

Fees

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The Fees tool lists all assigned fees for a person, including payments, adjustments, and the total owed or surplus. If the maximum fee amount set by the school or district is reached, this will be noted in the Fees Editor.

How-To Guides

- Assign and edit fees: Article | Video
- Adjust fees: Article | Video
- Pay fees: Article | Video
- Void a fee assignment, payment, or adjustment: <u>Article | Video</u>
- Make a deposit (surplus)
- Make a refund from the surplus amount

Explanation

• Payment Panel Overview