

Attendance Entry Wizard - Start Here

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The [Attendance Entry Wizard tool](#) allows the attendance office to quickly create or change attendance data for a group of students using a variety of modes. Attendance is entered for the current date by default. This date can be changed to another instructional day where attendance was recorded.

Getting Started

- [Attendance Entry Wizard](#)
- [Kentucky Attendance Entry Wizard](#)

Tutorials

- [Attendance Entry Wizard](#)
- [Attendance Entry Wizard - Positive Attendance](#)

How-To Guides

Enter Absences Using

- [Standard Attendance](#)
- [Period Mode](#)
- [Batch Mode](#)
- [Edit Mode](#)
- [Batch Edit Mode](#)
- [Check In Mode](#)
- [Check Out Mode](#)

Reference

Field Descriptions

- [Attendance Modes](#)
- [Student Search Options](#)

Administrator Setup

- [Attendance Entry Wizard Tool Rights](#)