Attendance Entry Wizard - Start here

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The Attendance Entry Wizard tool allows the attendance office to quickly create or change attendance data for a group of students using a variety of modes. Attendance is entered for the current date by default. This date can be changed to another instructional day where attendance was recorded.

Getting started

- Attendance Entry Wizard
- Kentucky Attendance Entry Wizard

Tutorials

- Attendance Entry Wizard
- Attendance Entry Wizard - Positive Attendance

How-to guides

Enter Absences Using

- Standard Attendance
- Period Mode
- Batch Mode
- Edit Mode
- Batch Edit Mode
- Check In Mode
- Check Out Mode

Reference

Field Descriptions

- Attendance Modes
- Student Search Options

Administrator Setup

- Attendance Entry Wizard Tool Rights