner > Attendance Recovery > modifiedByID(attendanceRecovery.modifiedByID)

Attendance Recovery Services

Tool Search: Program Services

The Program Services tool allows districts to create records that are not tied to a student's enrollment records. The main Program Services view lists all Attendance Recovery Services records for a student. To see the specific details about the program for the student, click View.

Attendance Recovery Service Detail

If the student does not have an Attendance Recovery Program record, the Associated Attendance Recovery Record Dates drop-list will remain empty. If you have the appropriate Tool Rights, an Attendance Recovery Program record can be added by going to the [Attendance Recovery Program](#) tool.

Start Date: (Required)

End Date:

Associated Attendance Recovery Record Dates:

Attendance Recovery Type: (Required)

Comments:
Maximum 255 characters

Modified By: Administrator, System 05/21/2025

State Defined Elements

Calendar:
☐

Hours Earned:

Attendance Recovery Service Detail

Create a New Attendance Recovery Service Record

- Click **New**. The New Service Record side panel displays on the right.

Program Services ☆

Student, Ashley
Student #: 123456 Grade: 04 DOB: 09/30/2014

[Student Information](#) > [Program Participation](#) > [Program Services](#)

Start Date

End Date

Service Tool

Service Tool: Attendance Recovery Service
Attendance Recovery Type: Earned
Start Date: 07/01/2024 End Date: 06/30/2025
Associated Record Created By: Cal

New Service Record

To create a new Service record, begin by selecting a Service Tool.

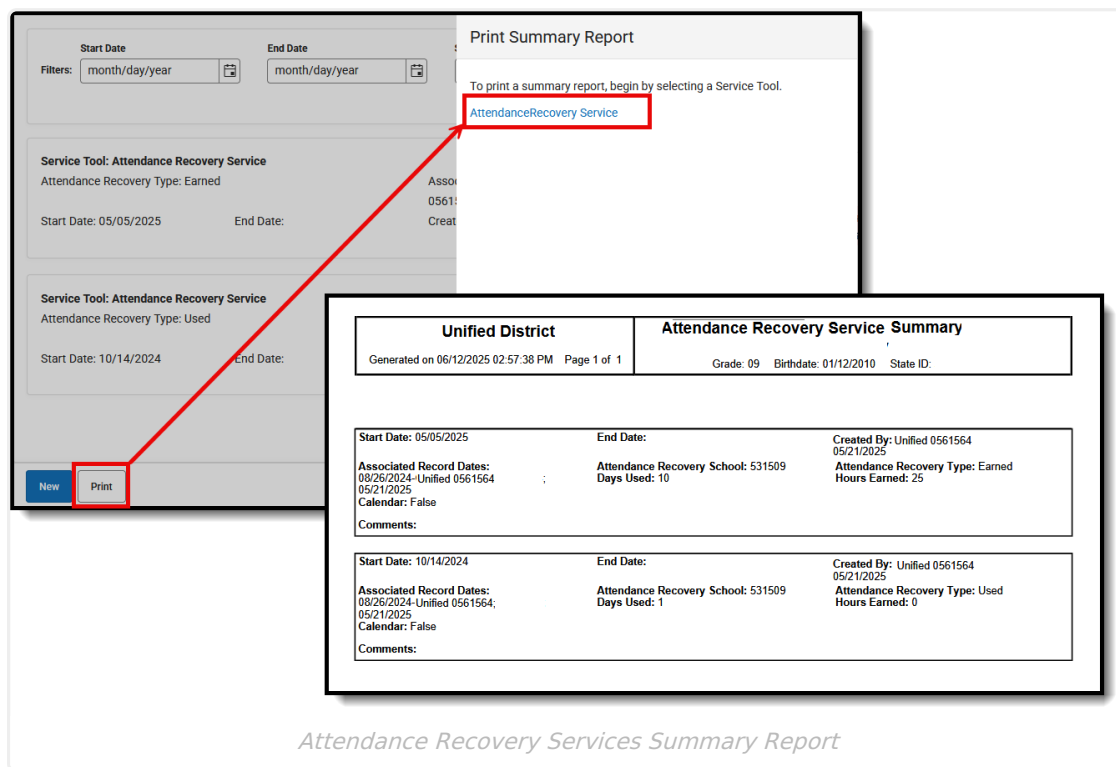
[Attendance Recovery Service](#)

- Select the **Attendance Recovery Service**. The **Attendance Recovery Service Detail** displays.
- Enter a **Start Date**.

4. When applicable, enter an **End Date**.
5. Select an existing **Associated Attendance Recovery Record Dates** dropdown.
6. Select an **Attendance Recovery Type**.
7. Enter any **Comments** related to the Service Record.
8. Select a school from the **Attendance Recovery School** drop-down.
9. Mark the **Calendar** checkbox, if applicable.
10. When the Attendance Recovery Type is U: Used, enter the **Days Used** value.
11. When the Attendance Recovery Type is E: Earned, enter the **Hours Earned** value.
12. Click **Save**. The new Attendance Recovery Service record displays in the Program Service list of services.

Print Attendance Recovery Services Summary

From the main view of the Program Services tool, select Print. In the Print Summary Report panel, select Attendance Recovery Service. The report generates in a new browser tab in PDF format.



Print Summary Report

To print a summary report, begin by selecting a Service Tool.

[AttendanceRecovery Service](#)

Service Tool: Attendance Recovery Service
Attendance Recovery Type: Earned
Start Date: 05/05/2025 End Date: 05/21/2025
Created By: Unified 0561564

Service Tool: Attendance Recovery Service
Attendance Recovery Type: Used
Start Date: 10/14/2024 End Date: 05/21/2025
Created By: Unified 0561564

Unified District **Attendance Recovery Service Summary**
Generated on 06/12/2025 02:57:38 PM Page 1 of 1 Grade: 09 Birthdate: 01/12/2010 State ID: 0561564

Start Date: 05/05/2025 Associated Record Dates: 08/26/2024-Unified 0561564; 05/21/2025 Calendar: False Comments:	End Date: Attendance Recovery School: 531509 Days Used: 10	Created By: Unified 0561564 05/21/2025 Attendance Recovery Type: Earned Hours Earned: 25
Start Date: 10/14/2024 Associated Record Dates: 08/26/2024-Unified 0561564; 05/21/2025 Calendar: False Comments:	End Date: Attendance Recovery School: 531509 Days Used: 1	Created By: Unified 0561564 05/21/2025 Attendance Recovery Type: Used Hours Earned: 0

Attendance Recovery Services Summary Report

Attendance Recovery Service Detail Field Descriptions

The Attendance Recovery Service Detail includes the following fields.

Field	Description	Location
-------	-------------	----------

Field	Description	Location
Start Date <i>Required</i>	The first day the student started receiving services.	Database: AttendanceRecoveryService.startDate Ad hoc Fields: Student > Learner > Attendance Recovery Service > startDate (attendanceRecoveryService.startDate)
End Date	The last day the student received services.	Database: AttendanceRecoveryService.endDate Ad hoc Fields: Student > Learner > Attendance Recovery Service > endDate (attendanceRecoveryService.endDate)
Associated Attendance Recovery Record Dates	Selection in this dropdown ties this attendance recovery service record to an existing Attendance Recovery record.	Database: AttendanceRecoveryService.associatedRecordDates
Attendance Recovery Type <i>Required</i>	<p>A coded value representing type of time being recorded (Earned or Used).</p> <p>This selection determines which fields display on the State Defined Elements card:</p> <ul style="list-style-type: none"> When Earned is selected as the Type, the Calendar checkbox and Hours Earned field display. When Used is selected as the Type, the Attendance Recovery School, the Calendar checkbox, and the Days Used fields display. 	Database: AttendanceRecoveryService.serviceType Ad hoc Fields: Student > Learner > Attendance Recovery Service > serviceType (attendanceRecoveryService.serviceType)

Field	Description	Location
Comments	Additional information can be entered in the Comments text field.	Database: AttendanceRecoveryService.comments Ad hoc Fields: Student > Learner > Attendance Recovery Service > comments (attendanceRecoveryService.comments)
Created By	Displays in the Editor. This is an autogenerated name of the district, date, and timestamp indicating who created the entry.	Ad hoc Fields: Student > Learner > Attendance Recovery Service > createdByID (attendanceRecoveryServicecreatedByID)
Modified By	Displays in the Detail Editor. Indicates the person who last saved the selected record.	Ad hoc Fields: Student > Learner > Attendance Recovery Service > modifiedByID (attendanceRecoveryService.modifiedByID)
State Defined Elements		
Attendance Recovery School Required	The name of the school that will be using the Attendance Recovery time and earn back ADA.	Database: AttendanceRecoveryService.schoolNumber
Calendar	N/A This field will be used for future automatic processing.	Database: AttendanceRecoveryService.isCalendar Ad hoc Fields: Student > Learner > Attendance Recovery Service > isCalendar (attendanceRecoveryService.isCalendar)
Days Used	This field displays when the selected Attendance Recovery Type is set to Used. The count of Attendance Recovery days used to earn back ADA.	Database: AttendanceRecoveryService.daysUsed Ad hoc Fields: Student > Learner > Attendance Recovery Service > daysUsed (attendanceRecoveryService.daysUsed)

Field	Description	Location
Hours Earned	<p>This field displays when the selected Attendance Recovery Type is set to Earned.</p> <p>The accumulated time the student spent in an approved Attendance Recovery program.</p>	<p>Database: AttendanceRecoveryService.timeEarned</p> <p>Ad hoc Fields: Student > Learner > Attendance Recovery Service > timeEarned (attendanceRecoveryService.timeEarned)</p>